



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

February 25, 2013

MEMORANDUM FOR SUPPLY AND FINANCE PROCESS REVIEW COMMITTEE (PRC)
MEMBERS

SUBJECT: Proposed Defense Logistics Management System (DLMS) Change (PDC) 1009,
DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing,
Expand Authorized Priority Designator Validation, and Correct EMALL Purchase
Card Format Rules, (Supply and Finance)

We are forwarding the attached proposed change to DLM 4000.25, Defense Logistics Management System (DLMS), and DLM 4000.25-1, Military Standard Requisition and Issue Procedures (MILSTRIP) for evaluation and submission of a single coordinated DOD Component position. It is the responsibility of the Component Supply PRC representative to ensure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/concurrence to DLA Logistics Management Standards Office not later than 30 days from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed.

Addressees may direct questions to Ms. Ellen Hilert, DOD MILSTRIP Administrator, 703-767-0676 or DSN 427-0676, email: ellen.hilert@dla.mil; Ms. Heidi Daverede, DOD MILSTRIP Alternate, 703-767-5111; DSN 427-5111, e-mail: heidi.daverede@dla.mil; or Mr. Robert Hammond, Finance PRC Chair, 703-767-2117, DSN 427-2117, email: finance@hq.dla.mil. Others must contact their Component designated representative available at: www.dla.mil/j-6/dlmsso/CertAccess/SvcPointsPOC/allpoc.asp.

DONALD C. PIPP
Director
DLA Logistics Management
Standards Office

Attachment
As stated

cc:
ODASD(SCI)
ODASD DPAP (PDI)
DOD EMALL PM
Joint Staff
LOGSA, PSCC

PDC 1009

DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct EMALL Purchase Card Format Rules,

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Ellen Hilert, DOD MILSTRIP Administrator, DLA Logistics Management Standards Office, e-mail: ellen.hilert@dla.mil

2. FUNCTIONAL AREA:

- a. **Primary/Secondary Functional Area:** Supply/Finance/Transportation
- b. **Primary/Secondary Functional Process:** Ordering and Requisition Processing

3. REFERENCES:

- a. [DLM 4000.25, DLMS, Volume 2, Supply](#)
- b. [DLM 4000.25, DLMS, Volume 4, Finance](#)
- c. [DLM 4000.25, DLMS Volume 6, Logistics Systems Interoperability Support Services, Chapter 2, DOD Activity Address Directory](#)
- d. [DLM 4000.25, DLMS Volume 6, Logistics Systems Interoperability Support Services, Chapter 4, Pipeline Measurement](#)
- e. [DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures \(MILSTRIP\)](#)
- f. [Approved DLMS Change \(ADC\) 226](#), Revision of MILSTRIP, MILSBILLS, and DLMS to add DODAAC Authority Code edits DAASC Processing of Requisitions, Shipping and Billing Restrictions, dated March 1, 2007
- g. Defense Procurement and Acquisition Policy (DPAP) course document “New Topics for DoD GPC” available on the DPAP Purchase Card Website:
http://www.acq.osd.mil/dpap/pdi/pc/docs/5_New_Topics_for_the_DoD_GPC.pdf
- h. [ADC 262](#), Deleted Department of Defense Activity Address Code (DoDAAC), Cited on Open Orders, dated December 19, 2007
- i. [ADC 427A](#), Requisition Document Number Date Edit, dated October 03, 2012
- j. [PDC 29A](#), Inclusion of the Authorized Requiring Activity in the Requisition and Revised Requisition Priority Designator (PD), August 16, 2011. PDC 29A was placed on hold pending wider implementation of the DLMS. Approval of this change will result in the withdrawal of PDC 29A.

4. REQUESTED CHANGE(S):

a. Overview of Change: This change establishes revised procedures for formatting the DLMS requisition transactions with impact to multiple functional processes. The focus of this change includes:

(1) revised procedures for ordering via DOD EMALL to allow customers using purchase card/credit card payment to also use standard MILSTRIP procedures for identification of the ship-to activity by Department of Defense Activity Address Code (DoDAAC) when the ship-to is other than the requisitioning activity (vice the current DOD EMALL procedures for clear-text addressing),

(2) DLMS-formatted orders requiring use of a mark-for party identified by DoDAAC/RIC, text, or a combination of these, to ensure proper delivery to the requiring customer and enable enhanced DLA Distribution operated Materiel Processing Center (MPC) processing and validation of requisitions for authorized use of Force or Activity Designator (F/AD) I,

(3) updated business rules for use of the signal code and population of the ship-to and bill-to activity under DLMS, and

(4) compliance with policy, procedures, and all applicable data edits.

b. Background:

(1) **DOD EMALL.** DOD EMALL supports payment under MILSBILLS procedures or via International Merchant Purchase Authorization Card (IMPAC)/Government purchase card or corporate credit card. At the time the procedures were established for purchase card/credit card payment, a mechanism was needed to recognize the payment method with minimal impact to DLA and Component systems. Because legacy systems were involved for processing of the associated supply status, and because DOD EMALL had not adopted full DLMS transaction capability, the transaction format was constrained to the MILSTRIP legacy 80-record position format. As a result, a decision was made to use the standard MILSBILLS Fund Code XP indicating non-interfund billing and the EMALL DoDAAC SP5200 (scheduled to transition to SC4210 in June 2013) to populate the bill-to activity in the requisition supplementary address field. These transactions cite Signal Code B, indicating shipping to the requisitioner (DoDAAC identified in the document number) and billing to the supplementary address field, but instead provide a clear-text address for shipment. DLA continues to recognize this construct for EMALL purchase card/credit card payment.

(2) **DOD EMALL MILSTRIP Compliance Issues.** MILSTRIP procedures state: “To enable sources of supply to process requisitions in a timely manner to meet issue priority group, standard delivery dates, or required delivery dates, requisitioners should attempt to limit repetitive submission of requisitions containing exception data, particularly those that are to satisfy high priority requirements. Requisitioners should use available MILSTRIP capabilities to ensure that automated processes are used to the maximum possible extent. The processing of exception data requisitions is a resource-intensive process that is prone to errors and generally delays required support.” The problem with the EMALL transaction formatting is that it precludes simultaneous use of the supplementary address field for identification of the ship-to DoDAAC. Under MILSTRIP, the supplemental address is commonly used for this purpose when a shipment must be delivered to an activity other than the requisitioner’s DoDAAC. Because the DoDAAC field must contain the EMALL DoDAAC, the customer is forced to use a clear-text address to identify the ship-to. MILSTRIP restricts the use of clear-text ship-to addresses (referred to as exception ship-to addresses) to limited scenarios (Refer to

Enclosure 2). However, an authorized exception was made for DOD EMALL purchase/credit cards to preclude rejection of these requisitions and document the process (subsequent to implementation). Continued, use of this procedure is problematic for the following reasons:

(a) The use of exception ship-to addressing bypasses the routine systemic controls that validate ship-to locations based upon the associated DoDAAC (Reference 3.c. and 3.e.).

(b) When shipped via the Defense Transportation System (DTS), the use of clear text addressing requires manual processing and has been associated with a higher rate of frustrated freight shipments. Refer to discussion of this topic at Reference 3.g.

(c) Prior to procurement action and/or shipment, the Government Source of Supply (SoS) is required to validate the ship-to DoDAAC against the DOD Activity Address Directory (DoDAAD) Table under Reference 3. c., as required by ADC 262 (Reference 3. h.). The DoDAAD Table is used to ensure that shippers do not ship items to activities/locations that are not active. It ensures that shippers have the most current address information which becomes critical during deployment. Use of clear-text addressing precludes systemic capability to validate that the address is still valid and current. Updated address detail cannot be obtained prior to the physical shipment.

(d) Lack of the ship-to DoDAAC prevents or impairs systemic capture of logistics metrics. Logistics Metrics Analysis Reporting System (LMARS) (Reference 3.d) and Materiel Receipt Acknowledgment (MRA) Reports (Reference 3.a) rely on the presence of the ship-to DoDAAC to properly categorize the shipment to an overseas destination or the Combatant Command.

(e) Lack of the ship-to DoDAAC prevents distribution of supply and shipment status directly to the Component supply system supporting the ship-to location.

1. Lack of supply and shipment status impedes automatic establishment of the due-in record.

2. Lack of shipment status prevents receipt processing facilitated by passive Radio Frequency Identification (pRFID).

3. Lack of shipment status will impede automated capture of item unique information (IUID) as DOD moves forward with the integrated application of IUID in logistics business processes.

(f) Lack of the ship-to DoDAAC impedes systemic processing supporting materiel receipt acknowledgment.

(g) Requisitions for Government Furnished Property (GFP) or Contractor Acquired Property (CAP) require identification of the contractor ship-to DoDAAC in order to systemically recognize and properly validate the shipment.

(3) Mark-for Party. Lack of a fully integrated approach for identifying and perpetuating the mark-for party inhibits delivery of materiel to the requiring customer.

(a) Navy Ship Support. Navy ship-board requisitioning requires identification of the mark-for location to enable the DLA Distribution's Material Processing Centers (MPC) receiving materiel for the Navy to properly sort the materiel by the customer requirements, and then

deliver the materiel so that it can be more easily placed into its location once onboard the ship. Recent changes to the requisition edit process have reduced the Navy's flexibility to identify the mark-for location when high volume ordering exceeds the allowable orders within the date-serial number range authorized by ship.

