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IN REPLY
REFER TO DLMSO

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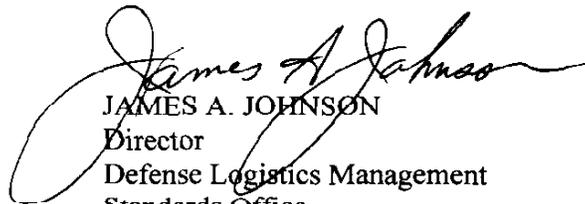
MEMORANDUM FOR: SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Proposed DLMS Change 65, Enhanced Edits for the Required Delivery Date (RDD) Field in Requisitions (Supply/MILSTRIP)

We are forwarding the attached proposed change to DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP), and DoD 4000.25-M, Defense Logistics Management System (DLMS), for evaluation and submission of a single coordinated Service/Agency position. The interface requirement relating to this proposed change is shown to assist in your internal coordination. However, omission of such a requirement does not relieve you of the responsibility to assure full coordination of the proposal within your Service or Agency.

Request you review the attached proposed change and provide your comments/concurrence to DLMSO not later than 60 days from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed.

Addressees may direct questions to the DLMSO points of contact, Ms. Ellen Hilert, Co-Chair, Supply Process Review Committee, 703-767-0676, DSN 427-0676, or e-mail: ellen_hilert@hq.dla.mil or Ms. Vermella Saváge, DoD MILSTRIP System Administrator, 703-767-0674, DSN 427-0674, or e-mail: vermella_savage@hq.dla.mil. Others must contact their Service or Agency designated representative.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

cc:
ADUSD(L)SCI
LMI

Proposed DLMS Change 65

Enhanced Edits for the Required Delivery Date (RDD) Field in Requisitions

1. ORIGINATOR:

a. **Service/Agency:** DLMS Supply Process Review Committee

b. **Originator:** Ellen Hilert, DLMSO, ellen_hilert@hq.dla.mil

2. FUNCTIONAL AREA: Primary. Supply

3. REFERENCES:

a. DoD Inspector General Audit Report, Required Delivery Dates in Requisitions for Secondary Items of Supply Inventory, Report No. D-2000-113, April 19, 2000.

b. DLMSO memorandum, December 12, 2000, subject: DLMS Supply PRC Meeting 00-3, November 14-15, 2000.

c. DLMSO memorandum, July 6, 2001, subject: DLMS Supply PRC Meeting 01-2, June 12-14, 2001.

4. REQUESTED CHANGE:

a. **Title:** Enhanced Edits for the Required Delivery Date (RDD) Field in Requisitions

b. **Description of Change:** This change provides clarification and revision of business rules relating to the use of the RDD field. It includes provisions for Defense Automatic Addressing System (DAAS) edit of the requisition RDD field to ensure incorrect entries are identified and appropriately modified prior to forwarding the requisition to the ICP. Enhanced ICP edits are included for staggered implementation during logistics modernization. Supply status notification of requisition modification is provided in most cases. The identification of short RDDs associated with NMCS/ANMCS conditions is discontinued. Figure C3-2, UMMIPS Supply Source Processing Standards is deleted and a cross-reference to equivalent information published in the DoD 4140.1-R, DoD Material Management Regulation, is provided. Note: MILSTRIP footnotes associated with the deleted figure have been incorporated in the text where appropriate. Revisions to MILSTRIP are identified by bold italic text. Revisions to incorporate SPRC Meeting 01-3 comments are identified by yellow highlighting.

c. Background:

(1) This change proposal is provided in response to the OIG Report D-2000-113 (reference 3.a.), which recommended streamlining rules for using RDDs and enhanced editing of the RDD at DAASC. The report stated: “*Because DAASC did not edit RDDs, several types of errors went undetected. For instance, ..., an edit that examined the compatibility of*

requisition elements such as the requisition date, RDD, and PD would identify inaccurate and invalid entries. We believe DAASC would enhance the accuracy and utility of RDDs, especially after the rules for using RDDs are streamlined and simplified, if it had a system of automated edit of RDDs.” While the lack of DAAS edit is accurate, ICP edits for the RDD field would have appropriately identified most (if not all) of the errors referred to in the OIG report. This change will provide standard validation at an earlier point in the process and provides flexibility to improve validation pending Component system modernization. Note: This change contains exceptions for intra-Component requisitions to preclude disruption of legacy system practices that have evolved to include Component unique application of the RDD. All such Component uniques must be identified and incorporated under the DLMS.

