



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO J627

October 27, 2011

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Proposed Defense Logistics Management System (DLMS) Change (PDC) 484, Intransit Control System (ICS) and Disposal Shipment Confirmation Follow-up (DLMS 940/Document Identifier Code (DIC) AFX/AFZ) under Reutilization Business Integration (RBI)

We are forwarding the attached proposed change to DOD 4000.25-M, DLMS, for evaluation and submission of a single coordinated DOD Component position. It is the responsibility of the Component Supply PRC representative to ensure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/concurrence to DLA Logistics Management Standards not later than **30 days** from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed. **DLA and DLA Transaction Services have immediate authorization to use these requirements by their mutual agreement and at their own risk given that the requirements may change depending upon staffing results.**

Addressees may direct questions to Ms. Ellen Hilert, DOD MILSTRIP Administrator, 703-767-0676 or DSN 427-0676, or email Ellen.Hilert@dla.mil. Others must contact their Component designated Supply PRC representative.

A handwritten signature in black ink, appearing to read "Donald C. Pipp".

DONALD C. PIPP

Director

DLA Logistics Management Standards

Attachment
PDC 484

cc:
ODASD(SCI)

PDC 484
ICS and Disposal Shipment Confirmation
Follow-up (DLMS 940/DIC AFX/AFZ) under RBI

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Defense Logistics Agency Disposition Services

a. **Technical POC:** DLA Logistics Information Service

b. **Functional POC:** DLA Logistics Information Service

2. FUNCTIONAL AREA:

a. **Primary/Secondary Functional Area:** Primary: DLA Disposition Services, DSN 661-5861

b. **Primary/Secondary Functional Process:** Primary: DLA Disposition Services, DSN 661-5912

3. REFERENCE: DoD 4000.25-1-M, MILSTRIP

4. BACKGROUND:

a. **Reutilization Business Integration (RBI).** The DLA Disposition Services (formerly Defense Reutilization and Marketing Service (DRMS)) is a worldwide presence within the Department of Defense, with disposal specialists in 14 foreign countries, two U.S territories, and 39 states. DLA Disposition Services' mission is the execution of disposition solutions for excess military property. The Reutilization Business Integration (RBI) project will replace the Disposal Automated Information System (DAISY) by integrating DLA Disposition Services business processes within the DLA enterprise suite of applications, including the Distribution Standard System (DSS) and the Enterprise Business system (EBS).

b. **Intransit Control System (ICS):** ICS is a DOD automated process that provides a central capability to monitor and/or investigate discrepancies in shipments to DLA Disposition Services Field Offices that meet ICS rules. Property qualifying for ICS is those with a line item value over \$800 or a Pilferable/Sensitive Controlled Inventory Item Code (CIIC) regardless of dollar value (Pilferable CIIC of J, I, M, N, P, V, W, X, Y, Z, and Sensitive CIIC 1, 2, 3, 4, 5, 6, 8, Q, R, \$) and the property is physically being turned in to the Field Office. The maintenance of this data has been principally through DAISY. DLA Disposition Services will use the redesigned ICS as part of the RBI initiative, which leverages DLMS transactions with DSS, EBS, and Military Services Supply System and automates a manual process to accommodate non-supply-system turn-ins. The system provides a capability for DLA Disposition Services to furnish management information to Service/Agency Headquarters concerning the transfer of property to DLA Disposition Services Field Offices.

(1) **Transactions from Generator Supply System:** The generator sends a Shipment Status (DLMS 856S/DIC AS3) transaction is sent advising of property that has been shipped/turned-in to a DLA Disposition Services Field Office. This applies to property receipted in place, as well as physically shipped to the Field Office. The information from the shipment status positions data in a Prepositioned Material Receipt (PMR) due-in table. If the item

qualifies for intransit control tracking, then the appropriate tracking will take place and the following actions will occur.

(a) If a receipt is processed at any of the DLA Disposition Services Field Office, and a match is found in the ICS, then the record will be closed and designated as received.

