



Defense Logistics Management Standards (DLMS) Introductory Training



***Creating/Reengineering
DOD Logistics Business Processes***



DLMS Training Catalog

- Module 1 - Introduction to the DLMS**
- Module 2 - Electronic Data Interchange (EDI) Basics and ASC X12 EDI Definitions and Concepts**
- Module 3 - DLMS Functionality & Transaction Life-Cycle**
- Module 4 - DLMS Implementation Convention Content**
- Module 5 - IUID & RFID - Emerging Technologies**
- Module 6 - Creating/Reengineering DOD Logistics Business Processes**
- Module 7 - Enterprise Interoperability Tools**
- Module 8 - DoD Activity Address Directory (DoDAAD)**
- Module 9 - Supply Discrepancy Reporting (SDR)**
- Module 10 - DLMS Functional Financial Transaction (standalone)**
- Module 11 - Creating/Reengineering DOD Logistics (standalone)**

<http://www.dlmso.dla.mil/>



Module 6 – Creating / Changing DOD Logistics Business Processes

- **Role of Process Review Committees (PRCs)**
- **How to develop a DLMS change**
- **<http://www.dlmso.dla.mil/>**



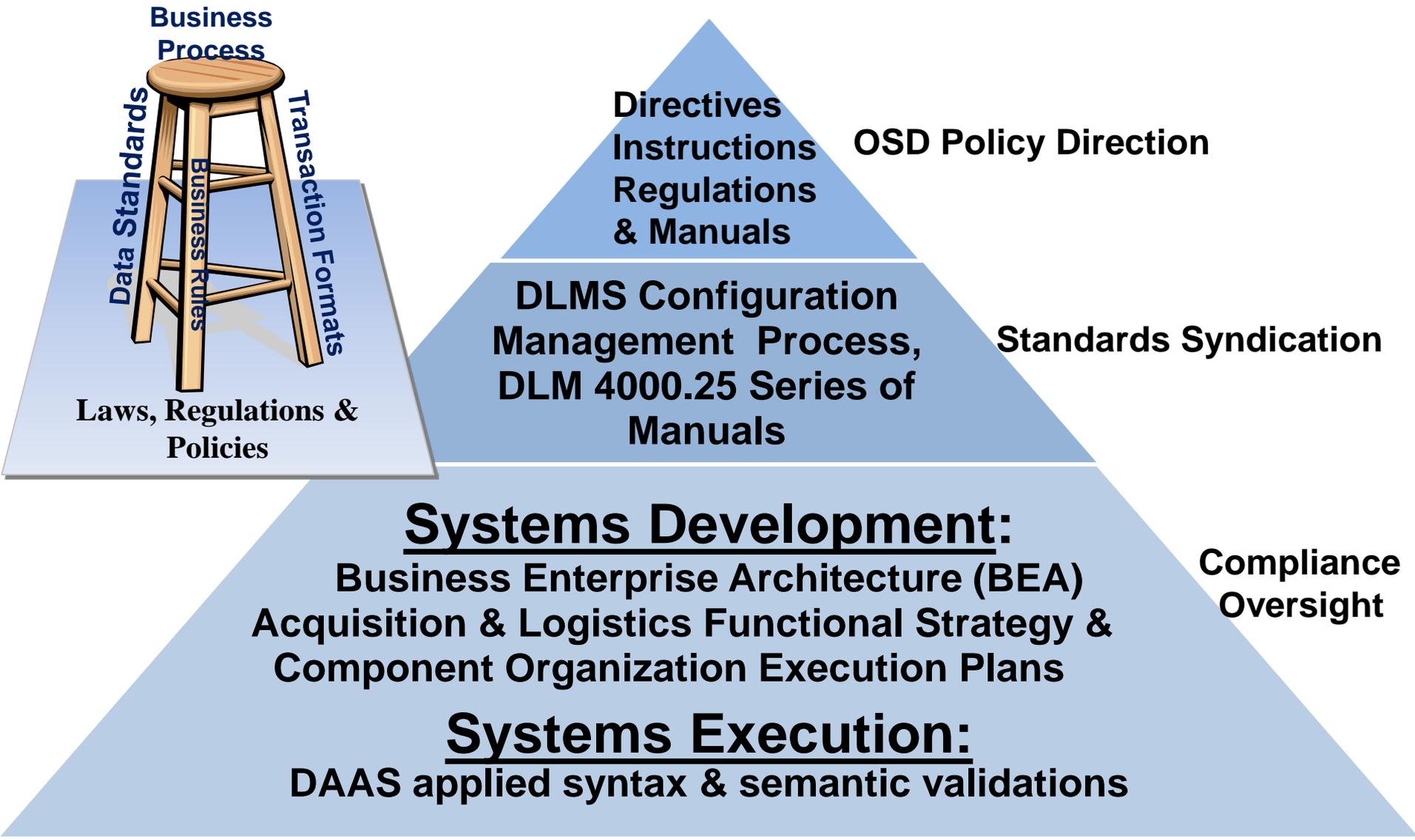
Module Objectives

Students will gain basic understanding of:

- Explain the role of a Process Review Committee (PRC).
- Describe/explain the life cycle of a DLMS change.
- Describe the key components of a Proposed DLMS change.



