



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO

April 24, 2014

MEMORANDUM FOR DOD ACTIVITY ADDRESS DIRECTORY (DoDAAD) PROCESS
REVIEW COMMITTEE (PRC), FINANCE PRC, AND SUPPLY PRC MEMBERS

SUBJECT: Approved Addendum to Approved Defense Logistics Management Standards
(DLMS) Change 384 (Staffed as ADC 384E), Special Programs for Non-DO/Non-
Federal Agency Requisitioners; DLA National Wildland Fire Program Customer
DoDAACs (DoDAAD/Finance/Supply)

The attached addendum is approved for immediate implementation to DLM 4000.25,
Volume 6, Chapter 2, DoDAAD.

Addressees may direct questions to Tad DeLaney, DoDAAD PRC Chair, 703-767-6885,
DSN 427-6885 or email: DODAADHQ@DLA.MIL.

A handwritten signature in black ink, appearing to read "Donald C. Pipp", is positioned above the printed name.

DONALD C. PIPP
Director
Defense Logistics Management
Standards Office

Attachment
As stated

cc:
ODASD (SCI)

ADC 384E
Special Programs for Non-DOD/Non-Federal Agency Requisitioners; DLA
National Wildland Fire Program Customer DoDAACs
(DoDAAD/Finance/Supply)

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

a. Service/Agency POC: Defense Logistics Agency (J3), National Account Manager for International and Federal Programs, David Kless, at 703.767.7510.

b. DLMSO Functional POC: Defense Logistics Management Standards Office, DoDAAD PRC Chair, Tad DeLaney, 703.767.6885, e-mail: DODAADHQ@dla.mil.

2. FUNCTIONAL AREA:

a. Primary/Secondary Functional Area: DoDAAD

b. Primary/Secondary Functional Process: Supply/Finance

3. REFERENCES:

a. DLM 4000.25, Defense Logistics Management System, Volume 6, Chapter 2, Department of Defense Activity Address Directory

b. DLM 4000.25, Defense Logistics Management System, Volume 2, Chapter 5, Supply Standards and Procedures

c. DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP)

d. Approved Defense Logistics Management Standards (DLMS) Change (ADC) 384 Special Programs for Non-DOD/Non-Federal Agency Requisitioners and Administrative Change for Contractor DoDAACs (DoDAAD/Finance/Supply)

e. Approved Defense Logistics Management Standards (DLMS) Change (ADC) 384B Special Programs for Non-DOD/Non-Federal Agency Requisitioners; Update to Section 1122 Program DoDAAC Series (DoDAAD/Supply)

4. REQUESTED CHANGE:

a. Brief Overview of Change: This change is an addendum to the 384 Series ADCs for Special Program DoDAACs. Specifically, this change provides the framework for additional non-DOD and non-Federal activity customers to requisition support from the Department of Defense. Accordingly, under the National Wildland Fire Program, DLA will provide support to State and local activity customers of the Forestry Service utilizing DLA-sponsored/managed DoDAACs using the DoDAAC Series of "3B."

b. Background:

(1) Under the auspices of this program, State and local government customers are required to provide advance payment for support from the Federal Government.

(2) In a Memorandum of Agreement (MOA) between the General Services Administration (GSA) and the Defense Logistics Agency (DLA), a Logistics Reassignment (LR) has been initiated to transfer item management support of these customers from GSA to the DLA.

(3) To facilitate this LR, and to enable DLA to manage this program effectively, a new construct of Special Program DoDAACs is hereby established for these State and local government customers, using the DoDAAC Series of “3B”, to be managed by DLA, for purposes of obtaining support from DLA through DOD EMall.

(4) While many of these customers already have GSA-established DoDAACs under the Department of Agriculture and Department of the Interior constructs (i.e., “12” and “14” series), this change establishes the “3B” construct to be used for this program for customers to requisition items through DOD EMall to ensure: (a) that these customers can be clearly identified as non-Federal, and (b) that DLA can effectively manage these customers to ensure proper support (billing, shipping, etc.).

c. Proposed Change in Detail:

(1) Designate DoDAAC series “3B” for special program customers of the Wildland Fire Program sponsored by DLA.

(2) DLA Transaction Services and DLA (J3) establish edits for “3B” series DoDAACs to replace submitter’s fund code with Fund Code XP, requiring non-interfund billing and advise the submitter using status code BK.

(3) DLA include all taxes and surcharges for purchases into the price of the materiel at the time the order is created.

(4) DLA DoDAAC Central Service Point designates DoDAAC monitors to manage the “3B” series DoDAACs and amend DLA CSP and Monitor appointment letter accordingly.

(5) DLA Transaction Services revise the DoDAAC Central Service Point/Monitor listing to indicate that “3B” series DoDAACs are assigned to DLA Special Programs.

(6) DLA Transaction Services modify the DoDAAD update application to identify “3B” series DoDAACs as Special Program DoDAACs for DLA Wildland Fire Program customers.

(7) Uniform Materiel Movement and Issue Priority System (UMMIPS) priorities 8, 10, and 15, which correspond to Force or Activity Designator V and Urgency of Need A, B, and C, are authorized.

(8) Implementation target date for this program is May 1, 2014.

(9) Beginning May 1, 2014, customers of this program will obtain a "3B" series DoDAAC from DLA's DoDAAD CSPs/Monitors prior to registering with DOD EMall.

