



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
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FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY  
REFER TO

July 29, 2013

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Proposed Addendum to Approved Defense Logistics Management Standards (DLMS) Change 1014 (Staffed as PDC 1014A), Revised Procedures for Inclusion of Government-Furnished Property(GFP)/Contractor-Furnished Materiel (CFM) Contract Data – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN) (Supply and Contract Administration)

We are forwarding the attached proposed change to DLM 4000.25, Defense Logistics Management System (DLMS) and DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP) for evaluation and submission of a single coordinated DOD Component position. It is the responsibility of the Component Supply PRC representative to ensure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/concurrence to DLA Logistics Management Standards Office not later than **30** days from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed.

Addressees may direct questions to Ms. Ellen Hilert, DOD MILSTRIP Administrator, 703-767-0676 or DSN 427-0676, email: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil), or Ms. Heidi Daverede, DOD MILSTRIP Alternate, 703-767-5111; DSN 427-5111, e-mail: [heidi.daverede@dla.mil](mailto:heidi.daverede@dla.mil). Others must contact their Component designated representative.

DONALD C. PIPP  
Director  
DLA Logistics Management  
Standards Office

Attachment  
As stated

cc:  
ODASD(SCI)  
ODASD DPAP (PDI)

**Attachment to PDC 1014A**  
**Revised Procedures for Inclusion of Government-Furnished Property (GFP)/Contractor-Furnished Materiel (CFM) Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)**

**1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:**

- a. Requestor: Defense Logistics Agency
- b. Sponsored by: DLA Logistics Management Standards Office, Ms. Ellen Hilert, Supply PRC Co-Chair, 703-767-0676; DSN 427-0676; or, e-mail: [Ellen.Hilert@dla.mil](mailto:Ellen.Hilert@dla.mil)

**2. FUNCTIONAL AREA:**

- a. **Primary/Secondary Functional Area:** Supply/Contract Administration
- b. **Primary/Secondary Functional Process:** GFP Accountability

**3. REFERENCE:**

- a. [DLM 4000.25-1](#), Military Standard Requisitioning and Issue Procedures (MILSTRIP)
- b. [DLM 4000.25](#), Defense Logistics Management System (DLMS)
- c. [Approved DLMS Change \(ADC\) 1014](#), Revised Procedures for Inclusion of Contract Data in Transactions Associated with Government Furnished Property (GFP) and Management Control Activity (MCA) Validation of Contractor Furnished Materiel (CFM) Requisitions, dated August 17, 2013. This change perpetuates the contract number through the requisitioning and MCA validation processing and establishes a mandatory requirement for inclusion of the applicable GFP contract number in relevant requisitions, redistribution/materiel release orders, and shipment status, thereby providing capability to monitor GFP through enterprise visibility/accountability programs.

**4. REQUESTED CHANGE:**

- a. **Overview:** This addendum supplements the procedures authorized in ADC 1014 (Reference 3.c.) to further enhance the visibility of GFP and CFM in associated logistics transactions. Under ADC 1014, DLMS transactions are able to support the inclusion of the authorizing contract number, call or order number, and either the CLIN or MDN. This addendum provides an additional update to allow for simultaneous identification of the CLIN and the MDN when both are applicable and required by the authorizing Service/Agency. In addition, this addendum documents optional validation of the CLIN. **All other aspects of ADC 1014 are unchanged.**

**b. Background:**

(1) Requisitions identifying a contractor as the ship-to location and either free issue or a Government activity as the bill-to party are processed under MILSTRIP/DLMS Government-furnished materiel (GFM) controls via the management control activity (MCA). MILSTRIP prescribes the application of GFM controls to Army CFM. Additionally, DLA's Enterprise Business System internally requires GFM controls for DLA-provided CFM.

(2) Pending implementation of ADC 1014, the following information is included in GFM requisitions:

- MCA monitoring the contract
- DoDAAC of the contractor requesting and/or receiving the materiel
- Identification of the MDN or contract number
- Identification of the call or order number, when required by the Component contract.