(b) Navy Detailed Procedures. Navy ships use R-Supply to requisition materiel from the DOD supply system. The first six characters of the requisition document number contain the DoDAAC of the customer at the ship level. The requisition is routed to the appropriate SoS; that SoS determines the supply support shipping location and directs that location to pick, pack, and ship. The shipper then ships the materiel to the destination location identified in the Navy Cargo Routing Information File (CRIF) and prepares the shipping documentation including the Issue Release/Receipt Document (IRRD) 1348-1A. The Military Shipping Label (MSL) and the IRRDs identify the ship-to location as that provided by the CRIF. Upon arrival at the ship-to location, the Navy moves the incoming materiel to its transit shed operations and the incoming materiel is sorted and staged for efficient loading of the ship. The transit shed personnel staging is by ship and by the ultimate shipboard customer location, such as engineering. The data allowing for the sortation of onboard ship customer keyed upon the serial number in the document number (in which the Navy encodes identification of the customer location). Because the serial numbers are issued by block to correspond to the location, the Navy has a limited number of requisitions available per day. Until recently the Navy circumvented this problem by advancing the ordinal date in the requisition document number. Implementation of ADC 427A (Reference 3.i.) prevents the Navy from using the technique. Therefore, the Navy needs a new method to identify the mark-for party/onboard customer using DLMS without the use of the serial number as the key.

(4) Materiel Processing Center (MPC). DLA has a similar process for the physical sortation of materiel arriving at a DLA depot destined for a ship. Materiel passing through DLA MPCs is also partially dependent upon the serial number in the document number to accomplish the sortation in support of efficient delivery of materiel to onboard customers. Because the document number is one of the bar-coded elements on the IRRD, the MPC process is highly automated, allowing personnel to scan documentation for computer-assisted selection of the appropriate staging location within the MPC. The changes identified in this document will allow for identification of the mark-for party and support Automated Information Technology (AIT).

(5) Force or Activity Designator (F/AD) Abuse. Lack of a mark-for party DoDAAC prevents proper functioning of OSD-directed edits of MILSTRIP requisitions to prevent F/AD I abuse. An interim approach has been implemented to manage use of the corresponding Priority Designator (PD) 01, 04, and 11. Current procedures validate the DoDAAC identified within the Document Number (the requisitioner) and the legacy supplementary address (ship-to or bill-to DoDAAC, as applicable) against a DLA Transaction Services-maintained table (Reference 3, e., MILSTRIP, Appendix 2.14). This permits automatic downgrading of unauthorized usage. However, due to the potential for a third party being involved, the edit cannot be enforced for DOD use of PD 01. Inclusion of a mark-for party DoDAAC will allow the requisitioner to identify the authorized DoDAAC when different from the requisitioner/ship-to/bill-to when this occurs due to off-site support or Service-mandated rules for DoDAAC assignment.

(6) Signal Code Functionality. There is no formally documented transition plan for obtaining full functionality of the DLMS address segment identifying the ship-to and bill-to DoDAAC independent from the signal code assignment. Inclusion of the bill-to DoDAAC by the initiating system when different from the requisitioner and ship-to DoDAAC will allow for eventual elimination

of the Fund Code to Billed DoDAAC Conversion Table (also known as the Third Party Billing Table) currently associated with use of Signal Code C or L.

c. Requested Change in Detail:

(1) Revise business rules for the DLMS 511R Requisition, DLMS 511M Requisition Modification, and DLMS 869F Requisition Follow-up transactions to allow simultaneous identification of the ship-to DoDAAC (when different from the requisitioner) and the EMALL DoDAAC. To accomplish this, DOD EMALL will map the requisition data as follows:

(a) The actual ship-to DoDAAC will be mapped to the address information using the qualifier associated with the ship-to location (N101/Qualifier ST).

(b) The bill-to DoDAAC representing DOD EMALL (SP5200 or SC4210) will be mapped to the address information using the qualifier associated with the bill-to location (N101/Qualifier BT).

(c) The EMALL DoDAAC will also be mapped to the code list information using the qualifier associated with supplemental data (LQ01/Qualifier A9). This field represents the value carried in the legacy supplementary address in a mixed DLMS/legacy environment.

(d) Requisitions structured as above will cite Signal Code L.

(2) Exception Rules for Signal Code L Functionality in DoD EMALL Requisitions.

Establish new rules for Signal Code L for DLMS compliant systems to recognize the combination allowing for the identification of different DoDAACs for the requisitioner and ship-to addresses in conjunction with purchase /credit card billing identified by use of the EMALL DoDAAC SP5200 or SC4210.

(a) EMALL will populate the requisition transaction as indicated in 4.c.(1).

(b) When the SP5200 or SC4210 is identified as the bill-to in the DLMS requisition transaction generated by EMALL using Signal Code L, it will be disassociated with the Fund Code to Billed DoDAAC Conversion Table for retrieval of the bill-to DoDAAC.

(c) Services/Agencies may choose to update the Fund Code to Billed DoDAAC Conversion Table to associate Fund Code XP by Service/Agency Service Code to SC4210 (assuming implementation post June 1, 2013). While this is not required for DLA interpretation of the bill-to (which is disassociated with the conversion table under step 4.c.(2) (b)), this will provide consistency for legacy systems and users.

(d) DLA Transaction Services will use the initiating system Communications Routing Identifier to ensure that requisitions identifying Signal Code L and Fund Code XP with Bill-To SP5200/SC4210 are permitted only from DOD EMALL. Inappropriate use will trigger rejection using Status Code CX.

(e) The traditional signal code guidance will be updated for DLMS documentation using two versions of the business rules as shown at Enclosure 5.

(3) Signal Code C and L Transition Plan. Guidance for use of Signal Code C and L is clarified for transition to full DLMS. Requisitioning systems are directed to populate the bill-to/credit-to DoDAAC and this value will be perpetuated through the life cycle of the requisition. If populated, DLA Transaction Services will validate that the value in the transaction is the same as the value in the Fund Code to Billed DoDAAC Conversion Table to ensure no errors are introduced by the transition to initiating system population of this value. Inconsistent use will trigger rejection using Status Code CX. Systems processing transactions containing Signal Code C or L will use the discrete value contained in the DLMS transaction, but will default to the Fund Code to Billed DoDAAC Conversion Table to identify the bill-to/credit-to DoDAAC if not populated within the transaction upon receipt. The intent is to eliminate use of the Fund Code to Billed DoDAAC Conversion Table upon full transition to DLMS. This may be accomplished at the Service level once a Service fully transitions to DLMS.

(4) Mark-For Party. The following procedures are independent from the above DOD EMALL requirements, meaning the mark-for party will be available for to DOD EMALL and all other DLMS compliant requisitioning systems. The mark-for party will be mapped to the address information using the qualifier associated with the mark-for party (N101/Qualifier Z7). The mark-for party may be populated by a DoDAAC, RIC, or clear text information, such as the requiring individual's name or office, or a combination of DoDAAC or RIC with clear text. The mark-for text information will be mapped to the address information free-form text field (N102). DoDAAC and RICs will be mapped to the appropriate qualifier designating DoDAAC (N103/Qualifier 10) or RIC (N103/Qualifier M4)

(a) For a combination of DoDAAC and clear text, up to 17 positions of text may be provided.

(b) For a combination of RIC and clear text, up to 20 positions of text may be provided.

(c) For mark-for text only, up to 24 positions of clear text may be provided.

(d) Use of the mark-for party will be recognized as an authorized DLMS enhancement and will not employ or be associated with the DLA unique Document Identifier Codes YRZ or CGU.

(e) All SoS will be required to accept use of the mark-for party for DLMS compliance.

(5) Revise DLA SoS requisition processing to use the enhanced DLMS capability to discretely identify the requisitioner, ship-to, and EMALL bill-to DoDAACs and the mark-for information as mapped above. The configuration identified in the requisition will be perpetuated to supply and shipment status (DLMS 870S and 856S). It will be used for the release order (DLMS 940R) when materiel is shipped from DOD stock and to procurement actions when required.

(6) Revise DLA Distribution Standard System materiel release order processing to use the enhanced DLMS capability to discretely identify the requisitioner, ship-to, and bill-to DoDAACs and the mark-for information as mapped above.

(7) Revise shipping activities printing of the DD 1348-1A, Issue Release/Receipt Document (IRRD), or DD Form 1348-2, IRRD with Address Label, to separately display ship-to and mark-for information.

(a) When mark-for information is provided in the release order, the IRRD Block 4 will perpetuate this information. This replaces current redundant mapping of the ship-to DoDAAC as both the ship-to and mark for.

(b) A mark-for DoDAAC/RIC and text combinations will appear as two lines with the DoDAAC or RIC appearing on the first line, followed by a slash (/) and then any associated text.

(c) Mark-for clear text (with no DoDAAC or RIC) will appear as two lines of 12 characters each. If text is combined with a DoDAAC, up to 17 characters will be allowed. If text is combined with a RIC, up to 20 characters will be allowed.

(d) The mark-for party will be perpetuated to PDF417 two-dimensional (2D) bar code using the appropriate identifiers for DoDAAC, RIC, and text. The EMALL DoDAAC appearing in the supplementary data field will also be perpetuated to the 2D bar code.