(b) If the Field Office is unable to receive the property, and is required to reject the property back to the generator, then an internal Receipt Refusal transaction will be processed and matched to the record in ICS, and designated as being rejected. A SDR is also prepared and distributed to the generating activity.

(c) If a receipt is processed and qualified as ICS property, but no DLMS 856S was sent in advance, a Disposal Shipment Confirmation Follow-up (DLMS 940R/DIC AFX) transaction will be sent to the generating activity advising of the circumstances regardless.

(d) If a DLMS 856S is sent and the property has not been received or rejected in 90 days, a Disposal Shipment Confirmation Follow-up transaction will be sent to the generating activity reflecting that the property has not been received. If a disposal supply status (DLMS 870S/DIC AE3) or a disposal shipment confirmation transaction (DLMS 945A/DIC ASZ) is not received within 30 days of transmission of the follow-up in the event that a receipt or refusal has not yet been processed.

(2) Transactions from Electronic Turn-in Document (ETID):

(a) ETID was designed for property that was turned in via manually generated (hand written) 1348-1A documents. This usually consists of property that is not on a generator's inventory management system. However, this property is still subject to MILSTRIP requirements. For property not included within an automated system but still qualifying for ICS tracking, the generator is still required to follow MILSTRIP guidance or contact DLA Disposition Services to get this property entered into the ICS. However, this was rarely done. As a result, manually generated turn-in documents for property requiring intransit tracking were rarely entered into the ICS.

(b) ETID was developed as the mechanism used to solve this gap in compliance with MILSTRIP. ETID provided a benefit to these generators by entering property that qualified for intransit tracking into the ICS on their behalf. The current method used for ETID is flawed; it will be repaired as part of the RBI initiative. Because property turned in via ETID was now in the ICS, the ICS follow-ups were being routed properly (through DLA Transaction Services Defense Automatic Address System (DAAS)) to the supply system of the DoDAAC that generated the excess notifications. The generators receiving these notifications for ETID property have no record of this property and, as a result, the follow up notifications do not get addressed as required by MILSTRIP. **Staffing Note: In order to easily identify turn-ins generated via ETID, the MILSTRIP Administrator (based upon previous DOD Component request) has recommended the ETID document number be constructed with a unique value in the first position of the document number serial number (record position 40 in legacy MILSTRIP format and also referred to as the Utilization Code in DLMS). Currently assigned code values have been reserved for DLA Disposition Services, and an obsolete value could now be re-purposed for this use. Values are published in MILSTRIP Appendix 2.7 and the DLMS dictionary. Use of a unique value established for this purpose in the document number**

will facilitate both systemic and human readable interpretation in the Disposal Shipment Confirmation Follow-up (DLMS 940/Document Identifier Code AFX/AFZ). (An alternative option for a user assigned document number without the unique value would also be allowed in order for the user to perpetuate a previously assigned document number.) Request DLA Disposition Services evaluate this recommendation for implementation in coordination with RBI. Components are requested to comment on the usefulness of this procedure to identify turn-in document numbers when prepared outside the Service supply system via ETID.

(c) Under RBI, excess property turn in notifications, generated in ETID, will be routed directly from ETID into DSS for creation of the due-in and the ICS tracking. Follow up notifications will be routed back to ETID to the person who created the ETID turn-in notification. When property is turned in and follow-up notifications are required, a messaging module within the ETID application itself will provide notification to the generating activity responsible for the property via email. By going directly to a person who can acknowledge the follow-up and provide the correct and required response, a better response rate is anticipated. In addition to the email follow-up, DSS will prepare the follow-up transaction under MILSTRIP business rules with the additional DLMS enhancement to identify the applicable Field Office.

c. Procedures, transactions, data elements, processing details in use today: ICS for DLA Disposition Services is satisfied by DAISY for those with an automated system. For those without an automated system, ICS follow-up is not performing appropriately under MILSTRIP guidance.

