



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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May 30, 2014

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Proposed Defense Logistics Management Standards (DLMS) Change (PDC) 1111, Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New DLMS 527R Disposition Services Turn-In Receipt Acknowledgement (TRA) Transaction (Supply/MILSTRIP)

We are forwarding the attached proposed change to DLM 4000.25, Defense Logistics Management System, DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), and DLMS 4000.25-2, Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), for evaluation and submission of a single coordinated DOD Component position. It is the responsibility of the Component Supply PRC representative to ensure full coordination of the proposal within your Component.

Request you review the attached proposed change and provide your comments/concurrence to Defense Logistics Management Standards Office (DLMSO) not later than **30** days from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed.

Supply PRC addressees may direct questions to Ms. Mary Jane Johnson, (703) 767-0677; DSN 427-0677, email: Mary.Jane.Johnson@dla.mil; Ms. Ellen Hilert, (703) 767-0676; DSN 427-0676, email: Ellen.Hilert@dla.mil; or Ms. Heidi Daverede, (703) 767-5111, DSN 427-5111, email: Heidi.Daverede@dla.mil. Others must contact their Component designated Supply PRC representative available at <https://www2.dla.mil/j-6/dlms0/CertAccess/SvcPointsPOC/allpoc.asp>

DONALD C. PIPP
Director
Defense Logistics Management
Standards Office

Attachment
As stated

cc: ODASD (SCI)

ATTACHMENT TO PDC 1111

Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New DLMS 527R Disposition Services Turn-In Receipt Acknowledgement (TRA) Transaction (Supply/MILSTRIP)

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

- a. **Service/Agency:** Defense Logistics Agency (DLA) Disposition Services
- b. **Technical POC:** DLA Information Services, J62DBA, 269.961.4996
- c. **Functional POC:** DLA Disposition Services, J411, 269.961.5804

2. FUNCTIONAL AREA:

- a. **Primary/Secondary Functional Area:** Supply/Logistics
- b. **Primary/Secondary Functional Process:** Receiving/In-Transit Control

3. REFERENCES:

- a. DOD 4160.21-M, Defense Materiel Disposition Manual, Chapter 3, Receipt, Handling and Accounting, www.dtic.mil/whs/directives/corres/pdf/416021m.pdf
- b. DOD Manual 4140.01, DOD Supply Chain Materiel Management Procedures, Volume 5, Delivery of Materiel, www.dtic.mil/whs/directives/corres/pdf/414001m/414001m_vol05.pdf
- c. Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management System, www.dla.mil/j-6/dlms/elib/manuel/dlm/dlm_pubs.asp
- d. DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), www.dla.mil/j-6/dlms/elib/manuel/dlm/dlm_pubs.asp
- e. DLM 4000.25-2, Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), www.dla.mil/j-6/dlms/elib/manuel/dlm/dlm_pubs.asp
- f. Quarterly Partnership Agreement Councils, hosted by DLA with the Military Services

4. REQUESTED CHANGE(S):

a. **Brief Overview of Change:**

(1) This change revises the procedures for intransit control of materiel turned in to DLA Disposition Services and proposes use of the DLMS 527R for a new Disposition Services Turn-In Receipt Acknowledgement (TRA) transaction. The TRA is an information

transaction and not a balance affecting transaction. A distinct DLMS 527R beginning segment transaction type code is being established.

(2) The DLA Disposition Services Field Office will send the TRA transaction when processing disposal turn-in documents (DTID) receipts. The TRA transaction will be systemically triggered when the field office (using Distribution Standard System (DSS)) sends the 527R Receipt (527R Transaction Type Code D4 for MILSTRAP legacy DIC D6_ functionality) to the DLA Disposition Services, as the materiel owner, to update the DLA Disposition Services inventory record in DLA's Enterprise Business System (EBS).

(3) The new DLMS 527R TRA is confirmation that DLA Disposition Services field offices processed a receipt for the materiel turned in by DTID, thereby picking up accountability and ownership for materiel on disposition service records. The TRA will be routed to the Department of Defense (DOD) Activity Address Code (DoDAAC) in the original DTID number.

(4) Rather than depend on the mailing of hard copy DD-1348s and/or availability of scanned images in Electronic Document Services (EDOCS), the Military Services would use the DLMS 527R TRA to document that disposition services picked up the assets on their owner record and to close out in-transit property records maintained by the original owner.

(5) The TRA does not apply to materiel turned-in to DLA Disposition Services via the Recycling Control Point (RCP). Under this process, the materiel is retained within the DLA Distribution Center under DLA Disposition Services ownership (Routing Identifier Code (RIC) S9W). The original owning Service/Agency receives a Disposal Release Confirmation and Shipment Status from the DLA Distribution Center to formally document the transfer. Since there is no physical movement of the material when it is transferred to RCP ownership, it should not be considered intransit, but can be dropped immediately from the original owner's property record.

(6) **Administrative Update to Procedures:** This change provides an administrative update to insert a new paragraph upfront in DLM 4000.25, Volume 2 (Supply Standards and procedures), Chapter 16, to address the DLMS transactions that were developed for use with DLA Disposition Services processes. This is an administrative update consistent with other DLMS Volume 2 chapters.

b. Background

(1) When property is either received or dropped off at the DLA Disposition Services Field Office, or when property is receipted in place at the generator's site, the field office is mailing a hard copy of the DD-1348-1A to the generator as required by DOD 4160.21-M, Chapter 3 (reference 3.a.), to provide acknowledgement that their property was received. It is cost prohibitive and untimely to continue mailing this information and it is sometimes lost resulting in the customer not receiving notification at all.