DLMS Governance Process





DLMS Process Review Committees

INPUTS

- OMB/OSD Policy Guidance
- Service/Agency Requirements
- Transaction Services' Technical Expertise

Proposed DLMS Changes (PDCs)

*A Structured
Collaboration
Model*

**MANAGED
TRANSFORMATION
PROCESS**

*Artful Negotiation & Consensus
Building*

OUTPUTS

- Business Rules
- Business Objects
- Meta Data
- Functional Requirements

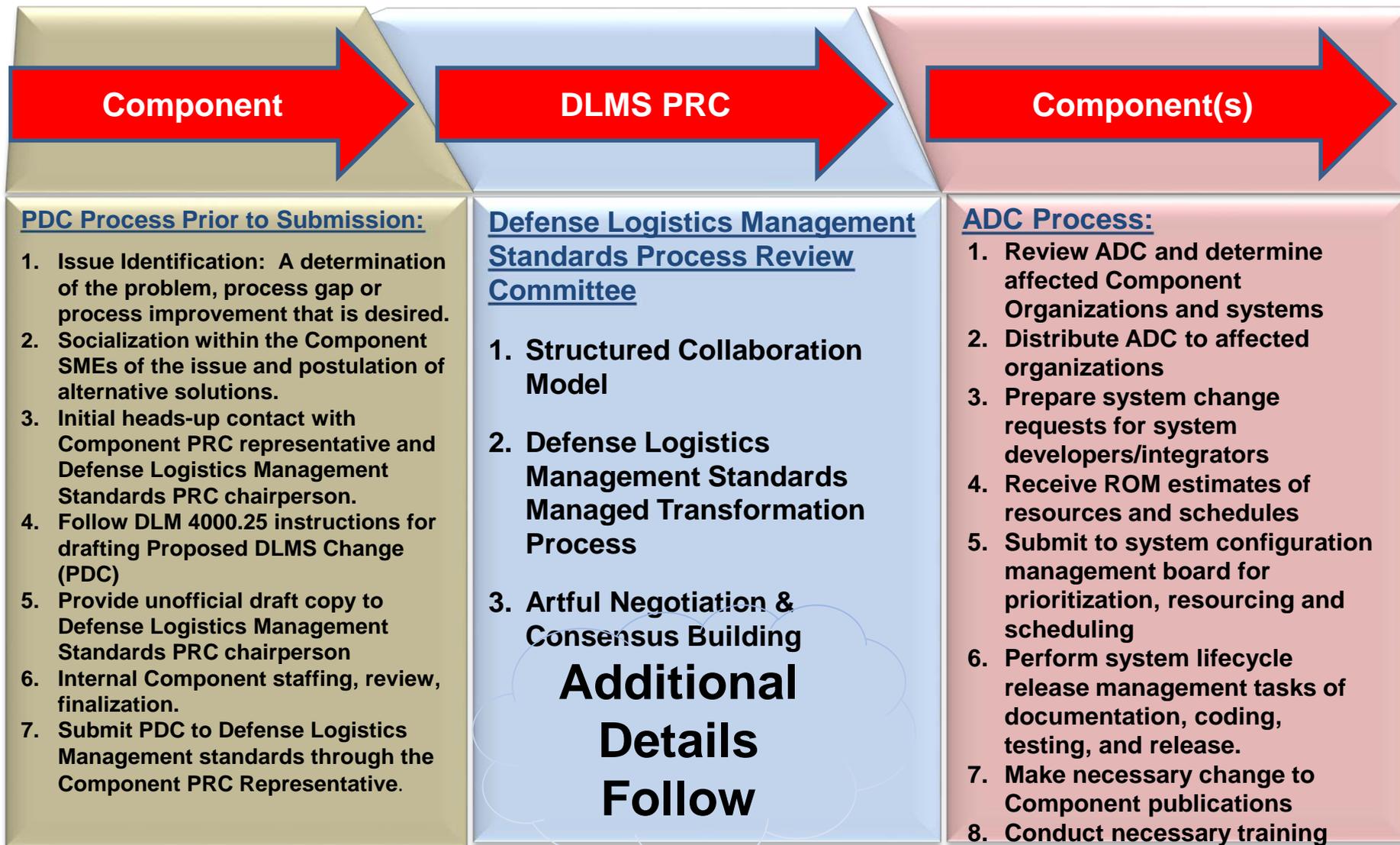
Approved DLMS Changes (ADCs)

Transaction Services & Components Implement

<http://www.dlmso.dla.mil/About/committees.asp>



DLMS Change Lifecycle





PRC Process



PDC Reviewed for Methodology, Compliance, Completeness

Identification & Evaluation of :

- Business Process & Sub Processes
- Actors, Entities & Roles
- Procedures & Business Rules
- Data Elements
- Information Exchanges
- Organizational Impact & Timelines
- Existing DOD policy

DLMS PMO

1

PDC Staffing

- Draft changes to MILS/DLMS Manuals
- Draft changes to DLMS ICs
- Identify whether solution already exists
- Identify interoperability impact
- Identify DOD impact
- Identify changes to external business policies
- Optimize solution for reuse, effectiveness & efficiency
- Identify procedural gaps
- OSD Pre-Coordination (as needed)

DLMS PMO

2

Inter- Component Coordination

- Concur / Non-Concur with changes
- Identify procedural gaps
- Service or Agency impact
- Service or Agency implementation timeframes
- Barriers to implementation

Components

3

ADC Staffing

- Formalize changes to MILS/DLMS Manuals
- Formalize changes to DLMS ICs
- Manage and coordinate Component issues & concerns
- Consolidate changes to MILS/DLMS Manuals
- OSD Post-Coordination (as needed)
- Build SEF Files
- Build XSD Files

DLMS PMO

4

ADC Distribution

- Publish MILS/DLMS Manuals
- Publish DLMS ICs
- Publish SEF Files
- Publish XSD Files

DLMS PMO

5

Submit to National and International Standards Bodies

- Submit Data Maintenance (DM) for change
- Propose solution for DM
- Build consensus for solution
- Champion solution throughout development & voting

DLMS PMO

6



Next:

**How to create a PDC
&
Where to find examples**



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- [DoD MDR](#)
- [DLMS Internal SOPs, IPR Briefs and Archived Manuals](#)

