



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FORT BELVOIR, VIRGINIA 22060-6221**

IN REPLY
REFER TO

April 03, 2013

**MEMORANDUM FOR DOD ACTIVITY ADDRESS DIRECTORY (DoDAAD) PROCESS
REVIEW COMMITTEE (PRC) MEMBERS**

SUBJECT: Proposed Defense Logistics Management System (DLMS) Change 1046, Routing Identifier Code (RIC) and DoD Address Code (DoDAAC) Relationship (DoDAAD)

We are forwarding the attached Proposed DLMS Change (PDC) 1046, to address the relationship between RIC and DoDAAC and to make the DoDAAC a required element for assignment of a RIC.

Request you review the attached proposed change and provide your comments/concurrence to DLA Logistics Management Standards Office not later than **30** days from the date of this memorandum. If non-concurrence is provided, please provide an alternate method to meet the requirement being addressed.

Addressees may direct questions to Tad DeLaney, Chair, DoDAAD PRC, at 703.767.6885 (DSN 427), email: DODAADHQ@DLA.MIL. Others must contact their Component or Agency designated representative.

DONALD C. PIPP
Director
DLA Logistics Management
Standards Office

Attachment
As stated

cc:
ODASD(SCI)

**PDC 1046,
Routing Identifier Code (RIC) and DoD Address Code (DoDAAC) Relationship
(DoDAAD)**

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

a. Technical POC: Defense Logistics Agency (DLA) Logistics Management Standards, 703-767-6885, and DLA Transaction Services, 937-431-8000.

b. Functional POC: DLA Logistics Management Standards Office, DoDAAD PRC Chair, Tad DeLaney, at 703-767-6885, e-mail: DODAADHQ@dla.mil.

2. FUNCTIONAL AREA:

a. Primary/Secondary Functional Area: DoDAAD

b. Primary/Secondary Functional Process: Reference data maintenance within the DoDAAD system.

3. REFERENCES:

a. DLM 4000.25, Defense Logistics Management System (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory.

b. DLM 4000.25-1, MILSTRIP, Appendix 2.3.

c. DLM 4000.25, DLMS, Volume 2, Appendix 7.3.

4. REQUESTED CHANGE(S):

a. Brief Overview of Change: This change modifies the business rules for the RIC update to require a valid DoDAAC be associated with a RIC.

b. Background: The RIC is a 3-character, alpha-numeric code that uniquely identifies a unit, activity, or organization that requires system ability to route transactions or receive transactions routed to it (e.g., Source of Supply) within logistics and financial business systems within DLMS and legacy 80 record position format transactions. The first position designates the particular service/agency element of ownership, the second and third characters are determined by the Central Service Point (CSP).

(1) DLA Transaction Services is the official repository for DoDAACs and RICs. They are responsible for enforcing the data validation editing, routing, and electronic transmission of logistics transactions to the DoD Components, Federal Agencies, and contractors.

(2) Customers establishing or changing DoDAACs or RICs need to contact DLA Transaction Services to receive Military Standard/DLMS logistics transactions (e.g., requisitions and supply/shipment status), routed according to their DoDAACs and RICs.

Customers that already have DLA Transaction Services accounts must provide DLA Transaction Services the DoDAAC(s) or RIC(s) to load to their accounts, which are uniquely identified by a seven character Communication Routing Identifier (CommRI).

c. Describe Requested Change in Detail: This change is to require a valid DoDAAC be associated with the RIC. The DoDAAC field already exists on the RIC update page, but it is optional. DLA Transaction Services will need to change the edit to make the DoDAAC field mandatory.

(1) The DoDAAC entered must be an active DoDAAC. DLA Transaction Services must look up the DoDAAC, and if the DoDAAC does not exist or contains a delete date in the TAC 1, the update should issue an error message and not allow the RIC to be saved.

(2) Army and Air Force will need to make the same change to require the DoDAAC in their update systems. Once the change has been made, Army and Air Force must notify DLA Logistics Management Standards Office and DLA Transaction Services of the change. At that time, DLA Transaction Services will change the edit on inbound Army and Air Force updates and reject RICs that do not contain an active DoDAAC.

(3) When a DoDAAC is deleted which has a RIC associated to it (i.e., "RIC_DODAAC"), an edit must be added to delete the RIC when the corresponding DoDAAC is deleted. This will prevent "orphaned" RICs. This same edit will need to be applied to Army and Air Force applications.

(4) CSPs will need to review their RICs to ensure any without DoDAACs are either properly assigned or deactivated.

d. Revisions to DLM 4000.25 Manuals: These changes will be incorporated into the business rules contained in the following DLM 4000.25 Series Manuals:

(1) DLM 4000.25 DLM 4000.25, Defense Logistics Management System (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory.

(2) DLM 4000.25-1, MILSTRIP, Appendix 2.3.

(3) DLM 4000.25, DLMS, Volume 2, Appendix 7.3.

5. REASONS FOR CHANGE:

a. A RIC must contain a valid DoDAAC for Supply Discrepancy Reporting (SDR) on the Type W report; otherwise, the SDR transaction will fail in DLA's Enterprise Business System (EBS).

b. This change will eliminate orphaned RICs – RICs without corresponding DoDAACs.

6. ADVANTAGES AND DISADVANTAGES:

a. Advantages:

- (1) Enables proper processing of SDR Type W report in EBS.
- (2) Maintains data integrity between DoDAACs and RICs.

b. Disadvantages: None noted

7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: DLA Transaction Services will implement the new edit rule in the DoDAAD update application for RICs, upon receipt of ADC xxxx.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: None

9. IMPACTS:

a. New DLMS Data Elements: None

b. Changes to DLMS Data Elements: None

c. Automated Information Systems (AIS):

- (1) Update required to DLA Transaction Services DoDAAD update application.
- (2) Update required to Army and Air Force DoDAAD update application and data file sent to DLA Transaction Services.
- (3) No impact to other DOD Component systems.

d. DLA Transaction Services: DLA Transaction Services will post changes to the criteria used in the DoDAAD update application.