(2) The current process for notifying generators that their property has been received is for the field office to manually scan the 1348-1A and upload it to EDOCS.

Customers who rely on the EDOCS process for receipt acknowledgment are currently experiencing a 6-9 month wait time due to backlog and often find the document is illegible. This process is time consuming for DLA Disposition Services' customers, delays the necessary validation to remove property from their records, and results in customer frustration and overall poor customer service.

(3) DODM 4140.01, Volume 5 (reference 3.b.), Enclosure 3, paragraph 2.d.(1), policy for in-transit accountability requires that: "The owning DoD Component directing materiel into an in-transit status will retain accountability within their logistics records for that materiel (to include resolution of shipping and other discrepancies) until the consignee or receiving activity formally acknowledges receipt"

This change will support the turn-in activities, which directed materiel into intransit status, ability to remove accountability from their records, for assets turned in to DLA Disposition Services, in accordance with the DOD policy requirement that they must first have acknowledgment of receipt from the receiving activity (i.e. DLA Disposition Services).

c. Describe Requested Change in Detail:

(1) This change revises the procedures for intransit control of materiel turned in to DLA Disposition Services and proposes having the DLA Disposition Services Field Office use the DLMS 527R TRA transaction to advise the DOD Components of receipt of the materiel the customer turned in. New 527R 1/BR02/020 beginning segment Transaction Type Code CJ (Confirmation) is established for this purpose. The TRA will be triggered when the field office (using DSS) sends the DLMS 527R Receipt (Transaction Type Code D4) to DLA Disposition Services (which uses EBS) to update DLA Disposition Services owner inventory record.

(2) The new DLMS 527R TRA transaction will be used to acknowledge the receipt of DTID materiel.

(3) The TRA transaction will be sent to the DoDAAC in the original DTID number available from the DLMS 856S and/or the DD 1348-1A. While recognizing that the DoDAAC may not always be the shipper, in most cases, the document number DoDAAC does, however, indicate the organization authorizing disposal and directing the shipment of materiel. Therefore, the DoDAAC appearing in the document number is presumed to be the previous owner, who established an in-transit property record. If the DoDAAC is the activity directing the disposal action (not the shipping activity), it is incumbent on that activity to coordinate as necessary with the shipping activity to acknowledge receipt of the TRA. If the field office receiving the turn-in creates a unique control number (UCN) for the receipt, the TRA still goes to the DoDAAC in the original DTID number.

(4) The quantity provided in the new 527R TRA transaction will reflect the quantity physically received by the field office. When the field office identifies a supply discrepancy, a Supply Discrepancy Report (SDR) will be generated in accordance with DLM 4000.25 (reference 3.c.), Volume 2 (Supply Standards and Procedures), Chapter 16, paragraph C16.7.1.

(5) Rather than depend on the mailing of signed hard copy DD-1348-1As and/or availability of scanned images in EDOCS, the DOD Component customers would use the new DLMS 527R TRA transaction to document that DLA Disposition Services processed a Receipt transaction for the materiel to DLA Disposition Services ownership to close out the DOD Component customer's intransit property records. The DLA Disposition Services Field Office will still maintain scanned images of the signed DD-1348-1As in EDOCS, and the Military Service customers will still have access to EDOCS to obtain, as needed, images of signed DD-1348-1As.

(6) Recognizing that the DOD Component system changes may occur incrementally, this change also proposes that DLA Transaction Services include the new 527R TRA transaction in WEB Visual Logistics Information Processing System (WEBVLIPS) so that the Disposition Service customers can query status in WEBVLIPS.

(7) Data elements associated with the new DLMS 527R TRA (Transaction Type Code CJ) will include applicable standard Receipt transaction (Transaction Type Code code D4) data elements. Mandatory elements include: Date and time receipt posted to DSS; original DTID number and suffix; UCN if applicable; quantity received; and, DoDAAC and RIC of the from and to activities. Optional data elements include: controlled item inventory code (CIIC); DEMIL Code; applicable materiel identification (e.g., national stock number (NSN), local stock number (LSN), management control number (MCN)); and item name. The complete TRA transaction data requirements at time of publication of this change are shown at Enclosure 1.

STAFFING NOTE FOR AIR FORCE: Confirm that that there is no requirement for inclusion of the Material Management Aggregation Code (MMAC) in TRA transaction (if available on original turn-in document (see enclosure 1).

STAFFING NOTE FOR NAVY: Confirm that there is no requirement for inclusion of the cognizance symbol (COG), Item Management Code (IMC), Material Control Code (MCC), and Special Material Identification Code (SMIC) in the TRA transaction (if available on the original turn-in document (see enclosure 1).