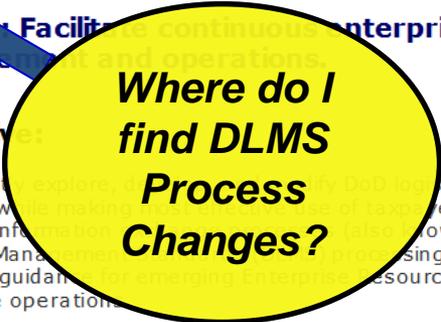
Welcome to Defense Logistics Management Standards Office

[DLMS Center of Excellence](#)

Missouri Facility contributes enterprise integration process improvements to logistics management operations

Objectives

Consistent and efficient logistics processes and procedures through state of the art best business practices will reduce the number of dollars in support of the warfighter. Accelerate transformation of DoD logistics operations from obsolete information systems (known as MILS-Military Standard Logistics Systems) to variable length records made possible by Defense Logistics Management Standard (DLMS) processing. Develop, coordinate, and publish Defense Logistics Manuals (DLMs) and related publications providing guidance for Resource Planning (ERP) programs. Preserve legacy operations until the DoD-enterprise has transformed their respective operations.



HOT TOPICS:

- DLMS Implementation

Events/Meetings:

DLMS Video:

- DOD's Logistics Support Solution
- DOD's Logistics Support Solution (w/captions)

Latest Info:

- DoD 411 - Email Address Lookup

DEPSECDEF SUPPORTS DLMS MIGRATION; OSD/AT&L MANDATES DLMS COMPLIANCE

Deputy Secretary of Defense signed DoD Directive 8190.01E "Defense Logistics Management Standards" policy on January 9, 2015. The OSD/AT&L Functional Strategy of 2013 mandates DLMS compliance by 2019. Accountability will be enforced through the Defense Business Council's Capital Planning and Investment Control process.



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Home > eLibrary > Process Changes > Proposed

Proposed Changes

DLMS CHANGE STATUS REVIEW

- [1000-Series DLMS Change Status Review](#)
- [2015 Final 1000-Series DLMS Change Status Review](#)
- [Legacy DLMS Change Status Review \(2016 & prior\)](#)
- [2015 Final DLMS Annual Status Review](#)

[Template and Instructions for Change Proposal submissions](#)

A Proposed DLMS Change (PDC) is received from a Component, documentation is prepared, and then distributed for comment.

Related Info:

- [Approved DLMS Changes](#)
- [Deferred/Other DLMS Change](#)
- [X12 ICs & All DLMS Implementation Convention Formats](#)
- [Get Word Viewer](#)
- [Get Adobe Reader](#)

Where are the instructions to complete a PDC?

PROPOSED CHANGE DESCRIPTION	PREPARED DATE	RESPONSE DUE & EXTENSION DATE
Proposed DLMS Change 201A , Purchase Request Number in Logistics Reassignment Memorandum Due-in (MILSTRAP DDX/DLMS 527D) (Supply)	09/29/11	10/31/11
Proposed DLMS Change 1046 , Routing Identifier Code (RIC) and DoD Address Code (DoDAAC) Relationship (DoDAAD)	04/03/13	05/03/13 <i>Army- 06/14/13</i>
Proposed DLMS Change 1050A , New DOD EMALL D... and Supply Status Codes for DOD EMALL Credit Card Billing (Supply and Finance)	08/19/13	09/18/13 <i>DLA- On hold for rework</i>
Proposed DLMS Change 1092 , DLMS Supply Discrepancy Reporting System (SDRS) Security Cooperation Enterprise Solution (SCES) (Supply/SDR)	5/10/16	5/25/16
Proposed DLMS Change 1114 , Change in... and for MRA submission, Based on Time Definit... (MRA),	10/23/15	11/23/15
Proposed DLMS Change 1159 , New Supply... (Supply/MILSTRAP)	6/25/15	7/27/15
Proposed DLMS Change 1166 , Mandatory Pr... Material Release Orders (MRO) under Ship-In-Place Procedures and Associated Return... DLMS 824R Reject Advice (Supply/MILSTRIP/MILSTRAP)	08/11/15	09/10/15

NOTE: PDCs will reside on this list until they become an ADC

QUICK LINKS

- Committees
- PDCs
- ADCs
- Other PDCs/ADCs
- DLSS/DLMS Cross Ref
- DLMS Publications
- DLMS ICs/DLSS/Enhancements
- LOGDRMS
- DLMS/ANSI Conversion Guides
- DLMS Qualifiers
- Other Links
- Other Manuals/Publications
- DoD MDR
- DLMS Internal SOPs, IPR Briefs and Archived Manuals



DLMS Change Proposal Form

DLMS Change Proposal Form

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:
 - a. Technical POC:
 - b. Functional POC:
2. FUNCTIONAL AREA:
 - a. Primary/Secondary Functional Area:
 - b. Primary/Secondary Functional Process:
3. REFERENCES:
 - a.
 - b.
4. REQUESTED CHANGE(S):
 - a. Brief Overview of Change:
 - b. Background:
 - c. Requested Change in Detail:
 - d. Revisions to DLM-4000.25 Manuals:
 - e. Proposed Transaction Flow:
 - f. Alternatives:
5. REASON FOR CHANGE:
6. ADVANTAGES AND DISADVANTAGES:
 - a. Advantages:
 - b. Disadvantages:
7. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT:
8. ADDITIONAL COMMENTS TO CONSIDER:
9. ADDITIONAL FUNCTIONAL REQUIREMENTS:
10. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:

Page 1

11. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:

12. IMPACT:

- a. New DLMS Data Elements:
- b. Changes to DLMS Data Elements:
- c. Automated Information Systems (AIS):
- d. Transaction Services:
- e. Non-DLM-4000.25 Series Publications:

.....Section Break (Next Page).....

Page 2

Instructions
for completing
the form are at
the end of the
file.