(3) Under ADC 1014, MILSTRIP procedures will no longer authorize the use of the MDN instead of the authorizing contract number in the GFP/CFM requisition and subsequent MCA validation. During staffing of the Proposed DLMS Change 1014, no Military Services identified a requirement for use of the MDN; however, it continues to be integrated within DLA procedures and is considered a required data element.

(4) The MDN is constructed using the MILSTRIP Distribution Code to facilitate transaction routing by DLA Transaction Services. Under DLMS, the MDN is mapped with applicable contract data to the GF (Furnished Goods and Services) Segment in requisitioning and MCA validation transactions.

**c. Requested Change in Detail:**

(1) Changes are required to DLMS transactions to enhance the visibility of applicable contract information within specified logistics transactions supporting GFP or CFM by allowing for simultaneous inclusion of the MDN and the CLIN. To accomplish this, this addendum expands the available data fields in the DLMS 511R Requisition, 511M Requisition Modification, 517G GFM Validation, 869C Requisition Cancellation, and 869F Requisition Follow-up transactions. The CLIN and MDN are identified as optional for use when directed by the authorizing Service/Agency.

(2) The MCA validation process is updated to include optional validation of the CLIN.

(3) The MILSTRIP Supply Status Code DB explanation is updated to clarify its use during validation of contract data inclusive of the call or order number and CLIN.

**d. Revisions to DLM 4000.25 Manuals:**

- (1) Update DLM 4000.25, DLMS, Volume 2, Chapter 4 as shown in Enclosure 1.
- (2) Revise DLM 4000.25-1, MILSTRIP Appendix 2, Status Codes, as shown below.

**REQUISITION TRANSACTION STATUS CODES**

CODE    EXPLANATION

DB        (1) Rejected. No valid contract registered at MCA.  
(2) *Rejected. One or more of the following Service/Agency required data elements is missing or invalid: (1) call or order number, (2) manufacturing directive number (MDN), (3) contract line item number (CLIN).*

- (3) Revise DLMS implementation conventions as shown in Enclosure 2.

**e. Alternatives:**

(1) The mapping solution provided in this PDC was chosen to minimize impact on existing implementation by opening a separate data field for the CLIN when used in combination with an MDN. This allows both the CLIN and the MDN to retain their existing mapping when not used concurrently.

(2) One alternative also considered was providing guidance to map the MDN to the Distribution Code field when the CLIN is identified in the GF Segment of the DLMS transaction. This would have been feasible, but might have proved confusing since the MDN has been separately identified by this name in the GF Segment since the implementation of DLMS.

**5. REASON FOR CHANGE:** This change is provided to accommodate inclusion of the MDN and the CLIN in the GF Segment when both are applicable and directed by the authorizing Service/Agency. This capability will be useful to DLA, which requires continued availability of the MDN, but is also developing systems changes to support ADC 1014 implementation and foresees a future requirement to carry all pertinent data in support of GFM and MCA validation.

**6. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:** Adding the separate mapping for the CLIN and MDN provides flexibility.

**b. Disadvantages:** None identified.

**7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** Staggered/phased implementation. Supply PRC members are required to actively monitor for implementation of ADC 1014 and this addendum, and provide implementation dates when they become available.

**8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH**

**IMPLEMENTATION OF THIS CHANGE:** Improved management, oversight, and visibility

of GFP are expected to generate savings or cost avoidance. However, no specific data is available to quantify any expected savings or cost avoidance.

**9. IMPACT:**

**a. New/Revised DLMS Data Elements:** There are no new or revised data elements identified.

**b. Automated Information Systems:** This change will impact DLA EBS. No Service impact is identified.

**c. DLA Transaction Services:** Mapping updates are required.

**d. Non-DLA Logistics Management Standards Publications:** Update for consistency with DLMS guidance as required.

**Enclosure 1, DLMS Manual Revisions**

Revise DLM 4000.25, Volume 2, Chapter 4, Table C4.T2 as identified in *red italics*.