(8) Revise DLA Transaction Services Defense's Automatic Addressing System (DAAS) to use the enhanced DLMS capability to discretely identify different DoDAACs as the requisitioner, ship-to, and bill-to activity as mapped above. This includes capturing the ship-to DoDAAC for all applicable edits, providing visibility within Web tools, and converting to MILSTRIP legacy formats as described above. Supply and shipment status will be provided to the actual ship-to DoDAAC under MILSTRIP distribution rules (even when the conversion to legacy format drops the ship-to DoDAAC).

d. Revisions to DOD 4000.25 Manuals:

(1) Revise DLMS Supplements as shown in Enclosure 1.

(2) Revise DLMS Volume 2, Supply, as shown in Enclosure 2.

(3) Revise DLMS Volume 4, Finance, as shown in Enclosure 3.

(4) Revise MILSTRIP, Chapter 2, as shown in Enclosure 4.

(5) Revise MILSTRIP Appendix 1.1, Forms/Message Formats Introduction, as shown in Enclosure 5. See staffing note in this enclosure.

(6) Revise MILSTRIP Appendix AP1.35, Issue Release/Receipt Document (IRRD) (1348-1A) With Three Of Nine Bar Coding and PDF417 Two-Dimensional (2D) Bar Code, as follows:

Compliance Indicator	Separator / Trailer Characters	Format Header	ANSI MH10.8.2 Format 06 Data Identifier (DI)/ Category/Description or Format 07 Data Element Identifier (DEI)	Data Field (DoD Usage)	Data Format (Type/Length)	Sample Data (Compliance, Header, Identifier and Data Field)	Total Characters
	G S		27	Consignee DoDAAC Reflects ship-to DoDAAC (Block 3)	an6	27WK4FV9	8
	G S		(TBD)	<i>Mark-For Party DoDAAC Reflects mark-for (Block 4) Mark-For Party may be configured to use a DoDAAC, RIC, text, or a combination with each element separately identified. Only one DoDAAC or RIC may be used.</i>	an6	(TBD)W90GF8	8
	G S		(TBD)	<i>Mark-For Party RIC Reflects mark-for (Block 4) Mark-For Party may be configured to use a DoDAAC, RIC, text, or a combination with each element separately identified. Only one DoDAAC or RIC may be used.</i>	an3	(TBD)AER	5
	G S		(TBD)	<i>Mark-For Party Text Reflects mark-for (Block 4) Mark-For Party may be configured to use a DoDAAC, RIC, text, or a combination with each element separately identified. If all text is used 24 positions are available. If DoDAAC is used with text, 17 positions are available for clear text. If RIC is used with text, 20 positions are available for clear text.</i>	an24	(TBD)John Doe	26

(7) Revise MILSTRIP Appendix AP2.10, Signal Codes, as shown in Enclosure 6.

(8) Revise MILSTRIP Appendix AP2.14, Priority Designators, Standard and Required Delivery Dates, as shown in Enclosure 7.

(9) Revise MILSTRIP Appendix AP2.16, Status Codes, as shown below:

CX Rejected.

(1) Unable to identify the bill-to and/or ship-to address as designated by the signal code or the signal code is invalid.

(2) The Military Assistance Program Address Code (MAPAC) does not exist in ~~DLM 4000.25, Volume 6, Chapter 3,~~ **MAPAD** as a valid ship-to and/or mail-to address. ~~(Applicable to ICP/IMM processing only)~~

(3) GSA Advantage GY/GZ series activity address codes (AAC) are not authorized for use in DoD requisitions/orders.

(4) Activity identified in the requisition is not authorized as a requisitioning or bill-to activity.

(5) ***A discretely identified DLMS bill-to activity used with Signal Code C or L does not correspond to the Fund Code to Billed DoDAAC Conversion Table (excludes billing to SP5200 or SC2410).***

(6) ***Financial events associated with SP5200 or SC2410 must be initiated via DoD EMALL (indicating payment via purchase/credit card) and are otherwise invalid.***

(7) If still required, submit a new requisition with valid data entries.

(8) Notification of rejection due to lack of available funds or other criteria associated with the funds verification process. Provided in response to the internet ordering application's request for funds verification. The RIC-From associated with the internet ordering application used for submission of the requisition/referral order is identified in the DIC AE9. **Rejection is provided** by the DoD Component responding to the funds verification request under DoD and DoD Component-directed business rules, and not the DAAS or the Source of Supply.

(10) Revise MILSTRIP Appendix AP3.48, Materiel Release Document DD Form 1348-1A or DD Form 1348-2, as shown below:

BLOCK(S) ENTRIES

4 ~~DoDAAC of the MARK FOR recipient~~ ***Mark-For Party***, if applicable. ***The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Up to 24 characters may be displayed as two lines of 12 each. Separate a DoDAAC or RIC from clear text with a slash (/). If Reduced print is used, in the clear address may be entered in addition to the DoDAAC.***

e. Proposed Transaction Flow:

(1) DOD EMALL passes the requisition to DLA Transaction Services. DLA Transaction Services performs applicable edits, records the requisition in logistics databases, and routes the requisition to the SoS. When applicable, DLA processes the requisition and makes applicable sourcing decision. DLA provides status to DLA Transaction Services for processing under MILSTRIP distribution rules.

(2) Requisitioning systems (other than DOD EMALL) are authorized to adopt use of the mark-for party with no change to existing transaction flow.

f. Alternatives: None identified.

5. REASON FOR CHANGE:

a. This change is required to correct numerous compliance issues (see background details) and support audit readiness.

b. The above ordering procedures are needed to provide greater flexibility for DOD EMALL customers.

c. A standard logistics transaction methodology is needed to support requisitioning requirements for identification of the mark-for party and ensure proper delivery of materiel.

d. There is a continuing need for MILSTRIP appendices to provide clear guidance on MILSTRIP data and business rules as applicable within both legacy and modernization systems. This change provides expanded guidance for use of the signal code under DLMS while maintaining capability to support legacy usage.

6. ADVANTAGES AND DISADVANTAGES:

a. Advantages: Uses DLMS enhancement capability to overcome shortcomings inherent in the legacy MILSTRIP format. Corrects compliance issues identified under background information.

b. Disadvantages:

(1) The ongoing requirement to support legacy systems requires retention of the existing signal codes rules within the MILSTRIP legacy requisitioning and status. This results in loss of key information limiting the benefits available under DLMS.

(2) Limited print space available within the IRRD mark-for block necessitates a restriction of the field length for the DLMS mark-for party.

(3) AIT using 2D bar codes is not yet available at all locations.

7. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT:

a. DLA Transaction Service's DAAS conversion capability will ensure no impact to legacy systems. However, this may also require the Services to update the Fund Code to Billed DoDAAC Conversion Table for legacy interpretation of supply status.

b. This change will be pursued independent of future changes to accommodate Standard Line of Accounting (SLOA) data in the requisitioning cycle.

8. ADDITIONAL COMMENTS TO CONSIDER:

a. Military Service recipients of the DLMS supply and shipment status identifying the separately identified different values for the requisitioner, ship-to, and bill-to (EMALL DoDAAC) may require additional DLA Transaction Service mapping support pending implementation of new functionality identified by Signal Code L.

b. Expansion of the capability to separately identify requisitioner, ship-to, and bill-to DoDAACs beyond DOD EMALL purchase/credit card payment method may be considered as a future enhancement.

9. PROPOSED TIME LINE/IMPLEMENTATION TARGET: December 2013. Requires joint implementation among DOD EMALL, DLA Transaction Services, DLA Enterprise Business System, and DLA Distribution Standard System. Phased and staggered implementation, supported by DLA Transaction Services, is authorized for others. Implementation of automatic downgrade of unauthorized priority designators will be deferred pending Service-wide implementation of the mark-for party.

10. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Not available. Savings for more efficient processing of shipments and cost avoidance for frustrated shipments are applicable.

11. IMPACT:

a. DLMS Data Elements: There are no new data elements associated with this change.

b. Revised Data Elements: This change updates the DLMS Dictionary and MILSTRIP Appendix 2.10 definitions for signal code values as shown in Enclosure 5.

c. Automated Information Systems (AIS):

(1) DOD EMALL as described above. Implementation of this change will require training for users to terminate use of clear-text addressing where the ship-to has an assigned DoDAAC. Use of the mark-for party is encouraged to ensure delivery to the intended recipient. This change does not impact DoD EMALL requisition formatting for clear-text addressing where no DoDAAC is available for the ship-to activity.

(2) DLA Enterprise Business System (EBS) as described above.

(3) DLA Distribution Standard System (DSS) as described above. Impact includes:

(a) processing of materiel release,

(b) printing of the IRRD, and

(c) MPC processing to recognize the mark-for party for segregation and delivery.

(4) Service/Agency DLMS compliant applications must be modified to adopt mark-for party identification and ensure implementation is consistent with transition plans discussed in this document.

(5) Sources of supply must ensure no financial event involving SP5200 or SC4210 is permitted for purposes other than authorized in this document.

(6) Integrated Data Environment (IDE) / Global Transportation Network (GTN) Convergence (IGC) to use the enhanced DLMS capability to discretely identify the requisitioner, ship-to, and bill-to DoDAACs and the mark-for party as mapped above.

(7) Impact to GSA and other web-based ordering source systems/processes (including non-DLA managed EMALL sources) should be evaluated for impact and purchase/credit card procedures documented in response to this change.

d. DLA Transaction Services:

(1) This change impacts Defense Automatic Addressing System (DAAS) maps.

(2) This change requires capability to discretely identify the requisitioner, ship-to, and bill-to DoDAACs and perpetuate this information to applicable DAAS edits, data bases, and web tools.