5. REQUESTED CHANGE(S):

a. Requested change in detail: Although no new transactions are required, new development within DSS, EBS, and DLA Transactions services will handle any ICS requirements between automated supply systems. For those activities without an automated system, the ETID application will enable ICS by alerting the generating activity of follow-up actions required.

b. Proposed procedures and transaction flow:

(1) DSS will prepare the Disposal Shipment Confirmation Follow-up (DLMS 940/Document Identifier Code AFX/AFZ) in the DLMS format identifying the originating activity as DLA Disposition Services (S9D). The follow-up will be directed to the routing identifier code of the shipping activity. If the shipping activity routing identifier is not known, the DoDAAC identified in the document number may be used for transaction routing. The DoDAAC in the document number may be the shipping activity itself or the activity that directed the disposal action (e.g., the Inventory Control Point/Integrated Materiel Manager (ICP/IMM). **Staffing Note:** *This process of using either the shipping activity or the ICP/IMM is based upon current MILSTRIP guidance (AP3.6.3 Routing Instructions). However, since DSS does not distinguish whether the document number DoDAAC is an ICP/IMM or the shipping activity (and because the DAAS maps currently use a single qualifier for the transaction addressee), the DLMS guidance will retain the existing qualifier (SB, Storage Area) for identification of the transaction recipient. This PDC will remove the reference to the unique qualifier for the ICP rather than introduce a new qualifier or impose more complicated mapping. The DLMS notes will be updated to clarify the usage.*

(2) When DSS prepares the follow-up, it will include research guidance (CRITICAL flag) under MILSTRIP rules. As a DLMS enhancement, DSS will also include the DoDAAC of the DLA Disposition Field Office as the receiving activity or intended receiving activity for the turn-in.

(3) ICPs/IMMs receiving the follow-up will enter the shipping activity routing identifier code as the intended recipient and resend the follow-up through DLA Transaction Services for the shipping activity to answer directly to DLA Disposition Services or perform research with the shipping activity in order to provide either the ICP/IMM or storage activity response.

(4) The Military Services shipping activities in receipt of the Disposal Shipment Confirmation Follow-up (DLMS 940 or legacy format Document Identifier Code AFX/AFZ) will respond under MILSTRIP rules with supply status (DLMS 870S/Document Identifier Code AE3) or disposal shipment confirmation (DLMS 945A/Document Identifier Code ASZ). The response to the follow-up will continue to carry the Distribution Code 9 indicating DLA Transaction Services is to route the transaction to DLA Disposition Services.

(5) Prior to termination of DAISY, DLA Transaction Services will provide a copy of the incoming transaction to DAISY and a copy will forward to DSS Global Copy - HILL DRMO Copy. After termination of DAISY, all follow-up responses will be routed by DLA Transaction Services to the DSS Global Copy. DSS will ensure that a copy is provided to either the Advanced Turn-In (ATID) table or the Intransit table as applicable.

c. **Alternatives:** There are no other alternative for this proposed process

6. REASON FOR CHANGE:

a. With the addition of DLA Disposition Services business processes into the DSS system, data elements and transaction information need to be introduced in a DLMS transaction to provide the DLA Disposition Services customers a means to input, submit, receive information and track transactions that they have previously entered in the DAISY system.

b. **Dual communication of Follow-ups applicable to ETID turn-ins.** The email follow-up alone to a personal email account would not be a suitable substitute for ICS. The ICS is designed to be a check and balance system that would be circumvented if no transactional exchange were provided. Without systemic tracking there is a greater opportunity for abuse of the process and there would be no Enterprise-wide visibility. Additionally, the individual involved with the initial turn-in may have moved on and no longer be receive the follow-up message.

7. ADVANTAGES AND DISADVANTAGES:

a. **Advantages (tangible/intangible):** Obtains compliance for DLA Disposition Services

b. **Disadvantages:** None identified.

8. **ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT (OPTIONAL):** Appropriate training will be provided to DLA personnel generating DLMS transactions via DSS.