Preparing a Good PDC

GENERAL INSTRUCTIONS



- All fields are mandatory unless noted otherwise
- The more detail, the better
- Pay particular attention to describing the supported business process
- Use active voice
- Spell out acronyms the first time they are used
- Provide full POC contact information; PII will be removed when the PDC is published
- Delete instruction pages when done
- Submit draft PDC to Component PRC representative



Originating Service/Agency and POC Information

INSTRUCTIONS

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Identify the person who can discuss the concepts, needs, and the rationale underlying the proposed change. Include the name, organization and office symbol, DSN and commercial telephone number, and electronic mail address.

- a. **Technical POC:** Technical Point of Contact responsible for this change.
- b. **Functional POC:** Functional Point of Contact responsible for this change.



1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

- a. **Technical POC:** John
- b. **Functional POC:** None



1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

- a. **Technical POC:** Jane Doe, Defense Logistics Management Standards, J633DD, (703) 767-0001, jane.doe@dla.mil
- b. **Functional POC:** John Trans, United States Transportation Command, TCJ6, (618) 220-0001, john.trans@ustranscom.mil



Functional Area

INSTRUCTIONS

2. FUNCTIONAL AREA:

a. **Primary/Secondary Functional Area:** Identify the primary/secondary functional area whose systems, policies, and procedures are most affected by the change (e.g.: Supply, Finance, Pipeline Measurement, Contract Administration, etc.)

a. **Primary/Secondary Functional Process:** Identify the primary/secondary functional process(es) most affected by the change in procedure or process (e.g.: Distribution, Sustainment, Disposal, Material Return Program, Depot Maintenance, Inventory Adjustment, etc.)



2. FUNCTIONAL AREA:

a. **Primary/Secondary Functional Area:** N/A

b. **Primary/Secondary Functional Process:** None



2. FUNCTIONAL AREA:

a. **Primary/Secondary Functional Area:** DoDAAD

b. **Primary/Secondary Functional Process:** Reference Data Maintenance



References

INSTRUCTIONS

3. REFERENCES:

List any applicable references (e.g., DLM 4000.25, Defense Logistics Management Standards (DLMS), Volume 2, Supply Standards and Procedures, Chapter 2). Also, you should include hyperlinks to any applicable references (if available). All references should be cited in the order that they appear in the DLMS change to make cross referencing easier.



3. REFERENCES: To Be Determined



3. REFERENCES: [DLM 4000.25](#), Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory



Requested Change(s) – Brief Overview

INSTRUCTIONS

4. REQUESTED CHANGE(S):

- a. Brief Overview of Change: Provide high-level description of what this change entails.



4. REQUESTED CHANGE(S):

- a. Brief Overview of Change: Fix the loading of the BLOC data in the DoDAAD.



4. REQUESTED CHANGE(S):

- a. Brief Overview of Change: This change documents the procedures that are applicable to the Bill of Lading Code (BLOC) in the DoDAAD, and changes the source of input from the DoDAAD Administrators to the Authoritative BLOC information source, USTRANSCOM Reference Data Management (TRDM). This will improve timeliness and accuracy of the BLOC data.



Requested Change(s) – Background

INSTRUCTIONS

4. REQUESTED CHANGE(S):

b. **Background**: Provide context for submission of this change. Include procedures, transactions, data elements, processing details in use today.



4. REQUESTED CHANGE(S):

b. **Background**: Bill of Lading Office Code (BLOC) data incorrect in DoDAAD



4. REQUESTED CHANGE(S):

b. **Background**: The rules for how the Bill of Lading Office Code (BLOC) is used are documented in the Defense Transportation Regulation (DTR). The primary user of BLOC information in the DoDAAD is the DLA Distribution Standard System (DSS). The BLOC data in the DoDAAD is currently entered by the DoDAAD Administrators and it is unreliable. Of the 29,000 DoDAACs that contain BLOC information, all but 4 are set incorrectly.



Requested Change(s) - Requested Change in Detail

INSTRUCTIONS

4. REQUESTED CHANGE(S):

c. Requested Change in

Detail: This is a detailed explanation of the changes identified in the overview above. Provide a description of the proposed changes including applicable data elements, transactions, and processes/procedures. The more detail provided here, the easier it will be for those reviewing this change to understand the desired outcome and impact.



4. REQUESTED CHANGE(S):

c. Requested Change in Detail: Load BLOC from TMDS data.



4. REQUESTED CHANGE(S):

c. Requested Change in Detail: The following procedures will correct the BLOC information in the DoDAAD:

- 1) Remove BLOC field from the DoDAAD web updated page and from Army and Air Force input systems.
- 2) Clear the existing BLOC information from the DoDAAD database.
- 3) Re-populate the BLOC information in the DoDAAD from TRDM.
- 4) Transaction Services establish a link to import BLOC data updates from TRDM on a recurring basis.



Requested Change(s) - Revisions to DLM 4000.25 Manuals

INSTRUCTIONS

4. REQUESTED CHANGE(S):

d. Revisions to DLM 4000.25 Manuals:

Identify required changes to Defense Logistics Standard Systems (DLSS) and DLMS publications to support this change and provide the specific wording for the changes. Include references to chapter and volume and document all changes to the MILS/DLMS manual procedural text, legacy transaction formats or DLMS ICs, data elements, code values, and any other relevant information. If necessary, this information can be provided as a separate document when the form is submitted. Write the procedural text for the manuals in active voice (e.g., “the storage activity will send the receipt transaction to the owner”, rather than “the receipt transaction is sent to the owner”).



4. REQUESTED CHANGE(S):

d. Revisions to DLM 4000.25 Manuals: No change.



4. REQUESTED CHANGE(S):

d. Revisions to DLM 4000.25 Manuals: This change will impact the DoDAAD User Guide maintained by Transaction Services.