(8) For materiel identification, the TRA will reflect the materiel identification from the DTID, as the primary materiel identification. For example, if the customer provided an MCN as the materiel identification number on the DTID, then the MCN will be provided in DLMS 527R TRA transaction. If the DTID does not contain a valid materiel identification (e.g., NSN, Service LSN, Unit of Use LSN), then both the invalid materiel identification from the customer DTID and the valid NSN or disposition services LSN, which the DLA Disposition Services Field Office assigned for use in the Receipt transaction, will be provided. The invalid materiel identification from the DTID will be included as the primary identification in the TRA at 2/LIN02-03/020. If the DTID materiel identification cannot be identified as an NSN (LIN02 qualifier FS), or Service LSN (LIN02 qualifier SW), the field office will use LIN02 qualifier ZZ. Qualifier ZZ is used when all other authorized LIN02 codes do not apply or cannot be determined. The NSN, Disposition Services LSN, scrap LSN, or Unit of Use LSN assigned by the field office for use in the corresponding Receipt transaction, when applicable, will be cited at 2/LIN16-17/010. DLA coordinated and vetted this requirement with the DOD Components and the Components wanted the NSN, LSN, MCN, or unit of use (LSN) that was used at the time of turn-in to be returned to them in the TRA transaction.

(9) Revised DLMS data elements required for the TRA transaction are identified in paragraph 11.b. Exclusive to this change is the new transaction type code value, and item name. DLA Disposition Services will separately address serial number/unique item identifier (UII) to the DOD Item Unique Identification (IUID) Working Group to include the new DLMS 527R TRA in the overarching DLA IUID Request for Change (RFC). At this time, there is no DOD requirement to include the UII in the DLMS 527R Receipt transaction. However, if OSD/SCI logistics IUID policy, and the corresponding “DOD Integrated Requirement Set (IRS) for IUID in Supply Business Processes”, evolves to require the UII in the Receipt transaction, DLA would propose that it also be included in the TRA transaction that is triggered by DLA Disposition Services processing of the Receipt transaction.

(10) Upon transmission of the TRA transaction, the Services will treat TRA as the equivalent of a signed DTID. The DOD Components should update their intransit files accordingly. The DLA Disposition Services Intransit Control System Suspense File will also be updated to reflect the date of TRA transmission and to whom the TRA was sent.

(11) For those turn-ins done via electronic turn-in document (ETID) (utilization code in document number is T), the DSS receipt information is pushed to the ETID application from which a digitally signed email will be sent to the customer generating the turn-in advising them of the receipt acknowledgement. If the DoDAAC is the activity directing the disposal action (not the shipping activity), it is incumbent on that activity to coordinate as necessary with the shipping activity to acknowledge receipt of the TRA. If the field office receiving the turn-in creates a unique control number (UCN) for the receipt, the TRA still goes to the DoDAAC in the original DTID number.

(12) Audit capability is required for a period of time following the transmission of the TRA transaction. The Disposition Services DSS and the DoDAAC receiving the TRA transaction must retain an electronic image of the complete TRA, including the date and time, as part of transaction/receiving/shipping history for a minimum of two years. Also, consistent with DLM 4000.25, Volume 2, Chapter 6, paragraph 6.9 (Retention of Accountable Documentation), the DLA Disposition Services Field Office will still maintain scanned images of the DTID receipt documentation (DD-1348-1As) in EDOCS, and the DOD Component customer will have access to EDOCS, as needed. The activity receiving the TRA transaction may need to communicate the disposition services acknowledgement of receipt to the turn in activity if different.

Staffing Note: The TRA transaction or comparable digitally-signed email will replace the signed copy of the DD 1348-1A, which was previously retained by the turn-in activity. Document retention rules are thus transferred to the electronic equivalent of the receipt document.

d. Revisions to DLM 4000.25 Manuals:

(1) Revise DLMS 527R as shown in Enclosure 2.

(2) Revise DLM 4000.25, Defense Logistics Management System, Volume 1, Appendix 3 to add TRA as a valid acronym:

TRA Disposition Services Turn-in Receipt Acknowledgement

(3) Revise DLM 4000.25, Volume 2, Chapter 16 as shown in Enclosure 3. Comparable changes will be made to DLM 4000.25-1, MILSTRIP (reference 3.d.).

(4) Revise the DLMS Data Dictionary for Data ID 1270 Qualifier EI, Discrepancy Indicator Code, to identify that the discrepancy indicator code may be used with TRA transaction, and revise corresponding MILSTRAP (reference 3.e.), Appendix 2.17 Discrepancy Indicator Code, as shown in Enclosure 4.

e. **Proposed Transaction Flow:** Transaction flow will be from the DLA Disposition Services Field Offices (using DSS) to the DOD Component customers (e.g., Military Services, DLA ICP, etc.) for all materiel turned in to DLA Disposition Services (with the exception of RCP materiel).

f. **Alternatives:** Remain status-quo using EDOCS, which will result in an associated time lag, illegible copies, and poor customer service.

5. REASON FOR CHANGE: This change was requested by DLA Disposition Services as a result of the referenced Quarterly Partnership Agreement Councils (reference 3.f.) discussions with the Military Services. In the course of those discussions the Military Services voiced concern over extensive time delays experienced in closing out property transfers to DLA Disposition Services and its impact on audit readiness. Therefore, rather than depend on the mailing of hard copy DD-1348s and/or availability of scanned images in EDOCS the Military Service customers wanted an automated, closed-loop system to document that DLA Disposition Services picked up materiel accountability and ownership for the turned-in materiel.

6. ADVANTAGES AND DISADVANTAGES:

a. **Advantages:** Implementation of this change will establish a new business process to notify the generator of receipt acknowledgement for turn-ins to Disposition Services, that: responds to Quarterly Partnership Agreement Councils requirements; improves customer service; eliminates the manual requirement to mail copies of DD-1348s; reduces time delays experienced in closing property book records; provides linkage to audit trails retained by DLA Disposition Services in DSS; and supports DODM 4140.01 policy for intransit accountability.

b. **Disadvantages:** Requires systems changes for DSS to generate the new DLMS 527R TRA transaction, and changes to EBS and DOD Component (i.e., Military Services) systems to accommodate receiving the new TRA transaction. Implementation may require a process to handle incremental implementations to accommodate the various Military Service system change schedules.

7. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT: DLA Disposition Services will request changes to DOD 4160.21-M, Defense Materiel Disposition Manual, and/or request a waiver to implement provisions of this change.

8. ADDITIONAL FUNCTIONAL REQUIREMENTS: An enhancement will be developed under a separate PDC to accommodate a customer follow-up regarding an over-due TRA transaction. The design concept includes the follow-up being initiated by the DOD Component that directed the turn-in of property to DLA Disposition Services, as well as a new series of action/advice codes to be used by the DLA Disposition Services Field Office when responding to the customer initiated follow-up transaction.

9. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: DLA advises that this is an Audit Readiness issue identified by the Military Services. Therefore priority assignment of system changes is required. This change, once approved, can be implemented on a staggered basis by the DOD Components. The implementation goal is full implementation by all DOD Components within 3 years of the date of the approved DLMS change (ADC). **Request DLA (for both DSS and EBS) and the Services provide their target implementation date in their response to the PDC, for inclusion in the ADC.**

10. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Eliminates the manual requirement to mail copies of DD-1348s to customers and the time delays experienced in closing property book records. The new TRA transaction will provide evidence that DLA Disposition Services acknowledges processing receipt for the turned-in materiel, to record DLA Disposition Services materiel accountability and ownership. DOD customers that turn in materiel to disposition services can use the TRA transaction to close out their property records.

11. IMPACT:

a. **New DLMS Data Elements:** None.

b. **Changes to DLMS Data Elements:**

(1) **Item Name (Generic).** Increase the maximum allowable characters from 15 to 48.

(2) **Transaction Type Code.** Add a new value for DLMS 527R beginning segment Transaction Type Code to identify the TRA transaction. Add 2/BR02/020 Transaction Type Code CJ-Confirmation with DLMS Notes:

“1. Use to identify a Disposition Services Turn-In Receipt Acknowledgement (TRA) transaction. The DLA Disposition Services Field Office uses to acknowledge receipt of materiel turned in to DLA Disposition Services. The DLA Disposition Service Field Office sends the TRA transaction back to the activity identified in the disposal turn-in document (DTID) number.

2. The TRA transaction is an authorized DLMS enhancement with no corresponding legacy DLSS DIC. Refer to PDC 1111.”

c. Automated Information Systems (AIS):

(1) **DLA**. DLA DSS will require coding changes to generate the new 527R Disposition Services Turn-In Receipt Acknowledgement transaction (Transaction Type Code CJ). DLA ICP EBS will require changes to be able to receive and process the new 527R TRA transaction and associate it with the Intransit Control System procedures.

(2) **Military Services**. Military Service systems will require changes to be able to receive and process the new 527R TRA transaction to update in-transit records and associate it with the Intransit Control System procedures.

d. DLA Transaction Services:

(1) Update will be required for mapping the new 527R Disposition Services Turn-In Receipt Acknowledgement transaction to reflect the new transaction function and additional data elements proposed in this change.

(2) Additionally, will explore the possibility of adding the new 527R Disposition Services Turn-In Receipt Acknowledgement transaction to WEBVLIPS for DOD Component query.

e. Non-DLM 4000.25 Series Publications:

(1) DOD Component level procedures documenting the applicable requirements contained herein should be updated as necessary.

(2) DLA Disposition Services will request changes to DOD 4160.21-M, as required, to implement provisions of this change once approved.

Enclosures

ENCLOSURE 1 TO PDC 1111

Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New DLMS 527R TRA Transaction

DLMS 527R Disposition Services Turn-In Receipt Acknowledgement (TRA) Data Requirements Table

If there is no change to the data or DLMS Notes for the data, then the data element does not appear in the DLMS 527R Change Table at Enclosure 2. The purpose of this table, therefore, is to identify all data applicable to the new 527R TRA transaction.

Location		527R Implementation Convention (IC) data applicable to TRA transaction
1/ST/010	ST Segment	Use segment in accordance with (IAW) DLMS 527R IC requirements
2/BR/020	BR01	Use IAW IC requirements
	BR02	Transaction Type Code CJ-Confirmation
	BR03	Date of Transaction Set preparation
	BR09	Time of Transaction Set Preparation
1/N1/070	N101	RC – Receiving Location
	N103	M4 – RIC
	N104	RIC Value for the receiving DLA Disposition Services Field Office
	N106	FR-From
2/LIN/010	LIN02/LIN03	Use for materiel identification citing materiel number used by customer on the disposal turn-in document (DTID) (e.g., NSN, MCN, Service LSN)
	LIN10	Industrial Plant Equipment Report Number, when applicable
	LIN16/LIN17	Use for materiel identification (e.g., NSN, disposition services LSN, Unit of Use LSN assigned at time of receipt for use in the Receipt transaction, when differs from the DTID materiel identification
2/N9/030	N901/TN N902	Document number
	N907-01/W1 N907-02	Unique Control Number (UCN) when applicable
	N907-03/60 N907-04	Suffix for 2/N907-01/030/W1 when applicable. (N907 W1=DTID or UCN)
2/RCD/040	RCD01	Use IAW 527R IC (DLA DSS defaults to 1)
	RCD02	Quantity received by DLA Disposition Services Field Office
	RCD03-01	Unit of Issue
2/G62/050	G6201/35	Date the carrier released the materiel.
	G6201/BB	Date transaction was prepared
	G6201/BV	Date receipt is posted to the Total Item Property record.
	G6202	Applicable date (CCYYMMDD format)
	G6203	W-Effective Time (HHMM format) used in conjunction with G6201 codes 35 and BV
	G6204	Time (in HHMM format)
	G6205	LT-Local Time
2/N9/090	N901/TG	Transportation Control Number (TCN)

