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IN REPLY
REFER TO J-673

NOV 07 2001

MEMORANDUM FOR: SUPPLY PROCESS REVIEW COMMITTEE MEMBERS
FINANCE PROCESS REVIEW COMMITTEE MEMBERS

SUBJECT: Inclusion of Defense Logistics Standard Systems (DLSS) Data/Business
Processes in the Defense Logistics Management System (DLMS)

As DoD Components advance in their respective logistics business process modernization efforts, it is imperative that all Component DLMS system needs are known and properly documented. There are data transmitted within the DLSS and DLSS-like transactions for which business rules, validation criteria, and metadata have not been vetted through the DLMS Process Review Committees (PRC) and, therefore, undocumented within the DLMS. Most, but not all, of these data are for meeting internal Component business requirements. Additional data, originally used within a Component, are now used on an inter-Component basis because of DLA acquiring Component depots.

On October 17, 2001, the issue was briefed to the DLMS Supply PRC and a decision was made to prepare a POA&M to address this problem. This plan is attached. My staff shall initiate the required actions with the goal of having all required data documented, mapped, and implementation conventions issued and approved in time for Components to use within their modernization testing programs. However, we need your help to do this. We need your data requirements identified based on criticality to your respective modernization programs. We would like you to submit the required DLMS change proposals as soon as possible and as a minimum I would like each of you to respond with your plan of action by November 16, 2001. My staff shall work with you in determining each start date per numbered task to coincide with your program schedules.

You have my assurance that DLMSO personnel will do all they can to assist you in this effort by providing all support necessary to meet your timelines. My POCs for this effort are Ms. Ellen Hilert, 703-767-0676, email ellen_hilert@hq.dla.mil, for supply actions and Mr. Dennis Thomas, 703-767-0682, email dennis_thomas@hq.dla.mil, for financial actions.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

cc:**DUSD (L&MR) (MPP&R, SCI, TP, LA, LSM)****OSD (C) / ODCFO/AP, EP****HQ AMCLG-I****CECOM WLMP****NAVAIR (SIGMA)****NAVSUP/NAVAIR (SMART)****NAVSEA (NEMAIS)****HQ AF/CIO-BIM/B****DLA/J-32****USAMMA****DRID #48 IPT Members****ECRC (Cleveland)**

POA&M
Defense Logistics Standard Systems (DLSS)
Undefined Data Processes

PROBLEM

Data are transmitted within the DLSS and DLSS-like transactions, for which business rules, validation criteria, and metadata have not been vetted through the DLMS Process Review Committees (PRCs) and are therefore undocumented in the DoD 4000.25 series manuals. Includes:

- Intra-Component transactions such as the "B", "C", "X", "Y", and "Z" series. Some of these have evolved to support inter-Component applications. Others may remain intra-Component, but should be incorporated within the Defense Logistics Management System (DLMS) to facilitate communication.
- Multi-or dual-use record positions in existing DLSS transactions.
- Service/Agency use of DLSS "Blank" record positions.

The existence of these conditions prevent full data disclosure of Component data in the DLMS and could negatively impact Enterprise Resource Planning (ERP) requirements, other modernization programs, and existing legacy systems.

TASKS'

The goal of this task is to have necessary data and business processes available for use when the Components require them for their respective modernization/ERP programs. To ensure that happens, all players must do their part in meeting the timelines established. Recognizing that DLMS changes will happen throughout the lifetime of the business processes involved, undefined data will be addressed based on program criticality and ranked by order of magnitude. Milestones are addressed with "D" being the start date together with "number of days" estimated for completion. Components shall determine the criticality of each task as it relates to their individual modernization programs. The Defense Logistics Management Standards Office (DLMSO) shall work with affected activities in determining each start date per numbered task with completion determined by affected enterprise resource planning (ERP)/modernization schedules.