(2) By agreement with the auditors during a mediation session conducted on April 19, 2000, this change does not attempt the full-scale re-engineering of the RDD as suggested in the report. Process re-engineering will occur under DLMS in conjunction with the separation of the date field from special coding requirements. Limited restructuring of the RDD rules has been incorporated in this proposal as well as clarification of supply source processing associated with the RDD and coded entries.

(3) This change facilitates and clarifies RDD processing within the current MILSTRIP context. Process re-engineering requirements to support the time definite delivery concept or Component modernization efforts must be addressed independent of this proposal. Components are encouraged to submit related requirements early in the design phase to minimize delays and assure interoperability is not compromised.

(4) Publication of UMMIPS time standards within MILSTRIP is terminated as unnecessary and inefficient now that the appropriate UMMIPS information is carried in the DoD 4140.1-R.

d. Procedures:

(1) DAASC will perform the edits listed below on requisitions for accuracy and reasonableness of the entry in the RDD field and compatibility with the PD. ICPs will incorporate comparable edits on a staggered schedule to accommodate logistics system modernization.

(2) Revise MILSTRIP as indicated below.

(a) Revise Figures (front matter) to delete reference to figure C3-2.

(b) Revise Chapter 2, Preparation and Submission of Requisitions, Modifiers, Cancellations, and Followups:

“ C2.3.2 Expedited Handling Signal 999

C2.3.2.1 PDs 01-03, requisitions for items causing mission-essential systems and equipment to be NMCS, will be prepared to contain code 999 in rp 62-64 in lieu of the RDD. Code 999 will provide identification of documents related to critical items and requiring

expedited handling. When entered into requisitions, code 999 will be perpetuated on MROs and DD Form 1348-1A (or DD Form 1348-2.) This procedure applies only to materiel being shipped to U.S. Forces OCONUS and to **CONUS** Forces alerted **for OCONUS** deployment within 30 days of the date of the requisition for materiel involved.

C2.3.4.2 Enter N in rp 62 of requisitions applicable to NMCS conditions originating at activities where forces in CONUS are not alerted for deployment.

C2.3.4.3 Entries in rp 63-64 may indicate short RDDs expressed in number of days from the requisition dates **are considered nonsignificant on inter-Component requisitions.**

C2.3.5.2 Enter E in rp 62 of requisitions applicable to ANMCS conditions.

C2.3.5.3 Entries in rp 63-64 may indicate short RDDs expressed in number of days from the requisition dates **are considered nonsignificant on inter-Component requisitions.**

C2.28 DEFENSE AUTOMATIC ADDRESSING SYSTEM EDIT OF INCOMING REQUISITIONS

C.2.28.1 The DAAS will edit all incoming requisitions and other MILSTRIP transactions for data errors and validity under procedures in DoD 4000.25-10-M (DAAS).

C2.28.3 As a result of these edits, DAAS will correct data entries or reject transactions. In the case of supply source errors, the correct supply source will be entered in the RI field and the transaction rerouted, as appropriate.

C2.28.4 The DAAS will reject all requisitions/EMALL orders containing GY/GZ series AACs. The DAAS will furnish DI AE9 transactions with status code CX to advise all concerned of the rejection of the requisition.

C2.28.5 The DAAS will validate requisitions for invalid/expired OSD/CJCS Category D project codes according to appendix AP2.13. The DAAS will blank out the inappropriate project code and furnish DI AE9 transaction with status code BK to advise the requisitioner.

C2.28.6 The DAAS will validate F/AD I usage through the requisitioning process. Requisitions containing an unauthorized priority designator according to appendix AP2.14 will be downgraded. The DAAS will furnish DI AE9 transaction with status code BK to advise the requisitioner.

C2.28.7 The DAAS will perform validation of requisitions (DI Codes A0_, AM_, AT_, A3_, A4_, and APR) for accuracy and reasonableness of the entry in the RDD field and its compatibility with the PD. The DAAS will furnish DI AE9 transaction with status code BK to advise the requisitioner of resulting modification as specified below. (For Security Assistance requisitions forwarded to the applicable ILCO, DAAS will not blank out customer input.)

C2.28.7.1 If Expedited Handling Signal 999 is present and the PD is not 01-03, set as PD 03.

