



OFFICE OF THE SECRETARY OF DEFENSE
WASHINGTON, D. C. 20301

11 FEB 1985

CAMERON STATION
DEFENSE LOGISTICS
STANDARD SYSTEMS OFFICE
ALEXANDRIA, VA 22304-6100
DLSSO-T

MEMORANDUM FOR RECORD

SUBJECT: DoD Joint Physical Inventory Working Group (JPIWG) Meeting,
23-24 Jan 85

1. The subject meeting was convened at 0900 hours, 23 Jan 85, Cameron Station, Alexandria, VA. Agenda topics are listed in Attachment 1 and attendees in Attachment 2.
2. The undersigned provided each Representative with two copies of the listing of DoD JPIWG Representatives and Comptroller Points of Contact, dated 26 Dec 84, and requested that any future changes be promptly reported so a current listing can be maintained.
3. The undersigned also provided each Representative with the Update Requirements for Actions and Status Listing at Attachment 3. Representatives were requested to provide actions taken/current status for each listed item to DLSSO by 18 Mar 85 in a signed formal response from their respective organizations.
4. The Air Force Representative was successful in reserving a conference room for the meeting scheduled for 18-22 Mar 85. AFLC will host the March meeting which will be held at HQ AFLC, Wright-Patterson AFB, Dayton, OH, in Building 266, Room 218B.
5. The OSD Comptroller Representative requested that all JPIWG Comptroller Points of Contact attend the first day of the next meeting and bring a biography. The meeting will be held 19-22 Feb 85 beginning at 0900 hours, at Cameron Station. On 19-20 Feb the meeting will be held in Building 4, Room 4D327. On 21-22 Feb the meeting will be held in Building 3, Room 3D660. The majority of the meeting will be devoted to resolving the DoD JPIWG Actions and Status Listing items identified for the next MILSTRAP change proposal for inventory control and develop the change proposal wording when appropriate.
6. The following agenda topics were discussed with the resulting disposition:
 - a. Topic 1. Establish Surveillance Schedule
 - (1) Discussion. The Group discussed the topics to be reviewed and the activities to be visited.

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(2) Disposition:

(a) Prior to conducting the on-site visits, the Group will meet for three days to review the Service/DLA publications and functional requirements statements for implementation of Approved MILSTRAP Change Letter (AMCL) 41. This meeting will be in addition to the Feb and Mar 85 meetings scheduled for development of the MILSTRAP change proposal on inventory control.

(b) During the on-site visits, the JPIWG will review the implementation of AMCL 41 and assess the merits of the procedures developed for the next MILSTRAP change proposal. The Group will place special emphasis on the quality control and causative research programs, including the cost versus benefit aspects, which are being stressed by the GAO.

(c) The JPIWG will visit ICPs and depots and then determine whether visits to the central design activities are warranted. The following ICPs and depots are those tentatively selected for visits during the Apr-Jun 85 time period (actual dates will be established at a later meeting):

<u>Component</u>	<u>ICP to be Visited</u>	<u>Depot to be Visited</u>
Army	TACOM, Warren, MI	Red River, New Boston, TX
Navy	* NSC, Charleston, SC	NSC, Charleston, SC
AF	OCALC, Oklahoma City, OK	OCALC, Oklahoma City, OK
MC	MCLB, Albany, GA	MCLB, Albany, GA
DLA	DESC, Dayton, OH	DCSC, Columbus, OH

* *accountable inventory functions also to be reviewed at NSC Charleston.*

b. Topic 2. Review Current DoDIG/GAO Audit Reports

*Corrected
19-27 Feb 85
meeting.
See minutes 2444*

(1) Discussion. Items from the GAO/NSIAD-84-9, 4 Nov 83, are already included in the Actions and Status Listings. The draft report for Inter-Service Location Reconciliation and the draft report for Inventory Adjustments (which consolidate the findings and recommendations for all DoD Components) are both due out in Feb or Mar 85.

(2) Disposition. The JPIWG will review the draft audit reports upon their release.

c. Topic 3. Identify/Review Proposed MILSTRAP Changes.