Location		527R Implementation Convention (IC) data applicable to TRA transaction
2/N9/090	N901/W8	Suffix Code (suffix for document number at 2/N901/030/code TN), when applicable
	N902	Used as needed with N901 codes
2/NTE/110	NTE01	Item name
	NTE02	Description used as needed with NTE01 code NDP (48 character maximum)
2/LM/120	LM01	DF - DOD
2/LQ/130	LQ01/83	Supply Condition Code
	LQ01/A9	Supplementary Address (SUPPADD) when applicable
	LQ01/DE	Signal Code when applicable
	LQ01/EQ	Controlled Inventory Item Code
	LQ01/EI	Discrepancy Indicator Code when applicable
	LQ01/FD	Demilitarization Code
	LQ02	Used as needed with LQ01 codes
2/N1/210	N101/ZD	Party to Receive Report
	N102/10	10-DoDAAC
	N104	DoDAAC value of party to receive TRA transaction
	N106	TO – Message To
2/SE/350	SE Segment	Use segment IAW DLMS 527R IC requirements

STAFFING NOTE FOR NAVY: Confirm that that there is no requirement for inclusion of COG, IMC, MCC, and SMI in TRA transaction (if available on original turn-in document).

COG - Cognizance Symbol

DLMS Note: *Use to identify the materiel cognizance symbol (COG) of the end item. Indicate NSL for non-stock numbered listed items. This is a Navy-unique data element meaningful to Navy only; Non-Navy Components are to perpetuate without action. DLMS enhancement.*

IMC - Item Management Code

DLMS Note: *Use to identify the Item Management Code (IMC) for integrated materiel management. This is a Navy-unique data element meaningful to Navy only; Non-Navy Components are to perpetuate without action. DLMS enhancement.*

MCC - Material Control Code

DLMS Note: *Use to identify the Material Control Code (MCC) for special inventory reporting. This is a Navy-unique data element meaningful to Navy only; Non-Navy Components are to perpetuate without action. DLMS enhancement.*

SMI - Special Material Identification Code

DLMS Note: *Use to identify the Special Material Identification Code (SMIC) for an end item. This is a Navy-unique data element meaningful to Navy only; Non-Navy Components are to perpetuate without action. DLMS enhancement*

STAFFING NOTE FOR AIR FORCE: Confirm that that there is no requirement for inclusion of the Material Management Aggregation Code (MMAC) in TRA transaction (if available on original turn-in document).

GQ - Group Qualifier Code

DLMS Note: *Use to identify the Material Management Aggregation Code (MMAC) for NSNs to be managed by a specific manager (i.e., System, program, aggregation, selected FSC, technology group). This is an Air Force-unique data element meaningful to the Air Force only. Non-Air Force components perpetuate without action.*

ENCLOSURE 2 TO PDC 1111

Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New DLMS 527R TRA Transaction

DLMS 527R Change Table

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
1	Introductory Notes	<p><u>Revise DLMS introductory note 1:</u></p> <p>DLMS Note:</p> <p><i>1. Receiving activities use this transaction set to report both receipts and historical receipt information to owners and other management control activities. Owners use this transaction set to inquire to storage activities about the status of overdue receipts. For Materiel Receipt Acknowledgment (MRA), reporting activities use this transaction set to acknowledge, to the Inventory Control Point (ICP), the receipt or nonreceipt of materiel; and ICPs use this transaction set to inquire to the reporting activity when MRA is delinquent. DLA Disposition Service Field Offices use to provide Disposition Services Turn-in Receipt Acknowledgement (TRA) back to the activity identified in the disposal turn-in document (DTID) number. For Army Total Package Fielding (TPF), Unit Materiel Fielding Points and staging sites use this transaction set to acknowledge, to the Fielding Command, the receipt of materiel. This transaction encompasses the functionality of MILSTRAP Document Identifier Codes (DIC) D4_, D6_, DRA, DRF, DXA, DXB, DXC, and DXD. This transaction also accommodates the functionality of non-DLSS DIC as follows: DIC C2J, C2K, and C3D in support of Medical requirements; DIC BAY in support of Army Total Package Fielding; Distribution Standard System DIC Z4S, Z6S, and Z6T supplemental receipt data; and NAVSUP P-724 BG1/BG2 serial/lot number reporting transactions.</i></p>	To identify new transaction purpose on cover page.
2	DLMS Introductory Note	<p><u>Add PDC 1111 to DLMS Introductory note 7:</u></p> <p>- PDC1111, Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New Disposition Services Turn-In Receipt Acknowledgement (TRA) Transaction using DLMS 527R (Supply/MILSTRIP)</p>	To identify DLMS changes included in the DLMS IC