C2.28.7.2 *If Expedited Handling Signal 999 is present and requisition is not intended for U.S. forces, blank the expedited handling signal.*

C2.28.7.3 *If NMCS/ANMCS indicator (N/E in rp 62) is present, blank any characters in rp 63-64. (Note: This eliminates short RDDs associated with NMCS/ANMCS expressed as number of days from requisition date.) Exception: For Air Force requisitions, blank only numeric characters; do not blank special coding.*

C2.28.7.4 *If work stoppage indicator (F/R in rp 62) is present and rp 63-64 contains a value not equal to 01-99, blank the entry.*

C2.28.7.5 *If required availability date or extended RDD (A/S/X in rp 62) is present and rp 63-64 contains a value not equal to 01-99, blank the entry.*

C2.28.7.6 *If Expedited Transportation Signal 777 is present and PD is 09-15, blank the expedited transportation signal.*

C2.28.7.7 *For all other conditions excluding special coding according to appendix AP2.14, blank the RDD field if entry does not indicate a calendar date that falls no more than 100 days subsequent to the requisition date. No status is required when blanking a value of zero or when blanking an RDD prior to the requisition date.*

(c) Revise Chapter 3, Requisition Processing and Related Actions:

C3.3.1. Each requisition will contain a PD assigned by the requisitioning activity, which will not be changed by processing points **except as noted in this chapter**. The assigned PD dictates the precedence of internal supply processing actions (such as, from the receipt of a transaction until release to transportation) and determines the SDD. The Mandatory time standards for processing of transactions **are** as indicated in ~~Figure C3-2~~ **DoD 4140.1-R (DoD Material Management Regulation) Appendix AP8, UMMIPS Time Standards (published electronically at <http://198.3.128.177/supreg/>)**. All time standards are expressed in calendar days from the time of receipt of requisitions at the initial supply source. For subsistence requisitions, the assigned RDD is the primary processing criteria, while the assigned PD dictates the precedence of internal supply processing action for requisitions reflecting identical RDDs. Time standards, indicated in ~~Figure C3-2~~ under **UMMIPS**, do not apply to subsistence requisitions. See AP2.14.”

(d) Revise Chapter 3, Figure C3.1 (page C3-35), Requisition Processing and Related Actions:

**CODE OR DATA
ELEMENT**

ENTRY IS BLANK OR INCORRECT

Priority

1. If Expedited Handling Signal 999 is present in the RDD field and the PD is not 01-03, enter PD 03 **and furnish BK supply status¹**.
2. If an OSD/JCS project code is present in rp 57-59 and the PD is not 01-15, enter PD 03.

3. If NMCS/ANMCS indicator (N/E) is present in rp 62 and PD is not 01-15, enter PD 08.
4. If Expedited Handling Signal 777 is in rp 62-64 and PD is not 01-15, enter PD 08.
5. If rp 62 is A, S, or X, enter PD 15.
6. For all other conditions, if PD is not 01-15, enter PD 15.

Required Delivery Date²

1. If **NMCS/ANMCS indicator (N/E in rp 62) is present**, rp **62-64 may be filled, but value is considered non-significant on inter-Component requisitions, process as blank.**¹
2. If **Expedited Handling Signal 999 is present in rp 62-64 and requisition is not intended for US forces, blank the expedited handling signal, furnish BK supply status, and process using the priority.**¹
3. If **special mass cancellation coding 555 is present** in rp 62-64 **indicating continued processing during mass cancellation, process.**
4. If Expedited Transportation Signal 777 is in rp 62-64 and PD 01-08 is in rp 60-61, **process**. If the PD is 09-15, blank the entry in rp 62-64 and process using the priority.
5. If **Co-Located Customer Handling Service Indicator 444 or SMCA 888 is present in rp 62-64, process.**
6. If **required availability date or extended RDD** (rp 62 is A, S, or X), **and rp 63-64 is not equal to 01-99, blank entry in rp 62-64, furnish BK supply status¹, and process.**
7. If **work stoppage indicator (F or R rp 62) is present and rp 63-64 are not blank or equal to 01-99, blank any entry in rp 63-64¹ and process.**
8. For subsistence, except for conditions ~~1, 2, 3, 4~~ above, all requisitions will contain a specific RDD in ordinal day of year format. If blank, compute an SDD.
9. For all other conditions, blank RDD field if entry **does not indicate a calendar date which falls no more than 100 days subsequent to the requisition date, furnish BK supply status¹, and process. No status is required when blanking a value of zero or when blanking a RDD prior to the requisition date.**

Required Delivery Period

If rp 62 is B, C, D, G, H, J, K, L, M, P, T, U, V, or W, and rp 63-64 contains 01-99, process.

¹ *Deferred implementation is authorized pending supply source system modernization.*

² *Non-date entries in the RDD field i.e., Codes E, F, N, R, 444, 555, 777, 888, and 999, are referenced as Special Requirement Codes under the DLMS.*

(e) Delete Chapter 3, Figure C3-2 (page C3-36), UMMIPS Supply Source Processing Standards, in its entirety.

