



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD  
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY  
REFER TO

J627

May 23, 2012

MEMORANDUM FOR: DEFENSE LOGISTICS MANAGEMENT STANDARDS (DLMS)  
DOD ACTIVITY ADDRESS DIRECTORY (DODAAD), SUPPLY  
AND FINANCE PROCESS REVIEW COMMITTEE (PRC)  
MEMBERS

SUBJECT: Propose Defense Logistics Management System (DLMS) Change (PDC) 1011,  
Routing Identifier Code (RIC) Format Rule for Defense Contract Management  
Activity (DCMA)

We are forwarding the attached proposed change to DOD 4000.25-M, Defense Logistics Management System (DLMS) and DOD 4000.25-1-M, Military Standard Requisition and Issue Procedures (MILSTRIP), for evaluation and submission of a single coordinated position. The interface requirement relating to this proposed change is shown to assist in your internal coordination. However, omission of such a requirement does not relieve you of the responsibility to assure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/concurrence to DLA Logistics Management Standards office no later than 30 days from the date of this memorandum. If non-concurrence is provided, please provide an alternate method to meet the requirement being addressed.

Addressees may direct questions to Mr. Robert Hammond, DoDAAD PRC Chair, email: [DoDAADHQ@dla.mil](mailto:DoDAADHQ@dla.mil), 703-767-5117, DSN 427-5117 and/or Ms. Ellen Hilert, Supply PRC Co-Chair, email: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil). Others must contact their Component designated representative.

DONALD C. PIPP  
Director  
DLA Logistics Management Standards

Attachment  
PDC 1011

cc: ODASD(SCI)

**PDC 1011**  
**RIC Format Rule for DCMA**

**1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:**

**a. Technical/Functional POC:** Ellen Hilert, Defense Logistics Management Standards office, 703-767-0676 (DSN 427), e-mail: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil)

**2. FUNCTIONAL AREA:**

**a. Primary/Secondary Functional Area:** Supply/DoDAAD

**b. Primary/Secondary Functional Process:** Reference data maintenance within the DoDAAD system.

**3. REFERENCES:**

**a.** DOD 4000.25, Defense Logistics Management System (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory

**b.** DOD 4000.25-1-M Military Standard Requisition and Issue Procedures (MILSTRIP)

**4. REQUESTED CHANGE(S):**

**a. Brief Overview of Change:** This change modifies business rules for Routing Identifier Code (RIC) assignment for the purpose of establishing a machine-readable method of distinguishing between RICs representing Defense Logistics Agency (DLA) and those representing Defense Contract Management Agency (DCMA) activities.

**b. Background:**

(1) The Defense Contract Management Command (DCMC) was originally established as a command within the DLA. However, in March 2000, DCMC was renamed as the DCMA and established independently from DLA. Both DLA and DCMA RICs begin with the Service/Agency Code S. The joint use of the same code value dates back to when DCMA was part of the DLA organization.

(2) Although there are rules in place to distinguish a DLA from a DCMA DOD Activity Address Code (DoDAAC), there are no formal rules to distinguish between the two organizations' RICs.

**c. Requested Change in Detail:** Under the new rules DCMA RICs shall be formatted: S-numeric-alpha where the numeric value is 6, 7, or 8 only. All S-series RICs that fall outside the DCMA format rule will be under DLA control. The following procedures will correct the existing overlap of RICs and establish the rules to keep them separate in the future:

(1) First, DCMA and DLA will need to cleanup the existing overlaps. The enclosure shows the table of all S-numeric RICs used for analysis in determining best approach for the development of specific rules. The last column (i.e., recommendation) provides the specific change

required (DLA to DCMA or DCMA to DLA) to align the data. In summary, the following need to be reassigned:

(a) DCMA needs to reassign RICs: S1A, S5A and S8L

(b) DLA need to reassign RICs: S6N, S6P and S6S

(2) Once the data is aligned, DLA Transaction Services will need to change the validation logic in the RIC update process to ensure DLA and DCMA cannot create new invalid entries. Recommend program rule be set for DCMA (S-numeric-alpha where the numeric value is 6, 7, or 8 only) and all other S-series RICs fall into the DLA range.

(3) DLA Transaction Services must also change eDAASINQ to include new business rules in Service/Agency drop-down list for DLA and DCMA RIC query.

