



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO

DLMSO

August 3, 2010

**MEMORANDUM FOR DOD ACTIVITY ADDRESS DIRECTORY (DoDAAD)
PROCESS REVIEW COMMITTEE (PRC) MEMBERS**

**SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC)
392, DOD Activity Address Directory (DoDAAD) Setting the
CONUS/OCONUS Indicator (Staffed as PDC 411)**

The attached change to Department of Defense (DOD) 4000.25-M, DLMS, is approved for implementation.

Addressees may direct questions to the DLMSO points of contact, Robert Hammond, DLMSO, DoD Activity Address Directory Process Review Committee Chair, 703-767-2117, DSN 427-2117 or email: robert.hammond@dla.mil, or Heidi Daverede, Supply Process Review Committee Co-Chair, 703-767-5111, DSN 428-5111 or email heidi.daverede@dla.mil . Others must contact their Component designated representative.

A handwritten signature in black ink, appearing to read "Donald C. Pipp", written over a circular stamp or seal.

DONALD C. PIPP
Director
Defense Logistics Management
Standards Office

Attachment

cc:

ADUSD(L&MR)SCI

ADC 392
DOD Activity Address Directory (DoDAAD)
Setting the CONUS/OCONUS Indicator

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

- a. **Service/Agency:** Defense Logistics Management Standards Office (DLMSO), DLA J6251
- b. **Originator:** DLMSO

2. FUNCTIONAL AREA: DOD Activity Address Directory (DoDAAD)

3. REFERENCE:

- a. DoD 4000.25-M, Defense Logistics Management System (DLMS) DLMS Volume 6 (DoD Logistics Systems Interoperability Support Services), Chapter 2 - Department of Defense Activity Address Directory

4. REQUESTED CHANGE:

- a. **Description of Change:** This change is to remove the manual setting of the flag for Contiguous United States (CONUS) or Outside of Contiguous United States (OCONUS) data field in the construction of DoDAACs and to set the flag programmatically based on the TAC 2 address or the TAC 1 address if no TAC 2 address is entered. An alternative considered was to remove the field from the DoDAAD, if it serves no purpose, however, it was determined in staffing that the indicator has value and should be retained.

b. Background:

- 1) The DoDAAD database contains a flag to indicate if the DOD Activity Address Code (DoDAAC) is part of the Contiguous United States (CONUS) or Outside of Contiguous United States (OCONUS). The designation contiguous United States refers to the 48 U.S. states on the continent of North America plus the District of Columbia. The designation excludes the states of Alaska and Hawaii.
- 2) The CONUS/OCONUS indicator defaults to NULL. If the Central Service Point does not select a value, no value is entered into the DoDAAC.
- 3) Central Service Points (CSPs) are following a set of rules when setting the CONUS/OCONUS indicator, but mistakes are made. Some of the DoDAACs have an incorrect CONUS/OCONUS designation when validated against the TAC address location.
- 4) Automatically setting the CONUS/OCONUS indicator will eliminate the NULL fields and incorrect designations found in the DoDAAD database.

- c. **Procedures:** The following procedures are approved:
 - 1) Set the CONUS/OCONUS indicator programmatically as follows:
 - a) Use the TAC 2 country and state information if present. If no TAC 2 address is present, use the TAC 1 country and state information.
 - b) If the country is the United States and the state is not Alaska or Hawaii, set CONUS/OCONUS indicator to CONUS (C). For any other condition, set CONUS/OCONUS indicator to OCONUS (O).
 - 2) Remove the drop down CONUS/OCONUS indicator from the DoDAAD update page.
 - 3) DAASC programmatically set CONUS/OCONUS indicator for all existing DoDAACs.
 - 4) Army and Air Force incorporate similar logic in the Army and Air Force DoDAAD update applications
- d. **Alternative Considered.** Remove the CONUS/OCONUS field from the DoDAAD, if it serves no purpose. STAFFING NOTE. It was determined that the indicator has value and should be retained.

5. REASON FOR CHANGE:

- a. The CONUS/OCONUS indicator currently contains some unreliable data.

6. ADVANTAGES AND DISADVANTAGES:

- a. **Advantages:** The CONUS/OCONUS indicator will always be set properly based on the location values in either the TAC 2 (if present) or TAC 1.
- b. **Disadvantages:** None noted.

7. IMPACT:

- a. **Implementation:**
 - 1) DAASC will implement the change to the DoDAAD database and the DoDAAD web update application.
 - 2) Army and Air Force will provide earliest implementation dates for their DoDAAD update applications.
- b. **Publication:** No publication changes required.
- c. **DLMS data elements.** There are no new DLMS data elements.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: None noted.