¹ Certain undefined data are critical to the initial ERR/modernization efforts of the Components. Collectively, the Components, the DLMSO, and the Defense Automatic Addressing Systems Center (DAASC) must rank these actions based on their criticality. For example, the "C" series transactions are critical to the United States Army Medical Materiel Agency (USAMMA) and the Defense Logistics Agency (DLA) initial implementations and, therefore, listed as Task #1. Rankings may be adjusted as the Components advance further in their respective efforts.

#	TASKS	RESPONSIBLE ACTIVITY	MILESTONE
1.	Identify "C" series incorporation into the DLMS & submit change proposals to DLMSO	USAMMA participating	D+15
	a. Proposals staffed and approved	DLMSO lead with DAASC & Components participating	D+30
	b. Federal implementation conventions (ICs) and DLMS supplements updated	DLMSO	Continuous
	c. Implement required changes	DAASC & Components jointly	Determined by Component schedules
2.	Identify multi-and dual-use record positions in existing DLSS transactions and furnish to Components	DLMSO	D+15
	a. Identify data requirements and submit change proposals to DLMSO	Components	D+45
	b. Proposals staffed and approved	DLMSO lead with DAASC & Components participating	D+105
	c. Federal ICs and DLMS supplements updated	DLMSO	Continuous
3.	d. Implement required changes	DAASC & Components jointly	Determined by Component schedules
	Identify other undocumented logistics transactions such as the "B", "X", "Y", and "Z" series, data and processes for incorporation into the DLMS and submit change proposals to DLMSO. This also includes logistics transactions and data passed in the form of UDFs or entered via web forms ²	Components	D+45
	a. Proposals staffed and approved	DLMSO lead with DAASC & Components participating	D+105
	b. Federal ICs and DLMS supplements updated	DLMSO	Continuous
	c. Implement required changes	DAASC & Components jointly	Determined by Component schedules

#	TASKS	RESPONSIBLE ACTIVITY	MILESTONE
4.	Identify any other series transactions/data that may require incorporation into the DLMS and submit change proposals to DLMSO	Components	D+60
	a. Proposals staffed and approved	DLMSO lead with DAASC & Components participating	D+120
	b. Federal ICs and DLMS supplements updated	DLMSO	Continuous
	c. Implement required changes	DAASC & Components jointly	Determined by Component schedules
5.	Identify internal use of DLSS “Blank” record positions and submit change proposals to DLMSO	Components	D+60
	a. Proposals staffed and approved	DLMSO lead with DAASC & Components participating	D+120
	b. Federal ICs and DLMS supplements updated	DLMSO	Continuous
	c. Implement required changes	DAASC & Components jointly	Determined by Component schedules

OPTIONS

As the above actions are addressed and completed, Components may require interim solutions to the undefined data process problem in order to meet ERP/modernization timelines. Several such temporary options are available:

- DAASC purges undefined Component data during DLSS to DLMS conversion process. This could result in data loss impacting legacy system processing.
- DAASC purges undefined Component data going to ERP/modernization processing, saves it, and reinstates data going back to the originating Component during DLMS to DLSS conversion process. This will complicate the conversion process and undefined data never reaches the transaction

recipient. There are no defined requirements for reinstatement of data going back to the originating Component. This functionality could only be applied on a limited basis.

- DAASC and Component ERP/modernization processing perpetuates undefined Component data retained during DLSS to DLMS conversion process. Perpetuating this data as distinct data fields will complicate the conversion process and require ERP/modernization processing to store extra data with no benefit.
- DAASC passes the entire original DLSS transaction to the receiving activity within the DLMS transaction resulting from the conversion process. This could support a quick reaction to any important information missed during the Component identification process outlined above. This should be done on a limited basis and not replace the collective effort to identify undefined data processes needed for Departmental and Component logistics business purposes.

SUMMARY

It is critical to the DoD logistics business process that all data be defined and ready for use when the Components need it. While the above plan and timelines will accomplish the defined tasks, it may not do so in time to meet ERP/modernization processing requirements. For that reason, the Components, DAASC, and DLMSO may want to consider the above options, on a temporary basis, pending task completion.