(3) DAAS authorized priority designator validation must be expanded to include the mark-for party DoDAAC when provided.

(4) DAAS edits must confirm initiating system population of the bill-to DoDAAC in conjunction with Signal Code C or L are consistent and that requisitions identifying a bill-to value SP5200 or SC4210 are only originated by DOD EMALL

e. Non-DLM 4000.25 Manual Publications:

(1) Requires update to internal Service/Agency guidance. This includes policy statements employed by DOD EMALL. Services are required to issue appropriate guidance to terminate extensive use of clear text addressing associated with DOD EMALL purchase card orders.

(2) Impact to the Military Standard 129 for inclusion of the mark-for party on the MSL and PDF417 2D bar code.

Enclosure 1, DLMS Supplements Revisions

Item #	Location	DLMS 511M Modification Revision	Reason
1.	DLMS Introductory Notes	<p>Add PDC 1009 to DLMS Introductory Note 5:</p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.
2.	2/N101/180	<p><u>Revise DLMS notes with existing Qualifier Z7:</u></p> <p>Z7 Mark-for Party DLMS Note:</p> <p>1. Use to identify an entity located within the ship-to address that is to actually receive the material.</p> <p>2. <i>The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used.</i></p> <p>3. <i>Authorized DLMS enhancement; see introductory DLMS note 3a 3g. Refer to PDC 1009.</i></p> <p>4. <i>Also use for Requisition Exception Data Transaction (DLA DI Code YRZ-Transaction Code MF) to identify mark-for delivery information. See introductory DLMS note 3e.</i></p>	Supports expanded use of the mark-for party.
3.	2/N102/180	<p><u>Revise DLMS note 3:</u></p> <p>Name DLMS Note:</p> <p>3. Use with N101 Code Z7 to identify the recipient of materiel. when coded data is not available. <i>Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 3g. Refer to PDC 1009.</i></p>	Clarification.

Item #	Location	DLMS 511R Requisition Revision	Reason
1.	DLMS Introductory Notes	<p>Add PDC 1009 to DLMS Introductory Note 5:</p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.

Item #	Location	DLMS 511R Requisition Revision	Reason
2.	2/N101/180	<p>Revise DLMS notes with existing Qualifier Z7:</p> <p>Z7 Mark-for Party DLMS Note: 1. Use for direct vendor deliveries to identify the organization for whom the materiel will be marked. <i>Use to identify an entity located within the ship-to address that is to actually receive the materiel.</i> 2. <i>The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used.</i> 3. <i>Authorized</i> DLMS enhancement; see introductory DLMS note 3a <i>3f</i>. <i>Refer to PDC 1009.</i> 4. <i>Also use</i> for Requisition Exception Data Transaction (DLA DI Code YRZ-Transaction Code MF) to identify mark-for delivery information. See introductory DLMS note 3e.</p>	Supports expanded use of the mark-for party.
3.	2/N102/180	<p>Revise DLMS note 3 and delete note 4:</p> <p>Name DLMS Note: 3. Use with N101 Code Z7 to identify the recipient of materiel. when coded data is not available. <i>Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 3f. Refer to PDC 1009.</i> 4. DLMS enhancement; see introductory DLMS note 3a.</p>	Clarification.

Item #	Location	DLMS 4030 856S Shipment Status Revision	Reason
1.	DLMS Introductory Notes	<p>Add PDC 1009 to DLMS Introductory Note 3:</p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.
2.	2/N101/2200	<p>Revise DLMS note with existing Qualifier Z7:</p> <p>Z7 Mark-for Party DLMS Note: 1. Use to identify an entity located within the ship-to address that is to actually receive the material. 2. <i>The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used.</i> 3. <i>Authorized</i> DLMS enhancement; see introductory DLMS note 2a <i>2f</i>. <i>Refer to PDC 1009.</i></p>	Supports expanded use of the mark-for party.

Item #	Location	DLMS 4030 856S Shipment Status Revision	Reason
3.	2/N102/2200	<p>Revise DLMS note 4 for existing data element:</p> <p>Name DLMS Note: 4. Use with N101 code Z7 to identify the recipient of materiel. when coded data is not available. <i>Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 2f. Refer to PDC 1009.</i></p>	Clarification.

Item #	Location	DLMS 869F Requisition Follow up Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1009 to DLMS Introductory Note 5:</u></p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.
2.	2/N101/110	<p><u>Revise DLMS notes with existing Qualifier Z7:</u></p> <p>Z7 Mark-for Party DLMS Note: 1. Use to identify an entity located within the ship-to address that is to actually receive the material. 2. <i>The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used.</i> 3. <i>Authorized</i> DLMS enhancement; see introductory DLMS note 4g. <i>Refer to PDC 1009.</i> 4. <i>Also use</i> for Requisition Exception Data Transaction (DLA DI Code YRZ-Transaction Code MF) to identify mark-for delivery information. See introductory DLMS note 4e.</p>	Supports expanded use of the mark-for party.
3.	2/N102/110	<p><u>Revise DLMS note 3 for existing data element:</u></p> <p>Name DLMS Note: 3. Use with N101 code Z7 to identify the recipient of materiel. when coded data is not available. <i>Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 4g. Refer to PDC 1009.</i></p>	Clarification.

Item #	Location	DLMS 870S Requisition Follow up Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1009 to DLMS Introductory Note 4:</u></p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.
2.	2/N101/90	<p><u>Revise DLMS notes with existing Qualifier Z7:</u></p> <p>Z7 Mark-for Party DLMS Note: <i>1. Use to identify an entity located within the ship-to address that is to actually receive the material.</i> <i>2. The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used.</i> <i>3. Authorized DLMS enhancement; see introductory DLMS note 3f. Refer to PDC 1009.</i> <i>4. Also use for Requisition Exception Data Transaction (DLA DI Code YRZ-Transaction Code MF) to identify mark-for delivery information. See introductory DLMS note 3e.</i></p>	Supports expanded use of the mark-for party.
3.	2/N102/90	<p><u>Mark Data Element N102 as Used and add the following DLMS note:</u></p> <p>Name DLMS Note: <i>Use with N101 code Z7 to identify the recipient of materiel. Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 3f. Refer to PDC 1009.</i></p>	Clarification.

Item #	Location	DLMS 940R Materiel Release Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1009 to DLMS Introductory Note 6:</u></p> <p><i>- PDC 1009, DLMS Enhancements for Requisitioning to Improve Use of Mark-For Addressing, Expand Authorized Priority Designator Validation, and Correct DOD EMALL Purchase Card Format Rules</i></p>	Identifies DLMS Changes included in the DLMS Supplement.
2.	2/N101/1100	<p><u>Revise DLMS note 1 with existing Qualifier Z7:</u></p> <p>Z7 Mark-for Party DLMS Note: <i>1. Use in redistribution orders, materiel release orders, historical materiel release orders, materiel release order modifications, disposal release orders, historical disposal release orders, and disposal release order modifications, to identify an entity located within the ship-to address that is to actually receive the materiel.</i></p>	Supports expanded use of the mark-for party.

Item #	Location	DLMS 940R Materiel Release Revision	Reason
		<i>The mark-for party may be identified by DoDAAC, RIC, clear text, or a combination of these. Only one of DoDAAC or RIC may be used. Authorized DLMS enhancement; see introductory DLMS note 4f. Refer to PDC 1009.</i>	
3.	2/N102/1100	<p>Add new DLMS note 4 for existing data element:</p> <p>Name DLMS Note: <i>4. Use with N101 code Z7 to identify the recipient of materiel. Total field length is restricted to 24 characters. If combined with a Mark-For DoDAAC, restrict clear text to 17 characters. If combined with a Mark-For RIC, restrict clear text to 20 characters. Authorized DLMS enhancement; see introductory DLMS note 4f. Refer to PDC 1009.</i></p>	Adds additional business rules for Z7.

Enclosure 2, DLMS Manual Revisions

A. Revise the DLM 4000.25, Volume 2, Chapter 4 as shown below. No change to MILSTRIP manual. Revisions are shown in ***bold red italics***.

C4.2.2. Priority Designators and Required Delivery Dates

C4.2.2.1. Assignment of PD. The priority designator (PD) is based upon a combination of factors that relate the relative importance of the requisitioner's mission, expressed by its Force or Activity Designator (F/AD) (a Roman numeral) and the urgency of need of the end use expressed by the Urgency of Need Designator (UND). The F/AD is assigned by the Secretary of Defense, the Chairman of the Joint Chiefs of Staff, or a DoD Component authorized by the Chairman of the Joint Chiefs of Staff, to assign F/ADs for their respective forces, activities, programs, or projects. The criteria for assignment of an appropriate F/AD is in [DoD 4140.1-R](#). The requisitioning activity determines the UND (an alphabetic character).

C4.2.2.2. Commanding Officer Responsibilities. Commanding officers of requisitioning installations are responsible for the accurate assignment of PDs consistent with the F/AD and UND, and the validity of required delivery dates (RDDs) when assigned to requisitions. Commanding officers of ILCOs, receiving requisitions from SA requisitioners, are responsible for review of assigned PDs and delivery dates. Commanding officers shall accomplish the following reviews prior to sending requisitions to the source of supply:

C4.2.2.2.1. Commander Requirements Review. Commanders (or acting commanders during absences) shall personally review all requirements based on UND A to certify an inability to perform the mission.

