



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

April 8, 2013

MEMORANDUM FOR DOD ACTIVITY ADDRESS DIRECTORY (DoDAAD) PROCESS
REVIEW COMMITTEE (PRC), FINANCE PRC, AND SUPPLY PRC MEMBERS

SUBJECT: Proposed Addendum to Approved Defense Logistics Management Standards
(DLMS) Change 384 (Staffed as PDC 384E), Special Programs for Non-DoD/Non-
Federal Agency Requisitioners; DLA National Wildland Fire Program Customer
DoDAACs (DoDAAD/Finance/Supply)

We are forwarding the attached proposed change to DLM 4000.25, Defense Logistics
Management System (DLMS) for evaluation and submission of a single coordinated DoD
Component position. Omission of applicable interface requirements does not relieve you of the
responsibility to ensure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/
concurrence to Defense Logistics Management Standards Office not later than **5** days from the
date of this memorandum. If non-concurrence is provided, please provide an alternate method to
meet the requirement being addressed.

Addressees may direct questions to Tad DeLaney, DoDAAD PRC Chair, 703-767-6885,
DSN 427-6885 or email: DODAADHQ@DLA.MIL.

DONALD C. PIPP

Director

Defense Logistics Management
Standards Office

Attachment
As stated

cc:
ODASD (SCI)

PDC 384E
Special Programs for Non-DoD/Non-Federal Agency Requisitioners; DLA
National Wildland Fire Program Customer DoDAACs
(DoDAAD/Finance/Supply)

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

a. Service/Agency POC: Defense Logistics Agency (J3), National Account Manager for International and Federal Programs, David Kless, at 703.767.7510.

b. DLMSO Functional POC: Defense Logistics Management Standards Office, DoDAAD PRC Chair, Tad DeLaney, 703.767.6885, e-mail: DODAADHQ@dla.mil.

2. FUNCTIONAL AREA:

a. Primary/Secondary Functional Area: DoDAAD

b. Primary/Secondary Functional Process: Supply/Finance

3. REFERENCES:

a. DLM 4000.25, Defense Logistics Management System (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory

b. DLM 4000.25, Defense Logistics Management System (DLMS), Volume 2, Chapter 5, Supply Standards and Procedures

c. DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP)

d. Approved Defense Logistics Management Standards (DLMS) Change (ADC) 384 Special Programs for Non-DoD/Non-Federal Agency Requisitioners and Administrative Change for Contractor DoDAACs (DoDAAD/Finance/Supply)

e. Approved Defense Logistics Management Standards (DLMS) Change (ADC) 384B Special Programs for Non-DoD/Non-Federal Agency Requisitioners; Update to Section 1122 Program DODAAC Series (DoDAAD/Supply)

4. REQUESTED CHANGE:

a. Brief Overview of Change: This change is an addendum to the 384 Series ADCs for Special Program DoDAACs. Specifically, this change provides the framework for additional non-DoD and non-Federal activity customers to requisition support from the Department of Defense. Accordingly, under the National Wildland Fire Program, DLA will provide support to State and local activity customers of the Forestry Service utilizing DLA-sponsored/managed DoDAACs using the DoDAAC Series of “3B.”

b. Background:

(1) Section 1122 of the Fiscal Year 1994 National Defense Authorization Act (NDAA) directed an amendment to 10 U.S.C. Section 381 which authorized State and local law enforcement activities to procure equipment from the Federal Government for counter-drug activities. In response to this, references (d) and (e) were published establishing the United States Army as the executive agent for the 1122 Program using “3A” Series DoDAACs.

(2) Section 885 of the Fiscal Year 2009 Duncan Hunter NDAA further amended 10 U.S.C. Section 381 and expanded the authority for State and local governments to procure equipment through the Department of Defense for purposes of counter-drug, homeland security, and emergency response activities.

(3) Pursuant to U.S.C. Section 381 (as amended by Section 885 of the Fiscal Year 2009 Duncan Hunter NDAA, GSA was to provide and maintain a catalog of equipment to support these programs. Under the auspices of emergency response activities of the “1122” Program, support for the Department of Agriculture’s Forest Service Wildland Fire Program was established by GSA. State and local customers of this program were sponsored by both the Department of Agriculture and the Department of the Interior, through DoDAACs established by GSA, in order to obtain equipment items from GSA.

(4) Under the auspices of this program, State and local government customers are required to provide advance payment for support from the Federal Government.

(5) In a Memorandum of Agreement (MOA) between the General Services Administration (GSA) and the Defense Logistics Agency (DLA), a Logistics Reassignment (LR) has now been initiated to transfer item management for National Stock Numbers (NSNs) in support of these customers from the GSA to the DLA.

(6) To facilitate this LR, and to enable DLA to manage this program effectively, a new construct of Special Program DoDAACs is hereby established for these State and local government customers, using the DoDAAC Series of “3B”, to be managed by DLA, for purposes of obtaining support from DLA through DoD EMail.