(10) GSA shall apply the appropriate Bureau Code to existing "12" or "14" series DoDAACs established by GSA for these customers, in order to identify them as State/local activities, and not Federal activities; otherwise, GSA shall delete them from the DoDAAD.

d. Revisions to DLM 4000.25 Manuals: Update DoDAAD Series, DoDAAC Assignment Logic, and Major Command Code Tables.

e. Proposed Transaction Flow: There are no new routing rules.

f. Alternatives: None noted.

5. REASON FOR CHANGE: Complies with DOD policy for DoDAAC assignment, and allows DLA to manage this customer base for support under this program.

6. ADVANTAGES AND DISADVANTAGES:

a. Advantages: Allows for recognition of DLA Wildland Fire Program customer DoDAACs as non-DOD or non-Federal DoDAACs for DLA Transaction Services edits, internal controls, and internal DLA transactional exchange.

b. Disadvantages: None Noted.

7. ADDITIONAL FUNCTIONAL REQUIREMENTS: None noted.

8. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: DLA J3 needs these changes by May 1, 2014.

9. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Implementation of these special purpose DoDAACs will result in the ability to account for and bill sales made to these Wildland Fire Program customers by DLA through DOD EMall.

10. IMPACT:

a. No impact to Services/Agencies other than DLA and GSA.

b. New DLMS Data Elements: No new DLMS data elements.

c. Changes to DLMS Data Elements: Add 3B to Logistics Qualifier 71 in LOGDRMS.

d. Automated Information Systems (AIS): DOD EMall, EBS, and the DoDAAD (i.e., DoDAAD, Update Application, eDAASINQ, and DAASINQ) are all impacted by this change.

e. DLA Transaction Services: These special purpose DoDAACs will need to be loaded and maintained at DLA Transaction Services.

(1) Modify the DoDAAD (i.e., DoDAAD, Update Application, eDAASINQ, and DAASINQ) to reflect series “3B” as Defense Logistics Agency - Wildland Fire Program, and remove the designation of “1122” from the DoDAAC Service/Agency query label in eDAASINQ for Defense Logistics Agency, Disposition Services – Special Program.

(2) Query results in eDAASINQ for this label should include all 3B series.

(3) Query results for the all DLA should include all DLA managed DoDAACs: 2A, 2Y, 3B, S & U series.

(4) The “3B” series shall only be able to be created using MAJCOM DH. The following change will be made to the Major Command Code Table to facilitate this:

CODE	SERVICE	MAJCOM	DESCRIPTION
DH	DLA	TrpSpt-CE	DLA Troop Support - CE

f. Non-DLA Logistics Management Standards Publications: This change will require DLA to make changes to its business rules for DoDAAC assignment (i.e., DoDAAC Assignment Logic and Major Command Codes).

11. COMMENTS RESOLUTION:

Organization	Comment	Disposition
DLA (J3)	<p>I think the overall document is great and thank you and the team for putting this together so quickly. My only concern is the part where it talks to GSA maintaining the catalog. I know it's called out in 10 USC Section 381 but don't understand why the catalog reference is critical to the Wildland Fire Program. GSA has supported this fire program for years and they have a separate catalog they use for this program. They have not in the past and according to my discussions with GSA, don't intend on using the 1122 Catalog in the future related to the fire program.</p> <p>I don't want this to fall under or even appear like it is a subset of 1122 because it is not. Agree we use the authority but program management is completely separate, even now within GSA. I believe that under 1122, you could make the argument that emergency response includes</p>	<p>Removed background information from the PDC, as it was irrelevant to the fundamental reason for the PDC – to establish a new DoDAAC construct as a Special Program for DLA. What legal authority DLA intends to use as the basis for the program is of no real consequence to establishing this DoDAAC Series in the DoDAAD. That is a separate matter for DLA General Counsel to establish on behalf of DLA for the J3.</p>

	<p>firefighting but as of today, GSA does not have them linked. What I don't want to do is have be directly tied to 1122 because this program will be an agreement between us and Forest Service, and don't want Department of the Army or GSA be included in a program that does not belong to them.</p>	
<p>GSA</p>	<p>Recommend that DLA confirm the applicability of the statutory authority which is identified as the source of the "advance payment"; secondly, that GSA will need to work with DLA to confirm impact of Activity Address Code cancellations for state / local as implementation proceeds .</p>	<p>Removed background information from the PDC, as it was irrelevant to the fundamental reason for the PDC – to establish a new DoDAAC construct as a Special Program for DLA. What legal authority DLA intends to use as the basis for the program is of no real consequence to establishing this DoDAAC Series in the DoDAAD. That is a separate matter for DLA General Counsel to establish on behalf of DLA for the J3.</p> <p>Also, added direction for GSA to implement its own, established Bureau Codes for their “12” and “14” Series DoDAACs which would identify the State and local Government activities as customers under their 1122, separate and distinct from Federal activities in the “12” and “14” Series. This minimizes the need for coordination between DLA CSPs and GSA CSPs for activating and deactivating DoDAACs as customers “transition” to DLA. Also, in some instances, the GSA customers may yet continue to get some other support from GSA not related to this program. For that purpose, GSA would need to retain the “12” and “14” DoDAACs.</p>