Table C4.T2. MCA Validation Process for GFM Transactions

CODE OR DATA ELEMENT	VALIDATION OF ENTRY
Transaction Type	If DLMS 511R, Requisition, Referral, or Passing Order (DICs A01, A02, A04, A05, A0A, A0B, A0D, A0E, A3_, A4_) DLMS 511M, Requisition Modification (DIC AM_) (for modification to RDD, project code, PD, or advice code), DLMS 869F, Requisition Follow-up (DIC AT_), continue the GFM validation.
Stock Number	Verify item requisitioned against a valid contract to determine authority for issue to the contractor. If blank, incorrect, or not authorized, reject with Status Code DN.
Unit of Issue	Validate the unit of issue in conjunction with the quantity to ensure that the requisitioned quantity does not exceed the authorized quantity. If quantity is excessive, see validation of quantity field. (Note: If a change of unit pack has occurred, appropriate adjustment should be made for authorized quantity.)
Quantity	If ordered item is authorized by contract, verify the quantity. If blank or invalid, reject with Status Code CD. If the requisitioned quantity exceeds the remaining authorized quantity, reject the quantity exceeding the authorized quantity with Status Code DJ. If authorized quantity has been exhausted by previous requisition(s), reject total requisitioned quantity with Status Code DQ.
Requisitioner	If blank or incorrect, discard. If not authorized, reject with Status Code DN.
Document Number	If blank or incorrect, reject with Status Code CD.
Supplementary Address	If contractor DoDAAC, and affected by signal code, and incorrect or not authorized, reject with Status Code DN.
Signal and Fund	If signal and fund codes indicate issues without contractor reimbursement, process as GFM; otherwise, consider as CFM. CFM requisitions, except for Army, are not subject to MCA review. All Army contractor requisitions and associated transactions will be processed under GFM controls. DAAS will respond to requests for MCA review for Army CFM under special processing rules authorized by the Army.
Manufacturer's Directive Number	If the MDN option is required by the Component and the MDN equates to a valid contract number, validate; otherwise, reject with Status Code DB.

Table C4.T2. MCA Validation Process for GFM Transactions

CODE OR DATA ELEMENT	VALIDATION OF ENTRY
Contract Call <i>or</i> Order Number	If specified by S/A contract, and entry is blank or incorrect, reject with Status Code DB.
<b><i>Contract Line Item Number (CLIN)</i></b>	<b><i>If specified by S/A contract, and entry is blank or incorrect, reject with Status Code DB.</i></b>
Procurement Instrument Identification Number	If blank, or contract is not on MCA file, or contract has expired, reject with Status Code DB. (If requisition originated in the legacy MILSTRIP format, then only the last eight positions of the PIIN are mandatory.)

## Enclosure 2, DLMS Implementation Convention Revisions

a. Revise DLMS 511R as follows:

Item #	Location	511R, Requisition Revision	Reason
1.	DLMS Introductory Notes	<u>Add PDC 1014A to DLMS Introductory notes:</u> <b>- PDC 1014A, Revised Procedures for Inclusion of Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)</b>	Identifies DLMS Changes included in the transaction.
2.	2/GF01/70	<u>Revise DLMS Note to C7 and Add DLMS Note to W3:</u>  <b>C7 Contract Line Item Number</b> <b>DLMS Note:</b> <ol style="list-style-type: none"> <li>1. Use to associate a Contract Line Item Number (<i>CLIN</i>) with the Contract Number.</li> <li>2. Use in CAV transactions or as directed by the authorizing Service/Agency.</li> <li>3. <i>When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</i></li> </ol> <b>W3 Manufacturing Directive Number</b> <b>DLMS Note:</b> <ol style="list-style-type: none"> <li>1. Use to identify the MDN, in addition to the contract number.</li> <li>2. Use as directed by the authorizing Service/Agency. Refer to ADC 1014.</li> <li>3. <i>When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</i></li> </ol>	Clarifies that the CLIN may be provided at an alternative location when using the GF01 to identify the MDN.
3.	2/GF08/70	<u>Open GF08 and add Code C7 with applicable DLMS Note:</u>  <b>C7 Contract Line Item Number</b> <b>DLMS Note:</b> <ol style="list-style-type: none"> <li>1. <i>Use to associate a Contract Line Item Number with the Contract Number when also identifying an MDN (at GF01).</i></li> <li>2. <i>Use as directed by the authorizing Service/Agency. Refer to PDC 1014A.</i></li> </ol>	Supports enhanced functionality to identify the CLIN when also identifying the MDN.
4.	2/GF09/70	<u>Open GF09 for identification of the CLIN.</u>	Supports enhanced functionality.