(7) Under this new MOA, State and local government customers are still required to provide advance payment for support from the DLA on behalf of the Department of Defense.

(8) While many of these customers already have GSA-established DoDAACs under the Department of Agriculture and Department of the Interior constructs (i.e., “12” and “14” series), this change establishes the “3B” construct to be used for this program for customers to requisition items through DoD EMail to ensure: (a) that these customers can be clearly identified as non-Federal, and (b) that DLA can effectively manage these customers to ensure proper support (billing, shipping, etc.).

c. Proposed Change in Detail:

(1) Designate DoDAAC series “3B” for special program customers of the Wildland Fire Program sponsored by DLA.

(2) DLA Transaction Services and DLA (J3) establish edits for “3B” series DoDAACs to replace submitter’s Fund Code with Fund Code XP, requiring non-interfund billing and advise the submitter using status code BK.

(3) DLA include all taxes and surcharges for purchases into the price of the materiel at the time the order is created.

(4) DLA DoDAAC Central Service Point designates DoDAAC monitors to manage the “3B” series DoDAACs and amend DLA CSP and Monitor appointment letter accordingly.

(5) DLA Transaction Services revise the DoDAAC Central Service Point/Monitor listing to indicate that “3B” series DoDAACs are assigned to DLA Special Programs.

(6) DLA Transaction Services modify the DoDAAD update application to identify “3B” series DoDAACs as Special Program DoDAACs for DLA Wildland Fire Program customers.

(7) Uniform Materiel Movement and Issue Priority System (UMMIPS) priorities 8, 10, and 15, which correspond to Force or Activity Designator V and Urgency of Need A, B, and C, are authorized.

(8) Implementation target date for this program is 1 May 2014.

(9) Beginning 1 May 2014, customers of this program will be required to obtain a “3B” series DoDAAC from the DLA DoDAAC Monitors managing these new DoDAACs, prior to registering with DoD EMall. The customer’s existing Department of Agriculture or Department of the Interior DoDAAC (12 or 14 Series) or internal GSA AAC (“G” series) will not be allowed for use by these customers for registration with DoD EMall.

(10) As DLA creates “3B” series DoDAACs for these customers, any existing “12” or “14” series DoDAACs established by GSA for these customers need to be deactivated by GSA.

(11) DLA will need to assign DoDAAC management roles for this program to DoDAAC Monitors who must be appointed as Monitors of DLA, granted access to the DoDAAD, and trained on how to use the DoDAAD.

(12) DLA Transaction Services shall update eDAASINQ to include a query label for these Special Program DoDAACs (below) and ensure that the query results provide all 3B DoDAACs:

Defense Logistics Agency (DLA), Wildlife Fire Program - Special Program

(13) DLA Transaction Services shall also update eDAASINQ to change current query label for DLA Special Program 1122 to read as follows for 2Y DoDAACs:

Defense Logistics Agency (DLA), Disposition Services - Special Program

- d. **Revisions to DLM 4000.25 Manuals:** Update DoDAAD Series Table.
 - e. **Proposed Transaction Flow:** There are no new routing rules.
 - f. **Alternatives:** None noted.
5. **REASON FOR CHANGE:** Complies with DoD policy for DoDAAC assignment. Allows DLA to manage this customer base for support under this program.
6. **ADVANTAGES AND DISADVANTAGES:**
- a. **Advantages:** Allows for recognition of DLA Wildland Fire Program customer DoDAACs as non-DoD or non-Federal DoDAACs for DLA Transaction Services edits, internal controls, and internal DLA transactional exchange.
 - b. **Disadvantages:** None Noted.
7. **ADDITIONAL FUNCTIONAL REQUIREMENTS:** None noted.
8. **ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** DLA J3 needs these changes by 1 May 2014.
9. **ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:** Implementation of these special purpose DoDAACs will result in the ability to account for and bill sales made to these Wildland Fire Program customers by DLA through EMail.
10. **IMPACT:**
- a. No impact to Services/Agencies other than DLA and GSA.
 - b. **New DLMS Data Elements:** No new DLMS Data Elements.
 - c. **Changes to DLMS Data Elements:** Add 3B to Logistics Qualifier 71 in LOGDRMS.
 - d. **Automated Information Systems (AIS):** For the DoD, DoD EMail, EBS, and the DoDAAD (i.e., DoDAAD, Update Application, eDAASINQ, and DAASINQ) are all impacted by this change.
 - e. **DLA Transaction Services:** These special purpose DoDAACs will need to be loaded and maintained at DLA Transaction Services. Modify the DoDAAD (i.e., DoDAAD, Update Application, eDAASINQ, and DAASINQ) to reflect series "3B" as DLA Wildland Fire Program (WFP) Special Program. Once DoDAAC Monitors are appointed by DLA, approve and implement System Access Requests for these personnel, accordingly.

f. **Non-DLA Logistics Management Standards Publications:** This change will have no effect on current publications.