9. **ADDITIONAL COMMENTS TO CONSIDER (OPTIONAL):** Not Applicable

10. NOTE ANY REGULATIONS OR GUIDANCE: (IF APPLICABLE): Refer to Defense Materiel Disposition Manual DoD 4100.21-M Chapter 3.38.1-2 and DRMS-I 4160.14 Section 2 Chapter 1 and 9, Revised April 10, 2010.

11. ADDITIONAL FUNCTIONAL REQUIREMENTS (OPTIONAL): Not Applicable

12. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: January 2012.

13. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Not available.

14. IMPACT:

a. DLMS Data Elements: A new DLMS Qualifier is used to identify the DLA Disposition Services Field Office as the receiving location for the shipment to disposal.

b. DLA Transaction Services Defense Automatic Addressing System (DAAS): There is minor impact to DAAS DLMS/MILSTRIP conversion maps. **Staffing Note:** The current DAAS map does not reflect the use of the ICP/IMM as the To-address consistent with the DLMS Supplement and AP3.6.3 MILSTRIP Routing Instructions. However, as a result of this PDC, the DLMS transaction will remove the previously identified qualifier to represent the ICP/IMM. Additionally, the current map is updated to reflect that the DLA Transaction Services may convert from the MILSTRIP legacy format to apply the DLMS transaction initiator as the Owing ICP (Qualifier Z4) RIC=S9D, or the DLA Disposition Services Follow-up may be provided in DLMS format identifying RIC=S9D as the transaction originator. In either case, the identification of the transaction originator is not dependent upon entries in record position (RP) 4-6 or 67-69 so these are removed from the conditions column.

Field Name	Record Position (DLSS)	Conditions	DLMS Data Element	Table
Gateway Provider (DLMS conversion required)	None	If RP1-3=AFX or AFZ and RP4-6=Blank	N101=GP Z4 N103=M4 N104=S9D N106=FR	1
DRMS DLA Disposition Services Follow Up	None	If RP1-3=AFX or AFZ and RP4-6≠Blanks and RP67-69=Blanks	N101=GP Z4 N103=M4 N104=S9D N106=FR	1
Storage Area	4-6	If RP1-2=A2, A5, AC, AF, AK, or AM and RP3≠X or Z or RP1-3=ARH or B99 or BF7 or AFX, AFZ, and RP4-6≠BLANK	N101=SB N103=M4 N104=RP 4-6 N106=TO	2
Storage Area or ICP/IMM	30-35	If RP1-3=AFX or AFZ and RP4-6=Blanks	N101=SB N103=10 N104=RP 30-35 N106=TO	2

c. MILSTRIP/DLMS Transactions. No impact to legacy MILSTRIP formats. No impact to activities receiving legacy formatted Disposal Shipment Confirmation Follow-ups. Activities receiving DLMS-formatted transactions should refer to the enclosed DLMS Supplement to confirm mapping requirements.

d. DLMS Procedures. To be updated in association with the ADC.