C4.2.2.2.2. Designation of Reviewers. Commanders shall designate, in writing, specific personnel who shall personally review all requirements based on UND B to certify that the urgency has been accurately determined.

C4.2.2.3. Accurate assignment of the PD is a key element in ensuring that potentially scarce resources are appropriately allocated. To preclude abuse or misuse of the PD, the Office of the Secretary of Defense has directed the DLA Transaction Services to validate use of the PDs 01, 04, and 11, which are associated with special programs and top national priorities. Inappropriate assignments are identified for management review or automatic downgrading based upon Service/Agency guidance. To pass validation, requisitions reflecting PD 01, 04, or 11 must identify the DoDAAC of the activity authorized use of F/AD I in the document number, ship-to, bill-to, or mark for party.¹

B. Revise the DLM 4000.25, Volume 2, Chapter 4 as shown below to limit the applicability of EMALL exception ship-to addresses. A comparable change to the MILSTRIP is shown separately below. Revisions are shown in ***bold red italics***.

C4.2.4. Exception Data. Requisitioners must limit repetitive exception data to aid timely source of supply processing of requisitions to meet IPG processing times, standard delivery dates (SDDs), or RDDs, particularly those that satisfy high priority requirements. Use available requisitioning

¹ Refer to PDC 1009.

capabilities to ensure maximum utilization of automated processes. Processing exception data requisitions is resource intensive, prone to errors, and generally delays required support. The sources of supply **will** disregard all unnecessary exception data (such as ship by commercial air, do not use postal system, ship by fastest traceable means, or ship overnight delivery) and continue processing. Sources of supply **will** process all requisitions under UMMIPS (see DoD 4140.1-R). Within the UMMIPS time segment for transporting the materiel, it is the shipper's prerogative to select the mode of shipment based on time, distance, item characteristics, and economic factors. The repetitive use of the same exception ship-to address is an uneconomical way of doing business for all concerned. A separate DoDAAC assignment for this type of ship-to address should be made or the Transportation Account Code (TAC) 2 address of the involved activity should be changed and the resulting DoDAAC(s) used on applicable requisitions. Activities having multiple locations should assign a separate DoDAAC to each receiving location. It is incumbent upon the requisitioner to work with the applicable DoD Component focal point to develop procedures to automatically process requisitions.

C4.2.5. Limitation on Use of Exception Data

C4.2.5.1. Applicability. Exception data **will** normally be limited to the conditions listed below. Commanders must approve, or delegate in writing to specific personnel to approve, the submission of exception-data requisitions.

C4.2.5.2. Authorized Conditions. Authorized conditions for use of exception ship-to addresses are listed below. Requisitions containing exception ship-to addresses other than those listed **will** be rejected with Status Code D6.

C4.2.5.2.1. Sales/donations/issues of materiel to qualifying Federal, state, or civil organizations or individuals approved by the Service Secretaries.

C4.2.5.2.2. Issues of nuclear assets as directed by Defense Threat Reduction Agency to Department of Energy contractors.

C4.2.5.2.3. Materiel in SCC L to contractors.

C4.2.5.2.4. Issues required by national emergency or natural disasters.

C4.2.5.2.5. Shipments to contractors for special testing.

C4.2.5.2.6. Requisitions from deployed naval units with an R or V in the first position of the transaction reference number; Utilization Code E, G, or W; PD 01, 02, or 03; and Special Requirements Code 999.

C4.2.5.2.7 DoD EMALL-generated requisitions using an International Merchant Purchase Authorization Card (IMPAC) /Government purchase card or corporate credit card as the method of payment and the ship-to location is not identified by a DoDAAC. Requisitioners must use the DoDAAC applicable to the ship-to locations when assigned. See paragraph C4.2.4. for additional guidance.

C4.2.5.3. Limitations. Exception data will normally be limited to the following:

C4.2.5.3.1. Non-NSN lumber products identified and ordered by description only or other commodities that require additional descriptive information.

C4.2.5.3.2. Authorization/identification for items when such requirement is imposed by the Inventory Control Point (ICP), or by the parent Component, or the requisitioning activity.

C4.2.5.3.3. NSN requirements needing additional identifying information; for example, requisitions initially rejected with Status Code CG or CJ.

C4.2.5.3.4. Requisitions for LEVEL 1/SUBSAFE and nuclear reactor plant materiel.

C4.2.5.3.5. NSN items for chemicals for boiler water and feed water analysis.

C4.2.5.3.6. Requisitions used to establish a registered user with the ICP in a Primary Inventory Control Activity (PICA)/Secondary Inventory Control Activity (SICA) situation.

C4.2.5.3.7. Requisitions for Marine Corps Pre-Positioned War Reserve (PWR) or Pre-Positioning Ships Program.

~~C4.2.5.3.8. DoD EMALL generated requisitions using IMPAC card as the method of payment.~~

C4.2.5.4. Automated submissions of requisitions containing exception ship-to addresses may be authorized by agreement with the source of supply. Automated submissions must include identification of the customer via a system-generated customer identification code that cannot be overridden by the user as described under MILSTRIP Appendix API.35, Customer Identification. DAAS will generate the customer identification for automated submissions (e.g., via Defense Automatic Addressing System Automatic Message Exchange System (DAMES) of the DLA-supported DIC YRZ requisition trailer for ship-to exception data.

C. Revise the DLM 4000.25, Volume 2, Chapter 4, as shown below to add a new subparagraph. No change to MILSTRIP required.

C4.10. DEFENSE AUTOMATIC ADDRESSING SYSTEM EDIT OF INCOMING REQUISITIONS

C4.10.3. DAAS shall reject all requisitions/EMALL orders containing GY/GZ series AACs. DAAS shall send DLMS 870S transactions with Status Code CX to advise all concerned of rejection of the requisition.

C4.10.4 DAAS will recognize the enhanced DLMS capability to discretely identify different DoDAACs as the requisitioner, ship-to, and bill-to activities as a DLMS enhancement.²

C4.10.4.1 DAAS shall perform validation to ensure that only DoD EMALL-generated requisitions contain the EMALL DoDAAC SP5200 or SC2410 as the bill-to DoDAAC (with Fund Code XP and Signal Code L). This construct is used to identify purchase /credit card as the method of payment. Requisitions using this construct outside DoD EMALL will be rejected. DAAS will send a DLMS 870S transaction with Status Code CX to advise all concerned of the rejection.

² Refer to PDC 1009.

C4.10.4.2 With the exception of DoD EMALL originated requisitions containing bill-to DoDAAC SP5200 or SC2410, DAAS shall perform validation to ensure DLMS requisitions discretely identifying the bill-to DoDAAC in conjunction with Signal Code C or L do not conflict with the bill-to activity identified in the Fund Code to Billed DoDAAC Conversion Table. Inconsistent requisition content will be rejected. DAAS will send a DLMS 870S transaction with Status Code CX to advise all concerned of the rejection.

D. Revise the DLM 4000.25, Volume 2, Chapter 5 as shown below to update guidance:

C5.1.6.5.1.1. Matériel Processing Center (MPC) Shipment Status. DAAS **will** also provide a copy of shipment status for matériel to be delivered to Navy ships to the applicable MPC operated by DLA Distribution at the co-located Distribution Depot (~~DD~~) receiving site. In order to accomplish this, DLA Transaction Services **will** maintain a table of DoDAACs associated with a particular copy of DSS as identified by DLA Distribution that the copy of DSS MPC supports. DLA Distribution, in coordination with the Service, **will** provide updates to DLA Transaction Services as needed. When DAAS processes the DLMS 856S/AS8 and the ship-to DoDAAC begins with N, R, V, Z, M, or as otherwise identified, DAAS **will** match the ship-to DoDAAC to the MPC table. When an appropriate DSS DoDAAC for MPC support is identified, shipment status **will** be forwarded to the DSS for establishment of pre-positioned matériel receipt (due-in) record at the applicable MPC.

C5.1.6.5.1.2. MPCs receiving shipment status are located at the distribution depot locations identified in Table C5.T2.

Table C5.T2. Distribution Depots and Co-Located Matériel Processing Centers

DEPOT WITH CO-LOCATED MPC	DEPOT DODAAC	MPC ROUTING IDENTIFIER
Norfolk	SW3117	PSJ
Jacksonville	SW3122	PSU
San Diego	SW3218	PSK
Puget	SW3216	PSN
Yokosuka	SW3142	PSL
Sasebo	SW3143	PSM
Guam	SW3147	SCN
Pearl Harbor	SW3144	PSY
Sigonella	SW3170	SNH
Bahrain	SW3183	SNN
Everett, Washington State	SW3237	SNY
Little Creek, Norfolk, VA	SW3187	SEF

~~C5-16~~ C5.1.6.5.1.3. The MPC **will** use the ***ship-to DoDAAC, mark-for party (DoDAAC, RIC, and text)***, supplemental ***data (when different from the ship-to)*** ry address, project code, special requirements code, and transportation priority or priority designator from the due-in record or the shipment documentation to sort matériel for delivery per the Navy customer direction.

Enclosure 3, DLMS Volume 4, Finance, Manual Revisions

Revise the DLMS manual as shown below for documentation of current procedures. Revisions are shown in ***bold red italics***.