b. Revise DLMS 511M as follows:

Item #	Location	511M, Requisition Modification Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1014A to DLMS Introductory notes:</u></p> <p><b>- PDC 1014A, Revised Procedures for Inclusion of GFP/CFM Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)</b></p>	Identifies DLMS Changes included in the transaction.
2.	2/GF01/70	<p><u>Revise DLMS Note to C7 and Add DLMS Note to W3:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. Use to associate a Contract Line Item Number (<i>CLIN</i>) with the Contract Number.</li> <li>2. Use in CAV transactions or as directed by the authorizing Service/Agency.</li> <li>3. <b>When both the <i>CLIN</i> and the <i>MDN</i> are applicable, identify the <i>CLIN</i> in <i>GF09</i>. Refer to <i>PDC 1014A</i>.</b></li> </ol> <p><b>W3 Manufacturing Directive Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. Use to identify the MDN, in addition to the contract number.</li> <li>2. Use as directed by the authorizing Service/Agency. Refer to ADC 1014.</li> <li>3. <b>When both the <i>CLIN</i> and the <i>MDN</i> are applicable, identify the <i>CLIN</i> in <i>GF09</i>. Refer to <i>PDC 1014A</i>.</b></li> </ol>	Clarifies that the CLIN may be provided at an alternative location when using the GF01 to identify the MDN.
3.	2/GF08/70	<p><u>Open GF08 and add Code C7 with applicable DLMS Note:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. <b>Use to associate a Contract Line Item Number with the Contract Number when also identifying an MDN (at GF01).</b></li> <li>2. <b>Use as directed by the authorizing Service/Agency. Refer to PDC 1014A.</b></li> </ol>	Supports enhanced functionality to identify the CLIN when also identifying the MDN.
4.	2/GF09/70	<p><u>Open GF09 for identification of the CLIN.</u></p>	Supports enhanced functionality.

c. Revise DLMS 517G as follows:

Item #	Location	517G, Government Furnished Materiel (GFM) Validation Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1014A to DLMS Introductory notes:</u></p> <p><b>- PDC 1014A, Revised Procedures for Inclusion of GFP/CFM Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)</b></p>	Identifies DLMS Changes included in the transaction.
2.	2/GF01/70	<p><u>Revise DLMS Note to C7 and Add DLMS Note to W3:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. Use to associate a Contract Line Item Number (<i>CLIN</i>) with the Contract Number.</li> <li>2. Use in CAV transactions or as directed by the authorizing Service/Agency.</li> <li>3. <i>When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</i></li> </ol> <p><b>W3 Manufacturing Directive Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. Use to identify the MDN, in addition to the contract number.</li> <li>2. Use as directed by the authorizing Service/Agency. Refer to ADC 1014.</li> <li>3. <i>When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</i></li> </ol>	Clarifies that the CLIN may be provided at an alternative location when using the GF01 to identify the MDN.
3.	2/GF08/70	<p><u>Open GF08 and add Code C7 with applicable DLMS Note:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b></p> <ol style="list-style-type: none"> <li>1. <i>Use to associate a Contract Line Item Number with the Contract Number when also identifying an MDN (at GF01).</i></li> <li>2. <i>Use as directed by the authorizing Service/Agency. Refer to PDC 1014A.</i></li> </ol>	Supports enhanced functionality to identify the CLIN when also identifying the MDN.
4.	2/GF09/70	<p><u>Open GF09 for identification of the CLIN.</u></p>	Supports enhanced functionality.