(1) Discussion. The JPIWG reviewed the DoD JIPWG Actions and Status Listing to categorize the actions identified for PMCL development. The Group devoted the second day of the meeting to resolving items identified for proposed MILSTRAP changes.

(2) Disposition:

(a) The JPIWG will review the MILSTRAP change proposal items in ten categories. The categories and JPIWG Actions and Status Listing items for each category are as follows:

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<u>Category</u>	<u>Items to be Considered</u>
Research Process	3c(2), 11a, 11b, 11c, 11d, 11f, 13d
Loan Materiel	3e, 6a(3)
Scheduling Inventories	8a, 8b, 8c, 18c
Processing Inventory Counts	9a, 9b, 9e
Infloated Document Control	9d, 10a
Location Audit Program	12a, 12b, 12d
Maintaining Accountable/ Custodial Records	13a; 13b; 13c(2), (3) and (4); 13h; 16a, 16b
Transaction Processing	14a, 14b, 16c
Receipt Processing	15a, 15c, 15e
Quality Control	17b(2), (3), (4) and (5)

(b) The JPIWG reviewed items 8a(1); 8a(3); 8b(1), (2) and (3); 8c; 9a; and 9b and developed the verbage for the proposed MILSTRAP change. The Group reviewed items 8a(2) and (4) and determined that no procedural changes were required; these items are considered complete. The new status will be reflected on the next page update to the DoD JPIWG Actions and Status listing.

7. Mr. Lynn Greer was recognized for his efforts in assisting the JPIWG during his tour of duty at OASD(MI&L). Mr. Greer's next assignment will be with the Navy.

8. The meeting was adjourned 24 Feb 85.



HORACE E. PERDIEU
DoD JPIWG, Vice Chairman

3 Att

cc:

DASD(L&MM)SD (P. Judge)
OASD(C)MS (E. Harris)
AMCSM-PSI (C. Strong)
AMCRM-FPW (J. Jameson)
SUP 06Y1 (F. St. Mark)
SUP 014 (L. Taylor)
AFLC/DSS (E. May)
AFLC/ACFMS (G. Eley)
HQMC/LMM-2 (B. Patterson)
HQMC/FDA (L. Dowdle)
DLA/OSC (M. Kelley)
DLA/CFS (R. Reese)

DoD JPIWG MEETING
23-24 Jan 85

AGENDA TOPICS

- . Establish Surveillance Schedule
- . Review Current DoDIG/GAO Audit Reports
- . Identify/Review Proposed MILSTRAP Changes

UPDATE REQUIREMENTS FOR ACTIONS AND STATUS LISTINGS

Request actions taken/current status be provided by 18 Mar 85. This should be accomplished with a formal signed response from each Service/DLA organization.

A. DoD JPIWG ACTIONS AND STATUS

<u>Item Number</u>	<u>Remarks</u>
3b	Prepare a proposed tasking letter recommending DLA-LO be tasked to complete a study on the impact that out-of-stock conditions, as a result of inventory losses, have on mission readiness. (JPIWG)
6a(1) & (2)	Clarification required (reference NAVSUP letter 12 Aug 84). (Navy and JPIWG)
8d(2)	Status required. (DLA)
13f	Status required. (DLSSO)
13g	Prepare proposed tasking letter recommending OASD task LSAO to study problem on residual units of issue and unit pack variations. (DLA)
14c	Status required. (DLSSO)
16b	Status required. (JPIWG)
18d	Status required. (Army and Navy)

B. OSD/DOD COMPONENT ACTIONS AND STATUS

<u>Item Number</u>	<u>Remarks</u>
A2/A3	Status Required. (A11)
B1/B2/B3	Status Required. (A11) (Item B3--Army)
F3/F4	Status Required. (A11)
I1/I2	Status Required. (A11)
J1	Status Required. (A11)
K1(b)	Status Required. (A11)
L1/L2	Status Required. (A11)
M1	Status Required. (A11)
O1	Status Required. (A11)
P1	Status Required. (A11)
R2	Status Required. (A11)