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
3	1/BR02/020	<p><u>Add new Transaction Type Code:</u></p> <p>CJ Confirmation</p> <p>DLMS Note:</p> <p><i>1. Use to identify a Disposition Services Turn-In Receipt Acknowledgement (TRA) transaction. The DLA Disposition Services Field Office uses to acknowledge receipt of materiel turned in to DLA Disposition Services. The DLA Disposition Service Field Office sends the TRA transaction back to the activity identified in the disposal turn-in document (DTID) number.</i></p> <p><i>2. The TRA transaction is an authorized DLMS enhancement with no corresponding legacy DLSS DIC. Refer to PDC 1111.</i></p>	To identify new transaction purpose for TRA transaction.
4	1/N101/070	<p><u>Add new DLMS note 2 to existing qualifier RC:</u></p> <p>RC Receiving Location</p> <p>DLMS Note:</p> <p><i>1. Use only in receipts, responses concerning overdue receipts, and historical receipt submissions to indicate the organization receiving or designated to receive materiel.</i></p> <p><i>2. DLA Disposition Services Field Office uses with the Disposition Services Turn-In Receipt Acknowledgment transaction to indicate the field office sending the transaction.</i></p>	To document requirement for TRA.
5	2/LIN02/010	<p><u>Add new DLMS note 5 to existing qualifier SW:</u></p> <p>SW Stock Number</p> <p>DLMS Note:</p> <p><i>1. Use to identify the local stock number (LSN). Authorized DLMS migration enhancement.</i></p> <p><i>2. When used for a unit of use LSN applicable to NSN materiel, the applicable NSN will be included for cross-reference.</i></p> <p><i>3. When used for a unit of use LSN applicable to part numbered items, the original part-numbered item LSN will also be included for cross-reference.</i></p> <p><i>4. Authorized DLMS enhancement under DLA industrial activity support agreement. Refer to ADC 381/Approved Addendum 381A.</i></p> <p><i>5. DLA Disposition Services uses with disposition services turn-in receipt acknowledgement (TRA) transaction, to cite the Service LSN used on the disposal turn-in document (DTID). The disposition services LSN, or an NSN if applicable, used in the corresponding receipt transaction to receipt the item, is provided at LIN16/LIN17 for a cross reference audit trail. Refer to PDC 1111.</i></p>	To document requirement for TRA.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
6	2/LIN06/010	<p><u>Revise DLMS note for existing qualifier SW:</u></p> <p>SW Stock Number</p> <p>DLMS Note: <i>DLA Disposition Services uses with Receipt and historical Receipt transactions to identify the Service local stock number (LSN). Used to track the Services' materiel numbers, which will not be stored in EBS. DLA Disposition Services will use this number for marketing purposes only. The primary materiel identification will be at the LIN02/LIN03. The only materiel identification that can be sent to DLA Disposition Services ICP (EBS) in LIN02/LIN03 is an NSN, Disposition Services LSN, or the "R" Less than Unit of Use LSN. Authorized DLMS enhancement for DLA Disposition Services. Refer to ADC 442.</i></p>	Administrative update to identify applicable transaction.
7	2/LIN10/010	<p><u>Revise DLMS note for existing qualifier EM:</u></p> <p>EM Equipment Identification Number</p> <p>DLMS Note: <i>Use to identify the Industrial Plant Equipment Report Number. Authorized DLMS enhancement for use by DLA Disposition Services in receipt, and historical receipt, and TRA transactions. Refer to ADC 442 and PDC 1111.</i></p>	To document requirement for TRA.
8	2/LIN16/010	<p><u>Open LIN16 with LIN16 level DLMS notes, and add qualifier FS and SW with DLMS Notes:</u></p> <p><u>Product Service ID Qualifier</u></p> <p>DLMS Note:</p> <p><i>1. DLA Disposition Services Field Office uses with disposition services turn-in receipt acknowledgement (TRA) transactions to cite the materiel identification that disposition services field office used in the corresponding receipt transaction, when different from the materiel identification on the DTID (which is cited at LIN02/LIN03 in the TRA transaction). Provides a cross-reference audit trail between the Receipt and the corresponding TRA transaction. Authorized DLMS enhancement. Refer to PDC 1111.</i></p> <p><i>2. For DLMS, only the following codes are authorized.</i></p> <p>SW Stock Number</p> <p>DLMS Note: <i>When applicable, DLA Disposition Services uses with TRA transactions to identify the disposition services LSN, scrap LSN, or unit of use LSN, that was used in the corresponding Receipt transaction.</i></p> <p>FS National Stock Number</p> <p>DLMS Note: <i>When applicable, DLA Disposition Services uses with TRA transactions to identify the NSN that was used in the corresponding Receipt transaction, when different from the materiel identification cited on the DTID.</i></p>	To document requirement for TRA.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
9	2/LIN17/010	<u>Open LIN17.</u>	Required by ANSI syntax. If either LIN16 or LIN17 is present, then the other is required.
10	2/CS/020	<u>Add new DLMS Note 2 as follows:</u> DMS Note: <i>1. Do not use for MRA or inquiries on delinquent MRA, except for Tailored Vendor Relationships (TVR) MRA. TVR MRA requires use of the contract number, call, and line item numbers to uniquely identify lines. Additionally, TVR MRA requires the contract unit price.</i> <i>2. Do not use with disposition services turn-in receipt acknowledgement (TRA) transactions.</i>	Clarification.
11	2/N9/030	<u>Revise the segment level DLMS Note:</u> DLMS Note: <i>Must use for all nonprocurement source transactions (which includes all MRA, inquiry on delinquent MRA, and disposition services turn-in receipt acknowledgement (TRA) transactions) to identify the document number.</i>	Documents requirement at segment level. Administrative update to reflect 'document' number consistent with other DLMS ICs.
12	2/N901/030	<u>Revise DLMS note for existing qualifier TN:</u> TN Transaction Reference Number DLMS Note: <i>Use to identify the transaction document number.</i>	Administrative update to reflect the data name as transaction document number, consistent with other DLMS ICs.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
13	2/N907-01/ 030	<p><u>Add new DLMS Note 4, renumber existing DLMS Note 4 and revise:</u></p> <p>W1 Disposal Turn-In Document Number</p> <p>DLMS Note:</p> <p><i>1. Use to identify the Disposal Turn-In Document (DTID) Number when provided as a secondary reference number. The DTID number is used by DLA Disposition Services as a unique number to identify property that was turned into a DLA Disposition Service Field Office. The value of the DTID maybe the original turn-in document number or may be a unique control number (UCN) assigned by the Field Office during receipt processing when the original DTID number is not adequate to uniquely identify the property.</i></p> <p><i>2. The DTID, as a secondary reference number, will be populated when a turn-in is split into multiple shipments when sent to the Field Office (DSS). DLA Disposition Services requires each split shipment results in creation of a new Unique Control Number (UCN) upon receipt at the Field Office (DSS). When this occurs, the original DTID number will be populated 2/N901/030/TN as controlling document number with the associated suffix at 2/N901/90. The UCN will be populated in the DTID field as a secondary reference.</i></p> <p><i>3. The DTID, as a secondary reference number, may also be populated when a receipt expected in one SCC is received in multiple SCCs; DLA Disposition Services requires each receipt differentiated by creation of a new Unique Control Number (UCN) upon receipt at the Field Office (DSS). When this occurs, the original DTID number will be populated 2/N901/030/TN as controlling document number. The UCN will be populated in the DTID field. (DLA Disposition Services uses this UCN process in place of the MILSTRAP Receipt Suffix Code whereby a receipt suffix code is assigned when all data elements are the same, except the SCC of materiel, for materiel being received).</i></p> <p><i>4. Used with TRA transaction for a cross reference audit trail when the UCN is applicable. The TRA recipient would not recognize the UCN. The original DTID number will be populated at 2/N901/030/TN as controlling document number for the TRA transaction, with the associated suffix at 2/N901/90.</i></p> <p><i>5. Authorized for DLA Disposition Services use in receipt, and historical receipt and TRA transactions. Use in conjunction with the controlling document number cited at 2/N901/030/TN. Refer to ADC 442 and PDC 1111.</i></p>	To add TRA requirement.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
14	2/RCD/040	<p>Revise segment level DLMS Note 1:</p> <p>DLMS Note: <i>May use RCD Looping to report multiple quantities distinguished by characteristics identified through coding cited in the 2/LM/120 loop. May use RCD looping in receipt, historical receipt, receipt inquiry, receipt inquiry response, or MRA. Use of looping in this manner is a DLMS enhancement. See introductory DLMS note 5f.</i></p>	<p>To document that use of RCD Loop to report multiple quantities for a transaction, distinguished by characteristics identified through coding cited in the 2/LM/120 loop, is a DLMS enhancement DLA DSS does not use the looping enhancement at this time, so it will not be used for TRA at this time.</p>
15	2/RCD01/040	<p>Revise DLMS Note 3:</p> <p>DLMS Note:</p> <p><i>1. Use with receipt, historical receipt, and disposition services turn-in receipt acknowledgement (TRA) transactions to assign a sequential number for each 2/RCD/040 loop iteration. Cite a 1 in the first iteration; increase incrementally by one in each subsequent iteration. Use in conjunction with the controlling number in either the 2/CS/020 segment or the 2/N9/030 segment to uniquely identify each receipt.</i></p> <p><i>2. When reversing a receipt transaction, cite the original unique previously assigned number in the original receipt transaction.</i></p> <p><i>3. Authorized DLMS migration enhancement; see introductory DLMS note 5.g. 5e</i></p>	<p>To document TRA requirement, and clarify that RCD01 is an authorized DLMS migration enhancement.</p> <p>Since DSS does not use RCD looping as addressed at row 12, DLA DSS defaults to '1' for RCD01.</p>