C2.2.3. Method of Billing

C2.2.3.1. Bills arising from transactions containing a National Stock Number (NSN) within the DoD will be collected through the Military Standard Billing System (MILBILLS) interfund billing procedures when supported by the supply and accounting systems. The provider will not accept a Military Interdepartmental Purchase Request (MIPR) if interfund can be used. Manual billing (e.g., the XP fund code) will not be used unless approved by the Deputy Chief Financial Officer. For intragovernmental interfund disputes, follow the dispute process outlined in Chapter 4.³ Billings to DoD offices must be under interfund procedures except as provided below.

C2.2.3.2. Billing ***will*** be under noninterfund procedures when:

C2.2.3.2.1. The bill-to office is non-DoD (Bill-To Service Code is numeric, G, or Z).

C2.2.3.2.2. The bill-to office is a DoD contractor (Bill-To Service Code is C, E, HG, L, Q, SD, or U).

C2.2.3.2.3. The bill-to office is DoD (Bill-To Service Code is alpha other than C, E, G, HG, L, Q, SD, U, or Z) and the fund code requires noninterfund billing (normally XP fund code).

C2.2.3.2.4. The bill-to office is another-DoD Component (Bill-To Service Code is H) and the fund code is not identified as a valid fund code.

C2.2.3.2.5. The bill-to office is Army & Air Force Exchange Service (AAFES) (Bill-To Service Code is H followed by an X).

C2.2.3.2.6. The bill-to office is SP5200 or SC4210, representing DoD EMALL, and the fund code is XP. This combination indicates billing via customer-provided International Merchant Purchase Authorization Card (IMPAC)/Government purchase card or corporate credit card. No other use is authorized.³

C2.2.3.2.7. DLA Transaction Services will reject bills when they fail any of the edits. See Chapter 6.2 for information about the routing and editing of bills processed through DLA Transaction Services. Rejected bills will be returned to the originating communications center with a narrative description indicating the reason for rejection. Billing offices will correct the rejected bills and resubmit them to the DLA Transaction Services. Billing offices will ensure that all appropriate adjustments for rejected billings and interfund collections are made to seller accounting records.

³ Refer to PDC 1009.

C2.2.3.3. Method of Billing Summary. Billing methods are summarized in Table C2.T1.

Table C2.T1. Method of Billing

Condition Number	Billed DoDAAC Begins With:	And Fund Code is:	Then the Billing Method is:
1	C, E, G, HG, HX, L, Q, SD, U, Z, or numeric	Any	NON INTERFUND
2	Any Service code	XP or otherwise designates noninterfund	NON INTERFUND
3	H	Not identified as eligible for interfund billing	NON INTERFUND
4	<i>SP5200 or SC4210</i>	<i>XP</i>	<i>IMPAC/ Government purchase card or corporate credit card (Reserved for DoD EMALL requisitions)</i>
5	Anything other than conditions described by 1, 2, 3 , or 4		INTERFUND

Enclosure 4, MILSTRIP Manual Revision

Revise the DLM 4000.25-1, Chapter 2 as shown below to limit the applicability of EMALL exception ship-to addresses. Revisions are shown in *bold red italics*.

C2.2. LIMITATION ON SUBMISSION OF EXCEPTION DATA REQUISITIONS

C2.2.1. To enable sources of supply to process requisitions in a timely manner to meet issue priority group, standard delivery dates, or required delivery dates, requisitioners should attempt to limit repetitive submission of requisitions containing exception data, particularly those that are to satisfy high priority requirements. Requisitioners should use available MILSTRIP capabilities to ensure that automated processes are used to the maximum possible extent. The processing of exception data requisitions is a resource-intensive process that is prone to errors and generally delays required support. Sources of supply receiving requisitions with unnecessary exception data such as “ship by commercial air,” “do not use postal system,” “ship by fastest traceable means,” or “ship overnight delivery” are authorized to delete such information, change the exception DIC to a non-exception DIC, and continue processing. Sources of supply *will* process all requisitions under the standards of the Uniform Materiel Management and Issue Priority System (UMMIPS) ([DoD 4140.1-R](#), “DoD Supply Chain Materiel Management Regulation,” May 23, 2003). Within the UMMIPS time segment for transporting the materiel, it is the shipper’s prerogative to select the mode of shipment based on time, distance, item characteristics, and economic factors. The repetitive use of the same exception ship-to address is an uneconomical way of doing business for all concerned. A separate DoDAAC assignment for this type of ship-to address should be made or the type of address code (TAC) 2 address of the involved activity should be changed and the resulting DoDAAC(s) used on applicable requisitions. Activities having multiple locations should assign a separate DoDAAC to each receiving location. It is incumbent upon the requisitioner to work with the applicable Service focal point to develop procedures to automatically process requisitions.

C2.2.1.1. Authorized conditions for use of exception ship-to addresses are listed below. Requisitions containing exception ship-to addresses other than those listed shall be rejected with Status Code D6.

C2.2.1.1.1. Sales/donations/loans/issues of materiel to qualifying Federal, state, or civil organizations or individuals approved by the Service Secretaries.

C2.2.1.1.2. Issues of nuclear assets as directed by Defense Threat Reduction Agency (DTRA) Department of Energy (DOE) contractors.

C2.2.1.1.3. Materiel in Supply Condition Code L to contractors.

C2.2.1.1.4. Issues required by national emergency or natural disasters.

C2.2.1.1.5. Shipments of ammunition requiring special controls.

C2.2.1.1.6. Shipments to contractors for special testing.

C2.2.1.1.7. Requisitions from deployed Naval units with an R or V in rp 30; E, G, or W in rp 40; 01, 02, or 03 in rp 60-61; and 999 in rp 62-64.

C2.2.1.1.8. DoD EMALL-generated requisitions using an International Merchant Purchase Authorization Card (IMPAC) */Government purchase card or corporate credit* card as the method of payment *and the ship-to location is not identified by a DoDAAC. Requisitioners must use the DoDAAC applicable to the ship-to locations when assigned. See paragraph C2.2.1. for additional guidance.*

C2.2.1.2. Exception data will normally be limited to the following:

C2.2.1.2.1. Non-NSN requirements that exceed the stock or part number field and/or require additional information.

C2.2.1.2.2. Non-NSN lumber products and other commodities identified and ordered by description only.

C2.2.1.2.3. Authorization/identification for items when such requirement is imposed by the inventory control point (ICP) or by the parent Service or the requisitioning activity.

C2.2.1.2.4. NSN items in Federal supply class (FSC) 5510, 5520, and 5530 requiring specification data; such as, species and/or grade.

C2.2.1.2.5. NSN requirements needing additional identifying information (e.g., requisitions initially rejected with Status Code CG or CJ).

C2.2.1.2.6. Requisitions for the Navy's LEVEL 1/SUBSAFE program and nuclear reactor plant materiel.

C2.2.1.2.7. NSN items for chemicals for boiler water feed water analysis.

C2.2.1.2.8. Requisitions used to establish a registered user with the ICP in a primary inventory control activity/secondary inventory control activity (PICA/SICA) situation.

C2.2.1.2.9. Requisitions for Marine Corps prepositioned war reserve (PWR) or Pre-Positioning Ships Program.

C2.2.2. Commanders *must* approve, or delegate in writing to specific personnel to approve, the submission of exception data requisitions.

C2.2.3. Automated submissions of requisitions containing exception ship-to addresses may be authorized by agreement with the source of supply. Automated submissions *must* include identification of the customer via a system-generated customer identification code that cannot be

overridden by the user as described under Appendix AP1.35, Customer Identification. DAAS will generate the customer identification for automated submissions (e.g., via Defense Automatic Addressing System Automatic Message Exchange System (DAMES) of the DLA-supported DIC YRZ requisition trailer for ship-to exception data.

Enclosure 5, MILSTRIP Appendix 1.1, Forms/Message Formats Introduction, Revisions

Revise the MILSTRIP as shown. Revisions are shown in ***bold red italics***.

AP1.1.6.6.2. The Issue Release/Receipt Document data elements, configuration and locations are as follows:

(Intervening text not shown)

<u>BLOCK ELEMENT NAME</u>	<u>BLOCK SIZE/ NO. OF CHARACTERS</u>	<u>BLOCK NUMBER</u>
Total Price	12 ⁴	1
Ship-From	10	2
Ship-To	9	3
Mark-For	19 <i>24</i>	4

(Intervening text not shown)

AP1.1.7. DD Form 1348-2, Issue Release/Receipt Document with Address Label (AP1.31)

AP1.1.7.1. The Service/Agencies have the option to stock or print the DD Form 1348-2. The DD Form 1348-2 configuration is a DD Form 1348-1A with a perforated address label attached to the outer right edge. The length of the DD Form 1348-2 is 13 inches. The DD Form 1348-2 may be configured for printing as continuous forms. For continuous forms configuration, pin-fed strips of one-half inch on each side may be added. The length of the DD Form 1348-2 with pin-fed strip ***will*** not exceed 14 inches. The address label dimensions of the DD Form 1348-2 are 4-1/4 inches long and 5-1/2 inches high. Use of the address label with preprinted postage data is only authorized for shipments by the U.S. Postal Service. The address label ***will*** contain the following elements.

AP1.1.7.1.1. Postage Data

AP1.1.7.1.2. TCN Data

AP1.1.7.1.3. Weight Data

AP1.1.7.1.4. Type Service Data

AP1.1.7.1.5. From Data

⁴Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size shall reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.

AP1.1.7.1.6. Ship-to Data

AP 1.1.7.2. Data *will* be entered on the address label as follows:

AP1.1.7.2.1. Postage Data. A shipment through the U.S.P.S. must contain the following phrase, "OFFICIAL BUSINESS." This phrase *will* be printed on the bottom line of the postage block.