**d. Revisions to DOD 4000.25-1-M, MILSTRIP:**

(1) Revise Appendix 2.2, Service And Agency Codes, to insert a new row into the Service/Agency table between Navy and DLA as follows:

CO DE	4	5	30	3 1	4 5	4 6	6 7	6 8	7 4	7 5	S/A	REMARKS
R	R		R		R		R		R		Navy	
<i>S</i>	<i>S</i>		<i>S</i>		<i>S</i>		<i>S</i>		<i>S</i>		<i>DCMA</i>	<i>See footnote<sup>1</sup></i>
S	S		S		S		S		S		DLA	<i>See footnote<sup>2</sup></i>

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<sup>1</sup> *DCMA: DoDAACs begin with S and end with A; any character is allowed in between. RICs are in the format S-numeric-alpha, where the numeric value is 6, 7, or 8 only.*

<sup>2</sup> *DLA: S-series excluding those values that fall within the DCMA format rules identified in footnote 1.*

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(2) Revise Appendix 2.3, Routing Identifier Codes, as follows:

AP2.3.4. All authorized RICs shall contain one of the characters depicting Service assignment as listed in MILSTRIP AP2.2., Service and Agency Codes, in the first position.

AP2.3.5. The second<sup>‡</sup> and third positions may be in any combination of alphanumerics, *except as noted in MISTRIP AP2.2.* These positions may identify either a facility or activity of the S/A depicted by the first position.

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~~<sup>‡</sup> Y in second position identifies United States Coast Guard contractor use only when first position is Z.~~

**e. Proposed Transaction Flow: N/A**

f. **Alternatives:** N/A

5. **REASON FOR CHANGE:** To revise DLMS guidance and make a distinction between DLA and DCMA RICs. The distinction between the two RIC formats will enable systemic distinction to support automated processing.

6. **ADVANTAGES AND DISADVANTAGES:**

a. **Advantages:** The S-series RIC is blurred, servicing both DLA and DCMA. By defining a range for each agency, the usage of each RIC can be tracked to support additional business rules including systemic determination of the applicable organization.

b. **Disadvantages:** Transitioning from single S will require both DCMA and DLA to change existing RIC values to align codes that are in use but are not in the range established by this PDC.

7. **ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** Request DLA and DCMA complete realignment by June 30, 2012. Request DLA Transaction Services complete system changes by July 30, 2012. **Staffing Note:** *If these date are not attainable, please provided response by May 30, 2012.*

8. **ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:** Not available.

9. **IMPACT:**

a. **New DLMS Data Elements:** None

b. **Changes to DLMS Data Elements:** New rules documented above.

c. **Automated Information Systems (AIS):** N/A

d. **DLA Transaction Services:** DLA Transaction Services will need to change DoDAAD update and eDAASINQ as noted above.

e. **Non-DLA Logistics Management Standards Publications:** Internal DCMA and DLA guidance may require update.

**Enclosure, S-Numeric RIC Analysis**

<b>RIC</b>	<b>ACTIVITY NAME</b>	<b>DCMA</b>	<b>Recommendation</b>
	<b>S-1-numeric = DLA RIC</b>		
S1A	DCMA ST PETERSBURG	X	DCMA - Reassign to another S-RIC in S8 series
S1D	DEF REUTILIZATION MKTG SERVICE NSO		
S1F	DFSP KABUL NAT		
	<b>S-2-numeric = DLA RIC</b>		
S2B	BAXTER HEALTHCARE CORP		
S2C	MERIDIAN MEDICAL TECHNOLOGIES INC		
S2D	OPPORTUNITY RESOURCES INC		
S2G	NORTH AMERICA RESCUE LLC		
S2L	AVENTIS PASTEUR INC		
S2M	AMGENERAL-WWWILLIAMS		
S2N	14TH CEC		
S2P	AMERIQUEAL GROUP LLC		
S2R	B BRAUN MCGAW		
S2S	M AND A SUPPLY LLC		
S2T	15 CEC		
S2U	ABRAXIS BIOSCIENCE, INC		
S2V	ALCON LABORATORIES INC		
S2W	CARDINAL HEALTH		
S2X	CUST PAY LEAD WAREHOUSE		
S2Y	ELWYN INC		
S2Z	BAYER CORP		
	<b>S-3-numeric = DLA RIC</b>		
S3A	NINBO CHAIN-CITY SHIPPING CO, LTD		
S3B	AWAL DAIRY CO W.L.L.		
S3C	NINGBO CHAIN-CITY SHIPPING CO., LTD		
S3D	NINGBO CHAIN-CITY SHIPPING CO., LTD		
S3E	NINGBO CHAIN-CITY SHIPPING CO., LTD		
S3F	LIGHTHOUSE FOR THE BLIND NEW ORLEAN		
S3G	AL BAYADER		
S3H	SUNFLOWER MARKETING CO., LTD.,		
S3J	RESOURCE CENTER		
S3K	BAXTER UK NDC		