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
16	2/RCD02/040	<p><u>Revise DLMS notes 1 and 2:</u></p> <p><i>1. For receipts and historical receipts, RCD02 represents the quantity received; for inquiries on overdue receipts or responses concerning overdue receipts when the materiel has not been received, RCD02 represents the quantity still due in; for MRAs, RCD02 represents the quantity received or, for nonreceipt, the missing quantity (cite Discrepancy Indicator Code F in the 2/LM/120 loop); for inquiries on delinquent MRA, RCD02 represents the quantity of the shipment which has not been acknowledged or reported as not received. For TRA transactions, RCD02 represents the quantity that the DLA Disposition Services Field Office received.</i></p> <p><i>2. To reverse all or part of a receipt transaction, use a minus sign in front of the quantity to be reversed. Do not reverse inquiries, responses, MRAs, inquiries on delinquent MRA, or TRA transactions.</i></p> <p><i>3. A field size exceeding 5 positions (seven for FSG 13, ammunition) may not be received or understood by recipient's automated processing system. See introductory DLMS note 5d.</i></p>	<p>To document requirements.</p> <p>Note that the TRA transactions will not be reversed.</p>
17	2/G6201/050	<p><u>Revise DLMS Note 1 for existing qualifier 35:</u></p> <p>35 Delivered on This Date</p> <p>DLMS Note:</p> <p><i>Use in each receipt, historical receipt, and disposition services turn-in receipt acknowledgement (TRA) transaction to identify the date the carrier released the materiel; otherwise do not use.</i></p>	<p>To document requirement for TRA, and administrative update to remove DLMS enhancement note. This is not a DLMS enhancement. This is a MILSTRAP legacy data element (record position 73-75 of legacy DIC D4_/D6_)</p>