AP1.1.7.2.2. Transportation Control Number. Enter the TCN applicable to the shipment.

AP1.1.7.2.3. Weight. Enter the weight of the item being shipped.

AP1.1.7.2.4. Type Service. Enter the appropriate type of delivery service; for example, first-class-priority, express mail, and Military Official Mail (MOM).

AP1.1.7.2.5. Ship-to. Enter the applicable in-the-clear address of the activity that shall receive the shipment. If mark-for data is required, enter the mark-for data above the city/state/zip code data. If the Port of Embarkation (POE) is required, enter the POE in this block.

Staffing Note: Feedback requested regarding appropriate placement of the mark-for data in the clear text ship to address if two lines of data are required (AP1.1.7.2.5.).

Enclosure 6, MILSTRIP Appendix 2.10, Signal Codes, Revisions

Revise the MILSTRIP as shown. Revisions are shown in ***bold red italics***.

AP2.10. APPENDIX 2.10

SIGNAL CODES

AP2.10.1. ***General. This appendix provides guidance for legacy-formatted MILSTRIP requisitions and provides transition guidance for perpetuation of the signal code under DLMS. The goal under full DLMS procedures is to eventually terminate the use of the signal code which is redundant to the use of discretely identified activities relevant to the transaction.***

AP2.10.2 ***Legacy MILSTRIP Business Rules.*** The signal code (record position 51) in A series documents has two purposes; it designates the fields containing the intended consignee (ship-to), and the activity to receive and effect payment of bills, when applicable. In the case of the Material Returns Program (MRP), ***Document Identifier Code (DIC) FT_ series***, the signal code designates the fields containing the intended consignor (ship-from) and the activity to receive and process credits, when applicable. All requisitions/asset reports ***will*** contain the appropriate signal code.

AP2.10.2.1 The coding structure and its meaning for ***DIC A_ series documents are shown in Table AP2.10.T1.***

Table AP2.10.T1. Legacy-Formatted Requisitioning Transaction Business Rules

<i>Code</i>	<i>Ship to . . .</i>	<i>Bill to . . .</i>
<i>A</i>	<i>Requisitioner</i>	<i>Requisitioner (rp 30-35)</i>
<i>B</i>	<i>Requisitioner</i>	<i>Supplementary address (rp 45-50)</i>
<i>C</i>	<i>Requisitioner</i>	<i>Addressee designated by the fund code (52-53)</i>
<i>D</i>	<i>Requisitioner</i>	<i>No billing required (free issue) (Not to be used by DoD activities when submitting requisitions on Government Service Administration (GSA))</i>
<i>J</i>	<i>Supplementary address</i>	<i>Requisitioner (rp 30-35)</i>
<i>K</i>	<i>Supplementary address</i>	<i>Supplementary address (rp 45-50)</i>
<i>L</i>	<i>Supplementary address</i>	<i>Addressee designated by the fund code (52-53)</i>
<i>M</i>	<i>Supplementary address</i>	<i>No billing required (free issue) (Not to be used by DoD activities when submitting requisitions on GSA)</i>
<i>W</i>	<i>Requisitioner</i>	<i>For intra-Service use only</i>

<i>Code</i>	<i>Ship to . . .</i>	<i>Bill to . . .</i>
<i>X</i>	<i>Supplementary address</i>	<i>For intra-Service use only</i>

~~AP2.10.2. When the materiel is to be shipped to the activity indicated in rp 30-35, the signal code shall be as follows:~~

~~AP2.10.2.1. Code A – Bill to activity in rp 30-35.~~

~~AP2.10.2.1.2. Code B – Bill to the activity in rp 45-50.~~

~~AP2.10.2.1.3. Code C⁵ – Bill to the activity in rp 52 and 53.~~

~~AP2.10.2.1.4. Code D – No billing required – free issue. (Not to be used by DoD activities when submitting requisitions on Government Service Administration (GSA).)~~

~~AP2.10.2.1.5. Code W – (For intra-Service use only.)~~

~~AP2.10.2.1.2. When the materiel is to be shipped to the activity indicated in rp 45-50, the signal code shall be as follows:~~

~~AP2.10.2.1.2.1. Code J – Bill to the activity in rp 30-35.~~

~~AP2.10.2.1.2.2. Code K – Bill to the activity in rp 45-50.~~

~~AP2.10.2.1.2.3. Code L⁶ – Bill to the activity in rp 52 and 53.~~

~~AP2.10.2.1.2.4. Code M – No billing required – free issue. (Not to be used by DoD activities when submitting requisitions on GSA.)~~

~~AP2.10.2.1.2.5. Code X – (For intra-Service use only.)~~

AP2.10.2.2. The coding structure and its meaning for DIC FT_ series documents documents **are shown in Table AP2.10.T2.**

Table AP2.10.T2. Legacy-Formatted Asset Reporting Transaction Business Rules

<i>Code</i>	<i>Ship to . . .</i>	<i>Credit to . . .</i>
<i>A</i>	<i>Requisitioner</i>	<i>Requisitioner (rp 30-35)</i>
<i>B</i>	<i>Requisitioner</i>	<i>Supplementary address (rp 45-50)</i>
<i>C</i>	<i>Requisitioner</i>	<i>Addressee designated by the fund code (52-53)</i>

⁵ See AP2.10.2.3. AP2.11.2 for explanation.

⁶ ~~Ibid.~~

<i>Code</i>	<i>Ship to . . .</i>	<i>Credit to . . .</i>
<i>D</i>	<i>Requisitioner</i>	<i>No credit required</i>
<i>J</i>	<i>Supplementary address</i>	<i>Requisitioner (rp 30-35)</i>
<i>K</i>	<i>Supplementary address</i>	<i>Supplementary address (rp 45-50)</i>
<i>L</i>	<i>Supplementary address</i>	<i>Addressee designated by the fund code (52-53)</i>
<i>M</i>	<i>Supplementary address</i>	<i>No credit required</i>
<i>W</i>	<i>Requisitioner</i>	<i>For intra-Service use only</i>
<i>X</i>	<i>Supplementary address</i>	<i>For intra-Service use only</i>

~~AP2.10.3.1. When the materiel is to be shipped from the activity indicated in rp 30-35, the signal code shall be as follows:~~

~~AP2.10.3.1.1. Code A - Credit to the activity in rp 30-35.~~

~~AP2.10.3.1.2. Code B - Credit to the activity in rp 45-50.~~

~~AP2.10.3.1.3. Code C⁷ - Credit to the activity in rp 52 and 53.~~

~~AP2.10.3.1.4. AP2.10.3.1.4. Code D - No credit required.~~

~~AP2.10.3.1.5. Code W - (For intra-Service use only.)~~

~~AP2.10.3.2. When the materiel is to be shipped from the activity indicated in rp 45-50, the signal code shall be as follows:~~

~~AP2.10.3.2.1. Code J - Credit to the activity in rp 30-35.~~

~~AP2.10.3.2.2. Code K - Credit to the activity in rp 45-50.~~

~~AP2.10.3.2.3. Code L⁸ - Credit to the activity in rp 52 and 53.~~

~~AP2.10.3.2.4. Code M - No credit required.~~

~~AP2.10.3.2.5. Code X - (For intra-Service use only.)~~

AP2.10.2.3. When the Signal Code is C or L, an additional use for the fund code is to indicate the bill-to office. The fund code to bill-to office conversion under MILSBILLS procedures is prescribed in the fund code appendix of DLM 4000.25, Volume 4, Finance.

⁷ ~~Ibid.~~

AP2.10.3 DLMS MILSTRIP Business Rules.⁹ Pending future termination of the signal code under DLMS, the signal code remains as a required data element. Redundant mapping of the discretely identified activities is required during an extended transition period to ensure interoperability in a mixed DLMS/legacy environment.

AP2.10.3.1 Although identified in the transaction, the signal code in requisitions, including referral and passing orders, must also designate the role/placement of legacy fields containing the intended consignee (ship-to), and the activity to receive and effect payment of bills, when applicable. In the case of the MRP, the signal code designates the role/placement of fields containing the intended consignor (ship-from) and the activity to receive and process credits, when applicable. All requisitions/asset reports will contain the appropriate signal code.

AP2.10.3.2 The coding structure and its meaning for requisition documents are shown in Table AP2.10.T3.

Table AP2.10.T1. DLMS-Formatted Requisitioning Transaction Business Rules

Code	Ship to . . . (N101/Qualifier ST except as noted)	Bill to . . . (N101/Qualifier BT except as noted)	Notes (Supplemental data designated by LQ01/Qualifier A9)
A	Requisitioner designated by the bill and ship-to (N101/Qualifier BS)	Requisitioner designated by the bill and ship-to (N101/Qualifier BS)	
B	Requisitioner perpetuated to the ship-to	Addressee (other than the requisitioner) designated by the bill-to	Perpetuate bill-to DoDAAC to the supplemental data field
C	Requisitioner perpetuated to the ship-to	Addressee (other than the requisitioner or ship-to) designated by the bill-to or fund code.	Default to fund code to billed DoDAAC conversion to identify the bill-to DoDAAC if bill-to not discretely identified.¹⁰
D	Requisitioner perpetuated to the ship-to	No billing required (free issue)	
J	Addressee (other than the requisitioner) designated by the ship-to	Requisitioner designated by the bill-to	Perpetuate ship-to to the supplemental data
K	Addressee (other than the requisitioner) designated by the bill and ship-to	Addressee (other than the requisitioner) designated by the bill and ship-to	Perpetuate bill and ship-to DoDAAC to the supplemental data

⁹ Refer to PDC 1009.

