



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FT. BELVOIR, VIRGINIA 22060-6221**

IN REPLY
REFER TO

DLMSO

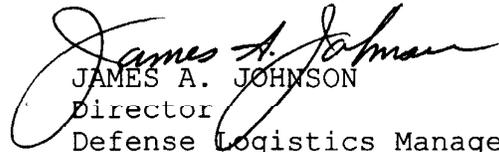
AUG 10 1999

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Unique Item Tracking Committee (UITC) Subgroup
Meeting, July 13-15, 1999

The attached minutes of the UITC subgroup meeting are forwarded for your information and appropriate action.

The Defense Logistics Management Standards Office point of contact is Ms. Mary Jane Johnson, (703)767-0677, DSN 427-0677, or e-mail: maryjane_johnson@hq.dla.mil.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

DISTRIBUTION:
ADUSD(L)SCI (Ms. Sherry McNeil)
UITC Subgroup Attendees
UITC Representatives
JSACG Representatives



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AUG 10 1999

MEMORANDUM FOR RECORD

SUBJECT: Unique Item Tracking Committee (UITC) Subgroup
Meeting, July 13-15, 1999

Purpose: The Defense Logistics Management Standards Office (DLMSO) hosted a meeting of a subgroup of the UITC July 13-15, 1999, at the DLA Headquarters Complex, Ft. Belvoir, VA. The primary purpose of the meeting was to develop the framework for a proposed Federal Logistics Information System (FLIS) code which would identify an item as subject to UIT; and to develop draft UIT procedures using the Defense Logistics Management System (DLMS). The agenda is at Enclosure 1. A list of attendees is at Enclosure 2. Participation in the working level subgroup was voluntary. Representatives from DUSD(L)SCI, Army, Marine Corps, DLA, and DLIS participated.

Brief Summary of Discussions:

a. FLIS UIT DESIGNATOR CODE FOR SYSTEMATIC IDENTIFICATION OF UIT REPORTABLE ITEMS.

(1) The group developed the parameters for a draft proposal for a FLIS code which would be added to the cataloging record to systematically identify that an item was subject to UIT. The group consensus was that the code should identify both the Component(s) requiring that an item be subject to UIT, as well as the broad UIT program the item falls under (ex. small arms; controlled cryptographic items, night vision devices).

(2) Presently, the only recognized National UIT (NUIT) level programs are small arms and category 1 non-nuclear, missiles and rockets. However, controlled cryptographic items (CCI), radioactive source materiel, and night vision devices have been identified as NUIT candidates. Army agreed to explore proposing these as NUIT programs to the UITC in accordance with the requirements of DoD 4140-1-R. Since the Materiel Management Regulation does not specify how such candidates are brought forward to the UITC for review, the group agreed that the Defense Logistics

Attachment

Management System (DLMS) change proposal format was an appropriate mechanism for submitting NUIT candidates. The DLMS change proposal format is available from the DLMSO homepage at "http://www.dlms0.hq.dla.mil" under the "Documents" selection.

ACTIONS:

DLMSO will prepare a draft FLIS proposal for the UIT designator code for review by the UITC subgroup by August 31, 1999. After review by the subgroup, the draft proposal will go forward to the UITC for review and comment prior to submission to DLIS.

Army will submit NUIT candidates, as appropriate, to the UITC chair using the DLMS change proposal format.

b. DLMS UIT PROCEDURES. The group agreed to the framework for draft UIT procedures for eventual publication in the DLMS manual, DoD 4000.25-M. Certain assumptions were made in developing procedures to include that evolving systems will accomplish UIT using DLMS, and that distributed databases rather than a stand-alone central registry will be utilized. Both DoD 4140.1-R and Defense Reform Initiative Directive #48, support the use of DLMS American National Standards Institute (ANSI) Accredited Standards Committee (ASC) X12 transactions for UIT. Known problems with the DoD Small Arms Serialization Program stand-alone central registry underscore the need for a better way to do business in the future, such as distributed databases with "reach through" capability rather than the technically outdated method of monthly overlays to a central registry. These problems were articulated by the LOGSA registry representatives at the November 1998 UITC meeting.

ACTION: DLMSO will prepare a draft DLMS UIT procedures for review by the UITC subgroup by August 13, 1999. After review and comment by the subgroup, the draft procedures will go forward to the UITC for review and comment prior to submission to the Supply Process Review Committee for staffing throughout the Components.

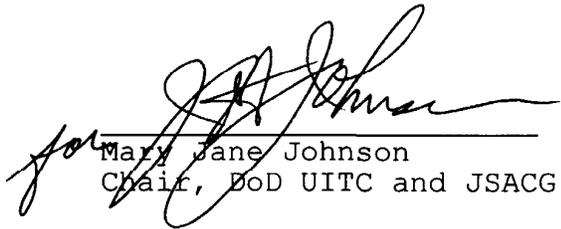
c. REVIEW OF DEFINITIONS FOR SMALL ARMS, WEAPONS, ETC. The agenda included a review of the various definitions for weapons to ascertain if revisions were needed to alleviate confusion and clarify what items were subject to reporting under UIT. The group did not have time to undertake this action. There was consensus that the adoption of a UIT designator would help to address/highlight problems that might exist. Such problems could then be addressed on a case-by-case basis.

ACTION: No further action required at this time.

d. ACKNOWLEDGEMENT OF PARTICIPANTS EFFORT. DLMSO would like to thank all of the participants in this working group meeting for their time and considerable effort in addressing these issues. They brought invaluable knowledge and expertise to the table and tackled the tasks at hand with enthusiasm.

e. NEXT MEETING. DLMSO is tentatively planning to convene the next combined **UITC/Joint Small Arms Coordinating Group (JSACG)** meeting during the week of November 15-19, 1999. More definitive dates, as well as a location and agenda, will be provided in September 1999. Please email any agenda topics, with a brief description, to maryjane_johnson@hq.dla.mil.

FOLLOWUP ACTIONS REQUIRED. Followup actions are identified in the **ACTION** paragraphs.



Mary Jane Johnson
Chair, EoD UITC and JSACG

APPROVE:
JAMES A. JOHNSON
Director, DLMSO



Enclosure

UITC SUBGROUP MEETING
AGENDA
July 13-15, 1999
Headquarters Complex, Ft. Belvoir VA

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|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | |
| 1 | Develop a proposal for a FLIS code to systematically identify when an item is subject to UIT. |
| 2 | Develop skeletal procedures for DoD UIT using Defense Logistics Management Standards (DLMS) transactions. |
| 3 | Look at the various definitions for small arms, weapons, AA&E, etc. to determine if the definitions are conflicting/confusing and whether revisions are warranted (if time permits). THERE WAS NOT TIME TO ADDRESS THIS TOPIC AT THIS MEETING |