~~C2.1.2.1. Civilian government organizations (e.g., local government agencies or police department), contact the appropriate General Services Administration (GSA) DoDAAC Service Point to have a DoDAAC assigned.~~

Special Programs. Non-DOD and non-federal programs requiring DoDAACs are controlled under unique series DoDAACs beginning with numeric followed by alpha characters in the first two positions. Among others, the programs include programs authorized by Congress for state and local entities to purchase material from Federal sources. DOD/Federal Agency sponsors of these programs are designated as DoDAAC monitors. Contact DLMSO for guidance on establishing a DoDAAC series for a new special program.



Requested Change(s) - Proposed Transaction Flow

INSTRUCTIONS

4. REQUESTED CHANGE(S):

e. Proposed Transaction Flow:

Illustrate for clarification where new transactions or revised routing rules are applicable.



4. REQUESTED CHANGE(S):

e. Proposed Transaction Flow: TRDM to DoDAAD.



4. REQUESTED CHANGE(S):

e. Proposed Transaction Flow:

Transaction Services and USTRANSCOM will establish an automated interface between TRDM and DoDAAD to electronically transmit the initial update of the BLOC data field in the DoDAAD. After the initial load, any updates to the BLOC data in TRDM will be automatically pushed to the DoDAAD.



Requested Change(s) - Alternatives

INSTRUCTIONS

4. REQUESTED CHANGE(S):

f. Alternatives: Identify and discuss known alternate approaches to resolve the problem or issue.



4. REQUESTED CHANGE(S):

f. Alternatives: None.



4. REQUESTED CHANGE(S):

f. Alternatives: Continuing to rely on manual data entry of this information by the CSP will further perpetuate the unreliability of the BLOC data, both in data quality and timeliness, since the CSPs are not the authoritative source for BLOC data as it relates to transportation office DoDAACs.



Reason for Change

INSTRUCTIONS

5. REASON FOR CHANGE: Provide a description of why this change is being made.



5. REASON FOR CHANGE: Bad data.



5. REASON FOR CHANGE: BLOC data in DoDAAD is currently unreliable, both in data quality and timeliness of updates.



Advantages and Disadvantages

INSTRUCTIONS

6. ADVANTAGES AND DISADVANTAGES:

- a. **Advantages:** Identify both tangible and intangible benefits expected from adoption of the change. Include benefits both within and beyond the primary functional area of the DLSS/DLMS, especially benefits accruing to DOD. Address what happens if nothing is done. Quantify both tangible and intangible benefits and advantages. Show computation of dollar values where appropriate. Demonstrate why the proposed solution is more advantageous than the alternatives.
- b. **Disadvantages:** Indicate known or potential problems and costs associated with the proposal. Consider disadvantages both within and beyond the primary functional area of the DLSS/DLMS. Quantify both tangible and intangible costs and disadvantages. Show computation of dollar values where appropriate.



6. ADVANTAGES AND DISADVANTAGES:

- a. **Advantages:** Better BLOC data.
- b. **Disadvantages:**



6. ADVANTAGES AND DISADVANTAGES:

- a. **Advantages:** The change will ensure that BLOC data is maintained in a current and accurate condition from the authoritative data source.
- b. **Disadvantages:** None noted.



Assumptions/Additional Comments/ Additional Functional Requirements

INSTRUCTIONS

7. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT: (OPTIONAL) Indicate any assumption about the existing environment that may impact the development or implementation of the proposed change.

INSTRUCTIONS

8. ADDITIONAL COMMENTS TO CONSIDER: (OPTIONAL) Indicate any additional comments to consider not previously described.

INSTRUCTIONS

9. ADDITIONAL FUNCTIONAL REQUIREMENTS: (OPTIONAL) Indicate additional functional requirements not documented elsewhere.



Estimated Time Line/Implementation Target

INSTRUCTIONS

10.ESTIMATED TIME LINE/IMPLEMENTATION TARGET: (REQUIRED) Indicate desired/proposed implementation timeline. If this change is associated with a Component-mandated change, provide the planned implementation date.



10.ESTIMATED TIME LINE/IMPLEMENTATION TARGET:
Unknown.



10.ESTIMATED TIME LINE/IMPLEMENTATION TARGET:
The changes will be implemented into TRDM and DoDAAD on November 1, 2012.



Estimated Savings/Cost Avoidance

INSTRUCTIONS

11. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: If known, indicate estimated savings or cost avoidance associated with this change.



11. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:



11. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: None noted.



Impact – New DLMS Data Elements

INSTRUCTIONS

12.IMPACT: Any additions or changes to data elements will be inserted by DLMSO. (Example: Data Content/Procedures: Identify additional specific information requirements that will be added, revised, or deleted as a result of this change.)

- a. **New DLMS Data Elements:** Example: This PDC/ADC adds the following new DLMS Data Elements; they are not included in any previous DLMS transactions. Provide the data element name with the definition and data characteristics.



12.IMPACT:

- a. **New DLMS Data Elements:** N/A



12.IMPACT:

- a. **New DLMS Data Elements:** There are no new DLMS data elements introduced by this change.



Impact – Changes to DLMS Data Elements

INSTRUCTIONS

12.IMPACT:

b. Changes to DLMS Data

Elements: Example: This PDC/ADC changes the usage of the following existing DLMS Data Elements. Provide the data element name (or revised data element name) with the revised definition and/or revised data characteristics.



12.IMPACT:

b. Changes to DLMS Data
Elements: N/A



12.IMPACT:

b. Changes to DLMS Data
Elements: There are no changes to existing DLMS data elements introduced by this change.



Impact – Automated Information Systems

INSTRUCTIONS

12.IMPACT:

c. Automated Information Systems (AIS): Identify specific AIS impacted by this change.



12.IMPACT:

c. Automated Information Systems (AIS): Unknown



12.IMPACT:

c. Automated Information Systems (AIS):

- 1) There are no changes required to Service/Agency Automated Information Systems
- 2) USTRANSCOM TRDM to establish automated update capability with DoDAAD for BLOC data.