Enclosure, DLMS Supplement (DS) Revisions

#	Location	DS 940R Material Release	Reason
1.	DLMS Introductory Notes	<p>Add PDC 441 to DLMS Introductory Note 6: <i>- PDC 484, Intransit Control System (ICS) and Disposal Shipment Confirmation Follow-up (DLMS 940/Document Identifier Code (DIC) AFX/AFZ) under Reutilization Business Integration (RBI)</i></p>	Identifies DLMS Changes included in the DS.
2.	1/W0506/0200	<p>Transaction Type Code NH Disposal Shipment Confirmation Inquiry DLMS Note: Use to inquire (follow-up) about the shipment status of an open disposal release order. (Equates to MILSTRIP DI AFX or AFZ)</p>	No change (included here to facilitate review).
3.	1/N101/0400	<p><u>Delete Qualifier GP and existing DLMS Note:</u></p> <p>GP Gateway Provider DLMS Note: Future streamlined data needed for transition period to support transaction conversion in a mixed DLSS/DLMS environment. Use to identify DAASC as originator during conversion when the DLSS transaction does not contain a "From" organization.</p> <p><u>Add note 2 to existing Qualifier Z4.</u></p> <p>Z4 Owing Inventory Control Point DLMS Note: <i>1. Use to identify the ICP/IMM originating the transaction set</i> <i>2. Use for Disposal Shipment Confirmation Follow-up (W0506=NH) to identify DLA Disposition Services as the cognizant ICP on whose behalf the Disposition Services Field Office prepares this transaction.</i></p>	<p>Simplification of mapping.</p> <p>Staffing Note 1: The Disposal Shipment Confirmation Follow-up is the only 940R transaction associated with the Gateway Provider. However, the originator of this type of transaction should always be identified as the Owing ICP (DLA Disposition Services, RIC S9D) regardless of whether the transaction was originated in DLMS or DLA Transaction Services was required to convert from the MILSTRIP legacy format. Since the value of the RIC is always S9D, and there is no need to indicate that DLMS to DLSS conversion was required, the Qualifier for GP can be removed.</p> <p>Clarification of usage. Staffing Note 2: DLA Disposition Services (RIC=S9D) will be identified as the originator of all Disposal Shipment Confirmation Follow-ups. It is understood that the DLA Disposition Services Field Office (using DSS) will be the actual generator of the transaction and will be identified as the Receiving Location in the detail section of the transaction. This mapping design will prevent negative impact on trading partners that have already programmed for DLMS implementation with the expectation that RIC=S9D will be the originator.</p>

#	Location	DS 940R Material Release	Reason
4.	2/N101/1100	<p>Add note 2 to existing Qualifier CN.</p> <p>RC Receiving Location DLMS Note: <i>Use for Disposal Shipment Confirmation Follow-up (W0506=NH, DI Code AFX/AFZ) to identify the DLA Disposition Services Field Office responsible for this follow-up action. This is the receiving activity, or intended receiving activity, for property shipped to DLA Disposition Services. This is an authorized DLMS enhancement. Refer to PDC 484.</i></p>	See Staffing Note 2, above.
5.	2/N101/1100	<p>Add new DLMS note 2 to existing Qualifier SB.</p> <p>SB Storage Area DLMS Note: 1. Use to identify the storage facility to receive the transaction set. 2. <i>Use for Disposal Shipment Confirmation Follow-up (W0506=N, DI Code AFX/AFZ) to identify the activity to receive the transaction. This will normally be the shipping activity identified by RIC. If the RIC is not available, the transaction may be directed to the DoDAAC identified in the Document Number. In this usage, the transaction may be transmitted to the ICP/IMM that directed the disposal action. ICPs/IMMs receiving this Follow-up shall either retransmit this transaction to the shipping activity or coordinate with the shipping activity to prepare the appropriate response. Refer to PDC 484.</i></p>	<p>Clarification of usage.</p> <p>Updates the DLMS transaction to reflect MILSTRIP guidance.</p> <p>Staffing Note 3: Because this transaction may be sent to either the shipping activity or the ICP/IMM under MILSTRIP Appendix AP3.6 rules, the DLMS equivalent of the AFX/AFZ currently includes two different qualifiers to identify the recipient (SB, Storage Area, and Z4, Owning ICP). However, when the document number DoDAAC is used for routing, the sending application does not distinguish what type of organization the DoDAAC represents. Rather than establish a new more generic qualifier which would be disruptive to any organizations that have already programmed for DLMS implementation, this proposal retains the use of the qualifier SB, but adds clarifying notes to explain the dual use.</p>
6.	2/N101/1100	<p>Delete unused Qualifier Z4 and associated note:</p> <p>Z4 Owning Inventory Control Point DLMS Note: Use to identify the DoDAAC of the ICP/IMM to receive the Disposal Shipment Confirmation Inquiry/Follow-up when the shipping activity is not available. (W0506=NH, DI Code AFX/AFZ).</p>	See above Staffing Note 3, above.