



**DEFENSE LOGISTICS AGENCY**  
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**FORT BELVOIR, VIRGINIA 22060-6221**

IN REPLY  
REFER TO

DLMSO

September 28, 2009

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE MEMBERS

SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC) 338, New Advice Code for Surge Requirements of Mission Support Material (MSM) under Navy Base Realignment and Closure (BRAC) Inventory Management and Stock Positioning (IMSP) (MILSTRIP/ Supply) (Staffed as PDC 358)

The attached change to DOD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP) and DOD 4000.25-M, DLMS, is approved for implementation approximately January 2010.

Addressees may direct questions to the DLMSO points of contact, Ms. Ellen Hilert, Chair, Supply Process Review Committee, 703-767-0676, DSN 427-0676, or e-mail: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil). Others must contact their Component designated Supply Process Review Committee representative.

A handwritten signature in black ink, appearing to read "Donald C. Pipp".

DONALD C. PIPP  
Director  
Defense Logistics Management  
Standards Office

Attachment

cc:  
DUSD(L&MR)SCI

**ADC 338,  
New Advice Code for Surge  
Requirements of MSM under Navy BRAC IMSP**

**1. ORIGINATOR:**

- a. **Service/Agency:** Defense Logistics Agency (DLA)
- b. **Originator:** DLA J-331, 703-325-1924 (DSN 427)

**2. FUNCTIONAL AREA:** Primary: Supply/ Logistics.

**3. REFERENCES:** Functional Requirements for DLA's implementation of the BRAC SS&D

**4. REQUESTED CHANGE:**

**a. Description of Change:** This change request is for the assignment of a new MILSTRIP Advice Code for use on applicable DLMS transactions associated with requisitioning to identify surge requirements for Mission Support Material (MSM) under DLA-Navy BRAC IMSP. The Advice Code will be used to trigger special processing rules in DLA's Enterprise Business System (EBS).

**b. Background:** As a result of the 2005 BRAC decision, retail supply, storage and distribution (SS&D) functions and associated infrastructure supporting Service industrial/maintenance sites will transfer to DLA. In Spiral 2 there will be two Naval Shipyards and three Fleet Readiness Centers (FRCs) transferring to DLA. Naval Shipyards have multiple shop service centers supporting the maintenance mission with items stocked based on established levels. The items in these service centers are referred to as Mission Support Material (MSM). During a job availability there will be times when surge requirements must be met for items identified as MSM stock. DLA will process the request for surge quantities applying unique logic developed to allow the request to process to appropriate source for fulfillment and not deplete local industrial site on-hand quantities. Also DLA will continue to replenish to any appropriate level, excluding due-ins identified as surge request. Unique logic will be limited to FRC and Shipyard requests. All other requisitions will bypass this logic within EBS.

**c. Clarification of Navy Users for New Advice Code (provided subsequent to staffing):** The UICs/DoDAACs the shipyard and the FRCs will use in requisitions containing the new advice code are the same ones that are currently being used today for both CAV-ORM and any Navy funded requisitions. However, the new advice code would not be in any of the CAV-ORM requisitions as they are created and sent out via a different path directly into CAV-ORM via DAASC (to be verified during testing).

**d. Detailed Procedures:** Update the DLMS Dictionary and MILSTRIP Appendix AP2.15, Advice Codes, as follows:

<u>CODE</u>	<u>EXPLANATION</u>
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3C	<i>Identifies surge requirements for mission support material (MSM) that are to be processed as one-time requests and not sourced against on-hand assets. Applicable to DLMS requisition alerts, requisitions, and follow-on transactions for DLA-sourced materiel under Navy BRAC IMSP.<sup>1</sup></i>
<del>3C</del> 3D through 3J	Deleted.

**Staffing Note:** The proposed change identified the new advice code value as “3M.” Subsequent to staffing, it was determined that the advice code value “3M” has been reserved for future use under DLMS applicable to the storage activity response to receipt inquiry (refer to Request for Implementation Date for ADC 313).

**e. Alternatives:** None identified.

**5. REASON FOR CHANGE:** DLA requires ability to recognize a request for MSM items in support of Direct Material Inventory (DMI), for surge quantities on the submitted Requisition Alert (also known as “Navy Demand Signal”) to process as a one-time request and not source against available on-hand assets potentially exhausting all available inventories. For continued visibility, the new value will be perpetuated to any follow-on transaction allowing for the inclusion of the advice code, to include the funded requisition.

**6. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:** EBS will recognize Requisition Alert in support of availability and treat as a request for DMI, ignoring on-hand assets, and process the request as one-time requirement.

**b. Disadvantages:** N/A.

**7. IMPACT:**

**a.** Advice Code 3C will be initiated in a new 511 requisition variant under development. It will also be perpetuated to the following DLMS transactions: 511R, 511M, 869F, 869C, 940R, and 945A.

**b. Implementation Schedule.** January 2010

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<sup>1</sup> Refer to ADC 338. Note: The requisition alert transaction allows Navy BRAC IMSP sites to notify DLA of their requirements in advance of the funded requisition, thereby allowing DLA to procure and position materiel appropriately to support prompt order fulfillment. Refer to Proposed DLMS Change 366 for the procedures and content of the DLMS Requisition Alert (*under development*).