Impact – Transaction Services

INSTRUCTIONS

12.IMPACT:

d. Transaction Services:

Identify impact to Transaction Services processing or Defense Automatic Addressing Systems (DAAS) maps for DLSS-DLMS or other transaction format conversion.



12.IMPACT:

d. Transaction Services: N/A



12.IMPACT:

d. Transaction Services:

Transaction Services will work with USTRANSCOM to setup an automated data feed of BLOC data from TRDM and update the DoDAAD whenever the BLOC data is changed in TRDM.



Impact – Non-DLM 4000.25 Series Publications

INSTRUCTIONS

12.IMPACT:

- e. Non-DLM 4000.25 Series Publications: List any non-DLMS/DLSS publications that would be affected by this change (e.g., if the change affects instructions published in an AFMAN, the specific AFMAN should be listed here).



12.IMPACT:

- e. Non-DLM 4000.25 Series Publications: Unknown



12.IMPACT:

- e. Non-DLM 4000.25 Series Publications:
- 1) AFI 123.01, Chapter 2
 - 2) NC 456.05, Chapter 4



DLMS Process Review Committees (PRCs)

INPUTS

- OSD Policy Guidance
- Trading Partner Requirements & SMEs
- DLMS PMO SMEs & Technical Expertise
- Transaction Services Technical Expertise

Proposed DLMS Changes (PDCs)

Structured Collaboration Model

***DLMS
MANAGED
TRANSFORMATION
PROCESS***

Artful Negotiation & Consensus Building

OUTPUTS

- Business Rules
- Business Objects
- Meta Data
- Functional Requirements

Approved DLMS Changes (ADCs)

Components Implement

<http://www.dlmso.dla.mil/About/committees.asp>





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Approved Changes 1100-1199

Approved changes: **ADCs 1-99; 101-199; 200-299; 300-399; 400-499; 1000-1099; 1100-1199; 1200-1299**
Bookmarks to sections on this page: **1110; 1120; 1130; 1140; 1150; 1160; 1170; 1180; 1190**

DLMS CHANGE STATUS REVIEW

[1000-Series DLMS Change Status Review](#)

[2015 Final 1000-Series DLMS Change Status Review](#)

[Legacy DLMS Change Status Review \(2016 & prior\)](#)

[2015 Final DLMS Annual Status Review](#)

[Template and Instructions for Change Proposal submissions](#)

An Approved DLMS Change (ADC) is what a Proposed DLMS Change (PDC) becomes once inputs are received and changes are made. The changes are published and distributed to the Components.

Most recent ADCs appear first. Older changes can be selected from the "More approved changes" links.

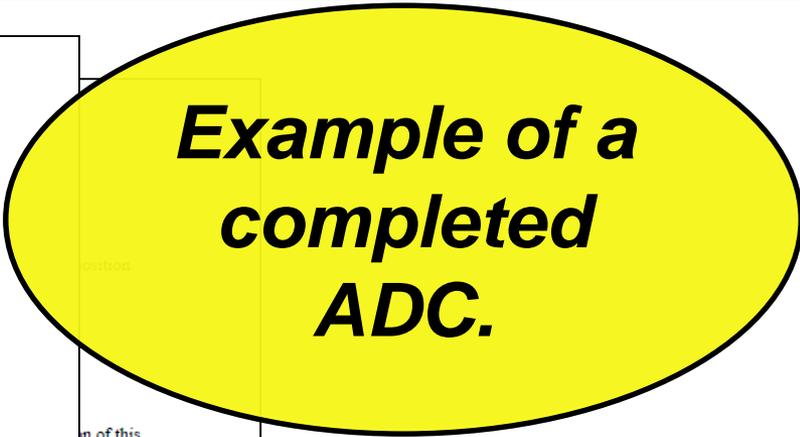
Related Info:

- Proposed DLMS Changes
- Deferred/Other DLMS Changes
- DoD XML Registry
- X12 ICs & All DLMS Implementation Convention Formats
- Get Word Viewer
- Get Adobe Reader

QUICK LINKS

- Committees
- PDCs
- ADCs
- Other PDCs/ADCs
- DLSS/DLMS Cross Ref
- DLMS Publications
- DLMS ICs/DLSS/Enhancements
- LOGDRMS
 - DLMS/ANSI Conversion Guides
 - DLMS Qualifiers
- Other Links
- Other Manuals/Publications
- DoD MDR
- DLMS Internal SOPs, IPR Briefs and Archived Manuals

APPROVED DLMS CHANGE/DESCRIPTION	PUBLISHED/IMPLEMENTATION DATES
Approved DLMS Change 1100 , Allocation of HGA DoDAAC Series for USTRANSCOM Acquisition Contractors (DoDAAD/ SUPPLY)	04/17/14 - Immediate
Approved DLMS Change 1101 , For Creation of H96 as USNORTHCOM DoDAAC Series (DoDAAD/SUPPLY)	05/19/14 - 06/19/14
Approved DLMS Change 1102 , Enhanced SDR Guidance including SDR Routing for Army-Directed DLA Distribution Center Shipments, Procedures for Discrepant or Unauthorized Returns to the Distribution Centers, and Administrative Updates (SDR)	06/05/14 - 07/01/14
Approved DLMS Change 1102A , Procedures for Unauthorized/Discrepant Air Force Returns to DLA Distribution Centers (Supply/SDR)	04/13/15 - Effective Immediately
Approved DLMS Change 1103 , Revise DLMS 824R, Reject Advice, to Include Rejections of Logistics Bills, Clarify use for Rejection of DLMS MILSTRIP Transactions, and Document Administrative Updates (Finance/Supply)	08/20/14 - Staggered implementation
Approved DLMS Change 1104 , Intra-DLA Change for DLA Disposition Services Warehouse Storage Location Update Transaction using DLMS 943A Warehouse Service Advice, and Administrative Updates (Supply)	04/02/14 - Immediate



ATTACHMENT TO ADC 1082
Administrative Update to DLMS 830D, Demand Data Exchange (DDE)
Projected Supply Plan (Supply)

1. **ORIGINATING SERVICE/AGENCY AND POC INFORMATION:** DLA Logistics Management Standards Office, Ms. Mary Jane Johnson, (703) 767-0677; DSN 427-0677 or email: Mary.Jane.Johnson@dla.mil.