¹⁰ Refer to DLM 4000.25, Volume 4, Finance.

<i>Code</i>	<i>Ship to . . . (N101/Qualifier ST except as noted)</i>	<i>Bill to . . . (N101/Qualifier BT except as noted)</i>	<i>Notes (Supplemental data designated by LQ01/Qualifier A9)</i>
	<i>(N101/Qualifier BS)</i>	<i>(N101/Qualifier BS)</i>	
<i>L</i>	<i>Addressee (other than the requisitioner) designated by the ship-to</i>	<i>Addressee (other than the requisitioner or ship-to) designated by the bill-to or fund code</i>	<i>Perpetuate ship-to DoDAAC to the supplementary data. Default to fund code to billed DoDAAC conversion to identify the bill-to not discretely identified.¹¹ Bill-to DoDAAC SP5200 or SC4210, indicates payment be via IMPAC/ Government purchase card or corporate credit card (Fund code to billed DoDAAC conversion is not applicable).</i>
<i>M</i>	<i>Addressee (other than the requisitioner) designated by the ship-to</i>	<i>No billing required (free issue)</i>	<i>Perpetuate ship-to DoDAAC to the supplemental data</i>
<i>W</i>	<i>Requisitioner</i>	<i>For intra-Service use only</i>	
<i>X</i>	<i>Addressee (other than the requisitioner) designated by the ship-to</i>	<i>For intra-Service use only</i>	<i>Perpetuate ship-to DoDAAC to the supplemental data</i>

AP2.10.2.3. The coding structure and its meaning for Materiel Returns Program (MRP) asset reports documents are shown in Table AP2.10.T4.

Table AP2.10.T4. DLMS-Formatted Asset Reporting Transaction Business Rules

<i>Code</i>	<i>Ship from . . . (N101/Qualifier SF)</i>	<i>Credit to . . . (N101/Qualifier ZB)¹²</i>	<i>Notes</i>
<i>A</i>	<i>Reporting activity identified in the document number perpetuated to the</i>	<i>Reporting activity identified in the document number perpetuated to the shipped</i>	

¹¹ Refer to DLM 4000.25, Volume 4, Finance.

¹² A single party to receive credit is used pending implementation of a DLMS enhancement to distinguish and discretely identify the party to receive credit for materiel; party to receive credit for packing, crating, and handling; and party to receive credit for transportation.

	<i>shipped from and party to receive credit</i>	<i>from and party to receive credit</i>	
B	<i>Reporting activity identified in the document number perpetuated to the shipped from</i>	<i>Addressee (other than the reporting activity) designated by the party to receive credit</i>	<i>Perpetuate credit-to DoDAAC to the supplemental data field</i>
C	<i>Reporting activity identified in the document number perpetuated to the shipped from</i>	<i>Addressee (other than the reporting activity) designated by the party to receive credit or fund code.</i>	<i>Default to fund code to billed DoDAAC conversion to identify the credit-to DoDAAC if party to receive credit is not discretely identified.¹³</i>
D	<i>Reporting activity identified in the document number perpetuated to the shipped from</i>	<i>No credit required</i>	
J	<i>Addressee (other than the reporting activity identified in the document number) discretely identified as the shipped from</i>	<i>Reporting activity identified in the document number perpetuated to the party to receive credit</i>	<i>Perpetuate reporting location to the supplemental data</i>
K	<i>Addressee (other than the reporting activity identified in the document number) designated by the shipped from and party to receive credit</i>	<i>Addressee (other than the reporting activity identified in the document number) designated by the shipped from and party to receive credit</i>	<i>Perpetuate party to receive credit DoDAAC to the supplemental data</i>
L	<i>Addressee (other than the reporting activity identified in the document number) designated by the shipped from</i>	<i>Addressee (other than the reporting activity identified in the document number or shipped from) designated by the party to receive credit or fund code</i>	<i>Perpetuate shipped from DoDAAC to the supplementary data. Default to Fund Code to Billed DoDAAC Conversion Table to identify the party to receive credit if not discretely identified in the transaction.</i>
M	<i>Addressee (other than the reporting activity identified in the document number) designated by the shipped from</i>	<i>No credit required</i>	<i>Perpetuate shipped from DoDAAC to the supplementary data</i>

¹³ Refer to DLM 4000.25, Volume 4, Finance.

W	Reporting activity identified in the document number perpetuated to the shipped from	For intra-Service use only	
X	Addressee (other than the reporting activity identified in the document number) designated by the shipped from	For intra-Service use only	

AP2.10.2.4. The coding structure and its meaning for shipments/transfers to DLA Disposition Service Field Office:

AP2.10.2.4.1. For shipments/transfers of hazardous materiel and waste to DLA Disposition Service Field Offices, the Disposal Turn-In Document (DTID), DD Form 1348-1A, DD Form 1348-2, or authorized electronic equivalent, **will** reflect the designated consignee DLA Disposition Service Field Office in **supplementary address** (rp 45-50) and the signal code **will** be **are shown in Table AP2.10.T5.**

Table AP2.10.T5. DTID Signal Code Business Rules

Code	Bill to . . .
A	Turn-in activity identified in the document number (legacy rp 30-35)
B	Bill to activity in block 27 of the DTID. If Signal Code B is present and no bill-to activity is provided in DTID block 27, the bill-to office will default to the turn-in activity identified in the document number (legacy rp 30- 35).
C	Addressee designated by the fund code (legacy rp 52-53). If Signal Code L is present and no bill-to activity is identified on the Fund Code to Billed DoDAAC Conversion Table, the bill-to office will default to the turn-in activity in the document number (legacy rp 30-35).

~~AP2.10.4.1.1 Code A - Bill to activity in rp 30-35.~~

~~AP2.10.4.1.2. Code B - Bill to activity in block 27 of the DTID. If Signal Code B is present and no bill to activity is provided in block 27, the bill to office shall default to the activity in rp 30- 35.~~

~~AP2.10.4.1.3. Code C - Bill to activity in rp 52 and 53. If Signal Code C is present and no bill to activity is identified on the fund code table, the bill to office shall default to the activity in rp 30-35.~~

~~AP2.10.4.1.4. Code L - Bill to activity in rp 52 and 53. If Signal Code L is present and no bill to activity is identified on the fund code table, the bill to office shall default to the activity in rp 30-35.~~

AP2.10.3.2. Only the signal codes in AP2.10.3.1 are applicable on the DTID for hazardous materiel or waste turn-in. Processing under Signal Codes C and L are redundant to allow perpetuation of legacy system procedures.

(Last paragraph moved up to AP2.10.2.3.)

Enclosure 7, MILSTRIP Appendix 2.14, Priority Designators, Standard and Required Delivery Dates, Revisions

Revise the MILSTRIP as shown. Revisions are shown in ***bold red italics***.

AP2.14.5.2. Validation of F/AD I Activities. By direction of the OSD, the DLA Transaction Services ***will*** validate F/AD I usage through the requisitioning process. The DLA Transaction Services ***will*** maintain an edit table consisting of activities authorized to use F/AD I. To preserve accuracy and timely update, the JCS ***will*** forward to DLA Transaction Services and Government Services Administration (GSA) all OSD-approved assignments of F/AD I immediately upon approval. Telephonic or electronic communication, to include on-line update, with the DLA Transaction Services and GSA is authorized for time sensitive updates; however, formal documentation ***will*** be forwarded to DLA Transaction Services and GSA to support inclusion of all F/AD I authorized activities. In order to maintain unclassified communication, JCS contact points are advised to identify authorized activities by DoDAAC only (no clear-text activity names) and make no reference to the associated F/AD. DLA Transaction Services ***will*** edit PD 01, 04, and 11 requisitions (***DLMS 511R, 511M, 869F, and 517M or MILSTRIP legacy*** DICs A0_, AM_, AT_, A3_, A4_, and APR) to ensure that F/AD I requisitions identify an authorized activity in the document number (***legacy*** rp 30-43), ~~or ***legacy*** supplementary~~ address field (rp 45-50), ***or DLMS ship-to, bill-to, or mark-for party DoDAAC***. DLA Transaction Services ***will*** identify PD 01 requisitions failing this edit for suspected abuse and subsequent investigation without interruption of normal requisition processing. DLA Transaction Services ***will*** use ***Table*** AP2-14.T2, to downgrade PD 04 and 11 requisitions failing this edit. DLA Transaction Services ***will*** report downgrading action back to the requisitioner in a ***DLMS 870S/DIC*** AE9 transaction with BK status and ***will*** forward the modified requisition for processing. By agreement, all suspected F/AD I abuses found in US Coast Guard requisitions (***document number beginning with Service/Agency Code Z #p 30 equal to Z***) identified under above validation process ***will*** be automatically downgraded. In addition, DLA Transaction Services ***will*** assess the validity of transactions which bypass the F/AD I validation process as a result of alternative requisition submission; such as, Defense Supply Expert System (DESEX) input, using the requisition image transaction (***MILSTRIP legacy document identifier codes*** (DICs) CHI, CHA, BE9, and B99). Suspected abuses uncovered during the above edit process (to include those transactions downgraded by DLA Transaction Services) ***will*** be output to the Unauthorized Priority Designator Assignment Report (Appendix AP1.34).