(f) Revise Chapter 9, as indicated.

“C9.19.3.3. Ensure materiel is shipped, using DD Form 1348-1A or DD Form 1348-2, to the activity identified in the LRO as the “ship-to” addressee. When the materiel is shipped, transmit a DI AS6 to the activity identified in rp 74-76 of the LRO. The DI AS6 will include the DoDAAC (rp 45-50) and fund code (rp 52-53) of the activity to which the credit for the materiel and reimbursement for the PCH&T costs are to be provided, Signal Code B (rp 51), and Distribution Code 2 or 3 (rp 54). ***Retail activities will use UMMIPS time standards for processing LROs directed by the ICP/IMM. Refer to DoD 4140.1-R (DoD Material Management Regulation) Appendix AP8, UMMIPS Time Standards (published electronically at <http://198.3.128.177/supreg/>)***”

(g) Revise Appendix AP2.14, Priority Designators, Standard and Required Delivery Dates, as indicated in the attachment.

(h) Revise Appendix AP2.16, Status Codes, revise BK status as indicated.

BK

Modified.

(1) Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data.

(2) Used by DAASC on DI AE9 to advise that the requisition contained a requisition priority for which the activity was not authorized. The requisition priority has been downgraded as shown and the requisition forwarded for processing.

(3) ~~Also used~~ Used by DAASC on DI AE9 to advise that the requisition contained an invalid/expired OSD/CJCS Category D Project code. The project code has been blanked out and the requisition forwarded for processing.

(4) Used DAASC on DI AE9 or by supply source to advise that the requisition priority designator and/or required delivery day contained invalid or incompatible data. Customer entry has been modified or blanked out and the requisition forwarded for processing.

e. Under DLMS for long-term implementation, appropriate supply status codes will be assigned for more specific identification of the reason for modification (replacing generic use of the BK status).

f. Alternatives: None identified.

5. REASON FOR CHANGE:

a. This change provides clarification and simplification of the RDD business rules and implements a system of automated edits in accordance with reference 3.a and subsequent mediation agreements.

b. Under this proposal, RDDs must fall within a 100-day timeframe subsequent to the requisition date. This validation is imposed to create a frame of reference for determining unreasonable RDDs. RDDs should never precede the date in the document number. Identification of an RDD that exceeds the UMMIPS time standard does provide meaningful information impacting supply source processing. The selection of the 100-day cut-off point is arbitrary; however, all UMMIPS time standards fall well within this timeframe. Communication of meaningful information related to the RDDs, such as restrictions on shipment not before or not after a particular date, is indicated by extended RDD coding.

c. Under this proposal, short RDDs associated with NMCS/ANMCS requisitions are eliminated. This is intended to simplify the logic associated with the identification of NMCS/ANMCS. Under current practice, shipment is accomplished using the UMMIPS time standard for NMCS/ANMCS with no adjustment based upon the presence of a short RDD. The identification of a short RDD is currently optional, but it is not associated with supply source processing rules. The presence of the NMCS/ANMCS indicator alone in rp 62 establishes the appropriate level of demand sequencing. Because this feature has frequently been subject to misinterpretation and provides no significant benefit, use of the short RDD with NMCS/ANMCS is terminated under this proposal.

6. ADVANTAGES and DISADVANTAGES:

a. Advantages: Satisfies recommendations of OIG report and subsequent mediation. Clarifies and simplifies the use of the RDD and associated PD while limiting impact on supply sources.

b. Disadvantages: None known.

7. IMPACT: This change is designed to have minimal impact on Component systems. Under full DLMS implementation RDD dates will be subject to validation in accordance with the ANSI standard thereby eliminating many potential problems. Special requirements are identified through the Special Requirements Code. Components are required to identify any internal requirements not addressed under the DLMS.

a. DAAS requisition processing must be modified to comply with above procedures. Component system changes may be incorporated under modernization programs.

b. The Air Force has identified Component unique use of the RDD field which will be permitted to continue under the provisions of this proposal. Specifically, DAAS will blank

only two numeric characters intended as short RDDs, but will not blank out Component-unique coding used for Air Force intra-Service communication of MICAP condition. However, Component-unique coding in the RDD field will not be perpetuated under logistics system modernization. Under the DLMS, Air Force requirements must be defined and appropriately transmitted.

c. Publication(s): DoD 4000.25-1-M, MILSTRIP; DoD 4000.25-M, DLMS; DoD 4140.1-R, DoD Materiel Management Regulation.