2. **FUNCTIONAL AREAS:** Supply

3. **REFERENCES:** DLM 4000.25, DLMS, Volume 2, Supply Standards and Procedures, www.dla.mil/j-6/dlmso/elibrary/manuals/dlm/dlm_pubs.asp

4. **APPROVED CHANGE(S):**

a. **Brief Overview of Change:** Administrative update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan transaction to correct the usage for Loop ID LM at 2/LM/3900 from "Must Use" to "Used". Other administrative updates are noted in the change table.

b. **Background:**

(1) The LM Loop/segment at position 2/LM/3900 is incorrectly identified in the DLMS 830D as Must Use. The only authorized code value in the LQ segment of the Loop ID LM at position 3900 is optional, so the LM Loop is optional and should not be identified as Must Use.

(2) Other administrative updates are also being made consistent with changes being made in DLMS transaction names from DLMS Supplements to Implementation Conventions, and changing Federal Notes to DLMS notes.

c. **Approved Change in Detail:** Update the DLMS 830D Implementation Convention as follows:

Item #	Location	4030 830D, Demand Data Exchange (DDE) Projected Supply Plan Revision	Reason
1.	DLMS Introductory Notes	Add ADC 1082 to DLMS Introductory Note 4: - <i>ADC 1082, Administrative Update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan</i>	To identify DLMS changes included in the DLMS IC
2.	2/LM/3900	Change user option for LM segment from "Must Use" to "Used".	Administrative update to correct segment usage.
3.	Throughout the 830D transaction	Change all Federal Notes to DLMS Notes throughout the 830D.	Administrative update.
4.	Throughout the 830D transaction	Change all "DLMS Supplement" references to "DLMS Implementation Convention" throughout the 830D.	Administrative update.

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DC 1082



This example of an ADC includes changes to a DLMS IC.

ATTACHMENT TO ADC 1082
 Administrative Update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan (Supply)

1. ORIGINATING SERVICE AGENCY AND POC INFORMATION: DLA Logistics Management Standards Office, Ms. Mary Jane Johnson, (703) 767-0677, DSN 427-0677 or email: Mary.Jane.Johnson@dlm.mil

2. FUNCTIONAL AREAS: Supply

3. REFERENCES: DLMS 4000.25, DLMS, Volume 2, Supply Standards and Procedures, www.dlm.mil/j-6/dmsoc/rlibrary/manuals/dlms/dlms_gubs.asp

4. APPROVED CHANGE(S):

a. Brief Overview of Change: Administrative update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan transactions to correct the usage for Loop ID LM at 2/LM/3900 from "Must Use" to "Used". Other administrative updates are noted in the change table.

b. Background:

(1) The LM Loop/segment at position 2/LM/3900 is incorrectly identified in the DLMS 830D as Must Use.

(2) Other administrative updates are noted in the change table.

c. Approved Change(s) as follows:

Item #	Location	Change
1.	DLMS Introductory Notes	Add ADC 1082 to DLMS Introductory Note 4: - ADC 1082, Administrative Update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan
2.	2/LM/3900	Change user option for LM segment from "Must Use" to "Used".
3.	Throughout the 830D transaction	Change all Federal Notes to DLMS Notes throughout the 830D.
4.	Throughout the 830D transaction	Change all "DLMS Supplement" references to "DLMS Implementation Convention" throughout the 830D.

c. Approved Change in Detail: Update the DLMS 830D Implementation Convention as follows:

Item #	Location	4030 830D, Demand Data Exchange (DDE) Projected Supply Plan Revision	Reason
1.	DLMS Introductory Notes	Add ADC 1082 to DLMS Introductory Note 4: - ADC 1082, Administrative Update to DLMS 830D, Demand Data Exchange (DDE) Projected Supply Plan	To identify DLMS changes included in the DLMS IC
2.	2/LM/3900	Change user option for LM segment from "Must Use" to "Used".	Administrative update to correct segment usage.
3.	Throughout the 830D transaction	Change all Federal Notes to DLMS Notes throughout the <u>830D.</u>	Administrative update.
4.	Throughout the 830D transaction	Change all "DLMS Supplement" references to "DLMS <u>Implementation Convention</u> " throughout the 830D.	Administrative update.



DLMS Manual Formal Changes

Each ADC that caused a change is listed in the Formal Change Letter.



LOGISTICS AND
MATERIEL READINESS

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

DLM 4000.25, Volume 2, December 7, 2012
Change 1

DEFENSE LOGISTICS MANAGEMENT SYSTEM VOLUME 2, SUPPLY STANDARDS AND PROCEDURES CHANGE 1

I. This change to DLM 4000.25, Defense Logistics Management System (DLMS), Volume 2, June 2012, is published by direction of the Deputy Assistant Secretary of Defense for Supply Chain Integration under the authority of DoD Instruction (DoDI) 4140.01, "DoD Supply Chain Materiel Management Policy," December 14, 2011. Unless otherwise noted, revised text in the manual is identified by ***bold, italicized*** print. The exception would be when the entire chapter or appendix is replaced, or a new one added. Change 1 also includes administrative updates in Chapter 16, not marked by bold italics, to change "shall" to "will" per a style change for DoD issuances.

II. This change includes Approved Defense Logistics Management System (DLMS) Changes (ADC) published by DLA Logistics Management Standards Office memorandum:

A. Addendum 93A dated August 29, 2012. Addendum 93A to include Status Code BP in Cancellation Procedures. Revises Chapter 4.