RIC	ACTIVITY NAME	DCMA	Recommendation
S3M	NOTIFY PARTY ANHAM AL-KUWAIT FD		
S3P	TEA		
S3R	GINO MERLI VETERANS CENTER		
S3S	EUROPEAN REGION		
S3T	KROMBACHER BRAUEREI BERNHARD		
S3U	DELAWARE VALLEY VETERANS HOME		
S3V	DLA AVIATION		
S3X	PUBLIC WAREHOUSING COMPANY		
S3Z	NOTIFY PARTY ANHAM AL-KUWAIT FD PRO		
	<b>S-4-numeric = DLA RIC</b>		
S40	ROCHESTER OPTICAL (DBA)		
S4A	PBO OFC PHILA REGIONAL PRODUCE MRKT		
S4B	NEW ENGLAND PRODUCE BUYING OFFICE		
S4C	JESSUP PRODUCE BUYING OFFICE		
S4D	SPECIALTY PRODUCTS		
S4E	PRODUCE BUYING OFFICE KANSAS CITY		
S4F	SUBURBAN ADULT SERVICES		
S4G	ORLANDO PRODUCE OFFICE		
S4H	FORT WORTH PRODUCE BUYING OFFICE		
S4K	KUWAIT FREE TRADE ZONE		
S4L	ACCENT CONTROLS INC		
S4N	DSO TIDEWATER		
S4P	DLA DIST EXPEDITIONARY DEPOT (DDED)		
S4Q	PRODUCE BUYING OFFICE NASHVILLE		
S4R	PRODUCE BUYING OFFICE DENVER		
S4S	DSO JACKSONVILLE		
S4T	DLA DISTRIBUTION RED RIVER DDRT- H		
S4U	PRODUCE BUYING OFFICE BIRMINGHAM		
S4V	SAN ANTONIO PRODUCE BUYING OFFICE		
S4W	DEF SUBSISTENCE OFC SAN FRANCISCO		
S4X	SAN DIEGO PRODUCE BUYING OFFICE		
S4Y	54TH AREA SUPPORT GROUP		

RIC	ACTIVITY NAME	DCMA	Recommendation
S4Z	DSO SEATTLE		
	<b>S-5-numeric = DLA RIC</b>		
S5A	ACCOUNTABLE OFFICER DSCP		
S5B	DCMA EAST PH 617 753 4327	X	DCMA - Reassign to another S-RIC in S8 series
S5C	DSCC MANAGEMENT CONTROL ACTIVITY		
S5D	ACCNTBLE OFCR-CARGO LOGISTICS FORCE		
S5E	DLA LAND AND MARITIME		
S5F	DLA DISTRIBUTION GUAM MARIANAS		
S5G	BUSINESS OPERATIONS		
S5H	ACCOUNTABLE OFFICER DSCP		
S5J	DLA DISTRIBUTION KOREA - DDDK		
S5K	FORSYNINGSLAGER TONCNDELAG		
S5L	LOGISTICA FOOD SUPPLIER		
S5M	DLA TROOP SUPPORT		
S5N	AMERICAN PHARMACEUTICAL PARTNERS		
S5P	DLA DIST EXPEDITIONARY DEPOT (DDED)		
S5Q	MEDLINE INDUSTRIES INC		
S5R	ACCOUNTABLE OFFICER DSCP		
S5S	UNITED STATES SURGICAL		
S5T	DLA TROOP SUPPORT		
S5U	DLA DISTRIBUTION BARSTOW		
S5V	DIRECTORATE OF SUBSISTENCE		
S5X	DLA J-6 EUROPE J6E		
S5Y	MARINE CORPS LOG BASE - BARSTOW		
S5Z	CONSTRUCTION BATTALION CTR OFFICER		
	<b>S-6-numeric = DCMA RIC</b>		
S6A	DCMA ATLANTA	X	
S6B	DCMA HUNTSVILLE - BIRMINGHAM OPS	X	
S6C	DCMA MARSHALL/STENNIS SUPPORT CTR	X	
S6D	DCMA ORLANDO	X	
S6E	DCMA RAYTHEON	X	
S6F	DCMA HARTFORD	X	
S6G	DCMA STRATFORD	X	