d. Revise DLMS 869C as follows:

Item #	Location	869C Requisition Cancellation Revision	Reason
2.	DLMS Introductory Notes	<u>Add PDC 1014A to DLMS Introductory notes:</u>  <b>- PDC 1014A, Revised Procedures for Inclusion of GFP/CFM Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)</b>	Identifies DLMS Changes included in the transaction.
3.	2/GF01/70	<u>Add Code C7 and associated DLMS notes and add new Note 3 to existing Code W3:</u>  <b>C7 Contract Line Item Number</b> <b>DLMS Note:</b> <b>1. Use to associate a Contract Line Item Number (CLIN) with the Contract Number.</b> <b>2. Use as directed by the authorizing Service/Agency.</b> <b>3. When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</b>  <b>W3 Manufacturing Directive Number</b> <b>DLMS Note:</b> <b>1. Use to identify the MDN, in addition to the contract number.</b> <b>2. Use as directed by the authorizing Service/Agency. Refer to ADC 1014.</b> <b>3. When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</b>	<p>Updates data content for consistency across requisition related transactions.</p> <p>Clarifies that the CLIN may be provided at an alternative location when using the GF01 to identify the MDN.</p>
4.	2/GF08/70	<u>Open GF08 and add Code C7 with applicable DLMS Note:</u>  <b>C7 Contract Line Item Number</b> <b>DLMS Note:</b> <b>1. Use to associate a Contract Line Item Number with the Contract Number when also identifying an MDN (at GF01).</b> <b>2. Use as directed by the authorizing Service/Agency. Refer to PDC 1014A.</b>	Supports enhanced functionality to identify the CLIN when also identifying the MDN.
5.	2/GF09/70	<u>Open GF09 for identification of the CLIN.</u>	Supports enhanced functionality.

e. Revise DLMS 869F as follows:

Item #	Location	869F Requisition Follow-up Revision	Reason
1.	DLMS Introductory Notes	<p><u>Add PDC 1014A to DLMS Introductory notes:</u></p> <p><b>- PDC 1014A, Revised Procedures for Inclusion of GFP/CFM Contract Data in DLMS Transactions – Updated Mapping for Concurrent Identification of the Manufacturing Directive Number (MDN) and the Contract Line Item Number (CLIN)</b></p>	Identifies DLMS Changes included in the transaction.
2.	2/GF01/70	<p><u>Revise DLMS Note to C7 and Add DLMS Note to W3:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b>  <b>1. Use to associate a Contract Line Item Number (CLIN) with the Contract Number.</b>  <b>2. Use as directed by the authorizing Service/Agency.</b>  <b>3. When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</b></p> <p><b>W3 Manufacturing Directive Number</b>  <b>DLMS Note:</b>  <b>1. Use to identify the MDN, in addition to the contract number.</b>  <b>2. Use as directed by the authorizing Service/Agency. Refer to ADC 1014.</b>  <b>3. When both the CLIN and the MDN are applicable, identify the CLIN in GF09. Refer to PDC 1014A.</b></p>	<p>Updates data content for consistency across requisition related transactions.</p> <p>Clarifies that the CLIN may be provided at an alternative location when using the GF01 to identify the MDN.</p>
3.	2/GF08/70	<p><u>Open GF08 and add Code C7 with applicable DLMS Note:</u></p> <p><b>C7 Contract Line Item Number</b>  <b>DLMS Note:</b>  <b>1. Use to associate a Contract Line Item Number with the Contract Number when also identifying an MDN (at GF01).</b>  <b>2. Use as directed by the authorizing Service/Agency. Refer to PDC 1014A.</b></p>	Supports enhanced functionality to identify the CLIN when also identifying the MDN.
4.	2/GF09/70	<p><u>Open GF09 for identification of the CLIN.</u></p>	Supports enhanced functionality.