B. ADC 1006 dated July 12, 2012. Exception Processing for DLA Contractor Furnished Material Requisitions. Revises Chapter 4.

C. ADC 1011 dated August 13, 2012. Routing Identifier Code Format Rule for Defense Contract Management Agency Activities. Revises Appendices AP7.2 and AP7.3.

D. ADC 1012 dated July 6, 2012. Accommodation of Disposition Services Local Stock Number in Generator Communication. Establishes Appendix 9.



Formal Change Letter identifies all files replaced since last change.

I. ADC 1016 dated June 16, 2012. Adds a new Disposition Services Indicator for Controlled Property Branch Verified, for DLA Disposition Services use with DLMS 527R Receipt Transactions under Reutilization Business Integration. Revises Chapter 16 and DLMS Supplement 527R.

J. ADC 1021 dated July 17, 2012. Revises intra-DLA Procedures and DLMS 527D Pre-Positioned Materiel Receipt to Add Container Detail Supporting Relocation of Materiel between DLA Disposition Services Field Offices under RBI. Revises Chapter 16, and Administrative Update to DLMS Supplements, 511R, 527R, and 940R.

III. The list below identifies the chapters, appendices or other files from the manual that are replaced by this change:

Replaced Files

Change History Page

Table of Contents

Chapter 4

Chapter 5

Chapter 16

Appendix 7.2

Appendix 7.3

Appendix 9 (New)

IV. This change is incorporated into the on-line DLMS manual at the DLA Logistics Managements Standards Website

www.dla.mil/j-6/dlms/eLibrary/manuals/dlm/dlm_pubs.asp and the PDF file containing the entire set of change files is available at [www.dla.mil/j-](http://www.dla.mil/j-6/dlms/eLibrary/manuals/dlm/dlm_pubs.asp)

Paul D. Peters
Deputy Assistant Secretary of Defense
for Supply Chain Integration





Volume 1 – CONCEPTS AND PROCEDURES

PROCESS CHANGE HISTORY

ADC Number	Date	Change Description	Change Number
237	4/25/2007	Rename Location Audit Program to Record Reconciliation Program. This change renames the Location Audit Program to the Record Reconciliation Program. Revises DLMS Terms and Definitions.	2
329	6/23/2009	Use of Borrowed and Migration Codes in DLMS Supplements. This change identifies revisions that include clarifications regarding the use of Borrowed, Local and Migration codes. Revises DLMS Volume 1, Chapter 7, Standards and Conventions.	0
448B	10/2/2012	Delayed implementation for International Organization for Standardization (ISO) 3166-1 Codes for the Identification of Countries and their Subdivisions. Due to the delayed implementation for ISO 3166-1 country code standard, this administrative ADC updates related DLMS documentation to restore the name change for Country & Activity codes (Logistics Qualifier 85/85*) and to remove the previously published "September 30, 2012" implementation date established under ADC 448. Revises Terms and Definitions.	2
450	2/14/2012	Elimination of the DLMS Request for Implementation Date (RFID) Procedures for Component System Changes The RFID letter/process, as currently published in the DOD 4000.25 family of manuals is eliminated. Implementation dates will be requested at the time of issuance of the PDC. The revised procedure will incorporate the request for and negotiation of an agreement upon implementation dates embedded in the	0

The DLMS manual documents the changes made since the previous published change.



The DLMS manual lists the ADCs applied since the last publication change.

Volume 1 – CONCEPTS AND PROCEDURES

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Common PDC Questions & Answers

- **Where are the instructions for filling out a Proposed DLMS Change?**
 - DLM 4000.25, Volume 1, Chapter 3, and on DLMS Web site under quick links, “Defense Logistics Manuals” or “DLMS Process Changes”
- **Who can prepare and submit a Proposed DLMS Change?**
 - Anyone, but it must be submitted to DLMS via the Component designated representative to the applicable DLMS Process Review Committee.
- **Who assigns the PDC Number and what is it used for?**
 - The DLMS Program Office assigns a PDC Number to each proposed DLMS change submitted and the PDC # is used as a configuration management tool.



Common PDC Questions & Answers

- **Why are there gaps in the ADC numbers published on the DLMS Program Office web site.**
 - Not all ADCs complete the DLMS change lifecycle in the same amount of time.
 - Not all PDCs become ADCs.
 - Some PDCs may be combined into a single ADC, if they are closely tied together.
- **How long does the PDC/ADC cycle take?**
 - Depends on complexity, priority of the change and how well PDC(s) are developed. Could be as little as 30 days for administrative changes or simple code value additions or could take longer for complex new business processes.



Summary

- *The DLMS are a broad base of DOD-approved business rules, standards, objects and processes designed for total logistics support.*
- The DLMS Program Office employs a time proven structured collaboration model to ensure support of needed business process improvements while maintaining interoperability across the enterprise.
- Anyone can submit a proposed DLMS change (PDC) through their designated DLMS Process Review Committee (PRC) representative.
- Instructions are contained in the DLMS Manual, DLM 4000.25, Volume 1, & the DLMS Program Office web site
- The DLMS Program Office chairs the DLMS PRCs which review, staff and revise PDCs until they, in most cases, become and are published as approved DLMS changes (ADCs).



Module 6 Quiz

Question 1: Where can the instructions be found for preparation of a proposed DLMS change (PDC)?

- a) The DOD Directive 8190.1
- b) DODM 4140.01
- c) Defense Logistics Management Standards Office Web site
- d) DLM 4000.25-M, Volume 1, Appendix1

Question 2: Who can draft a proposed DLMS change and who must submit PDCs to Defense Logistics Management Standards Office?

- a) Component PRC Representative
- b) Anyone
- c) Flag level Officer

Question 3: Where are Approved DLMS changes published?

- a) DOD Directive 8190.1
- b) Defense Logistics Management Standards Office Web site
- c) DLM 4000.25-M



End of Module 6