RIC	ACTIVITY NAME	DCMA	Recommendation
S6H	DCMA BUFFALO PH 716 551 4107	X	
S6I	DCMA TULSA	X	
S6J	HQ DEF CONTRACT MANAGEMENT AGENCY	X	
S6K	DCMA SYRACUSE	X	
S6L	DCMA CHICAGO	X	
S6M	DCMA INDIANAPOLIS	X	
S6N	SUPREME LOGISTICS (LATVIJA) SIA		DLA - Reassign to another S-RIC other than S6/S7/S8
S6P	BEWE RIX WAREHOUSE		DLA - Reassign to another S-RIC other than S6/S7/S8
S6Q	DCMA MILWAUKEE	X	
S6R	DCMA CLEVELAND PH 216 681 1569	X	
S6S	RUT TERMINAL SIA BFT		DLA - Reassign to another S-RIC other than S6/S7/S8
S6T	DCMA DAYTON PH 937 656 3072	X	
S6U	DCMA DETROIT 586 574-4476	X	
S6V	DCMA AMERICAS CANADA	X	
S6W	DCMA DETROIT GRAND RAPIDS	X	
S6X	DCMA DALLAS	X	
S6Z	DCMA SAN ANTONIO	X	
	<b>S-7-numeric = DCMA RIC</b>		
S7A	DCMA PHOENIX	X	
S7B	DCMA CARSON	X	
S7D	DCMA SAN DIEGO	X	
S7E	DCMA NORTHERN CALIFORNIA	X	
S7F	DCMA SANTA ANA	X	
S7G	DCMA SEATTLE	X	
S7H	DCMA LOS ANGELES	X	
S7J	DCMA OXNARD	X	
S7K	DCMA LONG ISLAND	X	
S7L	DCMA NEW YORK	X	
S7M	DCMA SPRINGFIELD	X	
S7N	DCMA PHILADELPHIA	X	
S7P	DCMA PITTSBURGH PH 412 365 5501	X	
S7Q	DCMA CENTRAL PENNA - READING	X	
S7R	DCMA MARYLAND 410 962 9800	X	
S7T	DCMA ST LOUIS	X	
S7U	DCMA ROCKWELL CEDAR RAPIDS	X	
S7V	DCMA DENVER	X	
S7X	DCMA WICHITA	X	
S7Y	DCMA SALT LAKE CITY	X	

RIC	ACTIVITY NAME	DCMA	Recommendation
S7Z	DCMA TWIN CITIES	X	
	<b>S-8-numeric = DCMA RIC</b>		
S8B	DCMA EAST PH 617 753 4327	X	
S8L	DCM AGENCY WEST	X	DCMA - recommend fixing for consistency: "DCM" to "DCMA"
	<b>S-9-numeric = DLA RIC</b>		
S9C	DLA LAND AND MARITIME		
S9D	DEF REUTILIZATION MKTG SERVICE		
S9E	DLA LAND AND MARITIME		
S9F	DEFENSE ENERGY SUPPORT CENTER		
S9G	DLA AVIATION		
S9H	DLA LOGISTICS OPERATIONS J-3		
S9I	DLA TROOP SUPPORT		
S9J	DLA LAND AND MARITIME		
S9L	DEF LOGISTICS INFORMATION SERVICE		
S9M	DLA TROOP SUPPORT		
S9P	DSCP		
S9R	DLA AVIATION		
S9S	DEFENSE SUPPLY CENTER PHILADELPHIA		
S9T	DLA TROOP SUPPORT		
S9W	DLA DISPOSITION SERVICES RCP		
S9X	RTD WEB APPLICATION		