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
18	2/G6201/050	<p><u>Revise DLMS Note 1 for existing qualifier BV:</u></p> <p>BV Recorded</p> <p><i>1. Use in receipt, historical receipt, and TRA transactions to cite the date receipt is posted to the Total Item Property record; use in MRA transactions for U.S. forces to cite the date receipt is posted to the stock record/property account or equivalent; otherwise do not use.</i></p> <p>Authorized DLMS migration enhancement.</p> <p><i>2. Use in Army Total Package Fielding receipts to identify the date materiel was received by unit Materiel Fielding Points (UMFP) or staging sites.</i></p>	<p>To document requirement for TRA.</p> <p>To document this date as an authorized DLMS enhancement for use with receipt transactions.</p> <p>DLA DSS uses this date with Receipt transactions.</p>
19	2/N901/090	<p><u>Revise DLMS Note for existing qualifier W8:</u></p> <p>W8 SUFFIX</p> <p>DLMS Note: <i>Use in conjunction with the transaction document number cited at 2/N901/030 Code TN Use in non-procurement source receipts, MRAs, inquiries for delinquent MRA, and TRA transactions, to identify the suffix code assigned when a partial supply action previously occurred.</i></p>	<p>To document requirement for TRA, and administrative update to clarify that this is the suffix for the document number at 2/N901/030.</p>
20	2/N901/090	<p><u>Revise DLMS Note 3 for existing qualifier TG:</u></p> <p>TG Transportation Control Number (TCN)</p> <p>DLMS Notes:</p> <p><i>1. Must use TCN with inquiries on delinquent MRA.</i></p> <p><i>2. Use with MRA and receipt transactions when available. Authorized DLMS migration enhancement; see introductory DLMS note 5g.</i></p> <p><i>3. DLA Disposition Services Field Offices shall include the TCN provided in the 856S Shipment Status, or on the shipment documentation (e.g., Military Shipping Label, Bill of Lading), in the receipt, historical receipt, and TRA transaction. Refer to ADC 442 and PDC 1111.</i></p>	<p>To document requirement for TRA.</p>

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
21	2/NTE01/110	<u>Add new qualifier IN with DLMS note:</u> NPD Nameplate Data DLMS Note: <i>DLA Disposition Services Field Office uses to provide the item name. The field office uses one repetition of the NTE segment to provide item name in the disposition services turn-in receipt acknowledgement (TRA) transaction to identify property received. Item name can be up to 48 characters. Authorized DLMS enhancement. Refer to PDC 1111.</i>	To document requirement for TRA.
22	2/NTE01/110	<u>Revise DLMS Note for existing qualifier</u> OCA Other Current Asset Description DLMS Note: <i>DLA Disposition Services users may use up to 5 repetitions of the NTE segment to provide a description of Disposal Turn-in document (DTID) materiel. DLA Disposition Services uses with receipt and historical receipt transactions. Not used with TRA transactions. Authorized DLMS enhancement for use by DLA Disposition Services. Refer to ADC 442 and PDC 1111.</i>	To document applicable transactions, and clearly state this data is not used with TRA transaction.
23	2/LQ01/130	<u>Revise DLMS Note for existing qualifier FD:</u> 83 Supply Condition Code DLMS Note: <i>Use to identify the materiel condition for the 2/RCD02/040 quantity. Must use in receipt and historical receipt, receipt inquiry, response to receipt inquiry, and disposition services turn-in receipt acknowledgement (TRA) transactions.</i>	To document requirement for TRA.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
24	2/LQ01/130	<p><u>Revise DLMS Note 2 for existing qualifier A9:</u></p> <p>A9 Supplemental Data</p> <p>DLMS Note:</p> <ol style="list-style-type: none"> 1. Use to identify supplemental address/data. 2. During the DLSS/DLMS transition, this field will be used to perpetuate/populate the DLSS Supplemented Address (SUPADD) field. During this time, field size is restricted to 6 positions; see introductory DLMS note 5d. For receipt, historical receipt, receipt inquiry, and response to receipt inquiry transactions, enter or perpetuate SUPADD, otherwise leave blank. For MRA transactions, perpetuate from receipt transaction; or for total or partial nonreceipt, perpetuate from due-in record. For TRA transactions, perpetuate from receipt transaction. Refer to PDC 1111. 3. Expanded use of this field for supplemental data without size restriction is a DLMS enhancement; see introductory DLMS note 5a. 4. Under full DLMS, the requirement to pass activity address information within the supplement data field will be streamlined. Activity address data previously contained in the SUPAAD will be reflected exclusively in the N1 segment. Future streamlined data; see introductory DLMS note 5c. 	To document requirement for TRA, and administrative update to clarify requirement for other transactions.
25	2/LQ01/130	<p><u>Add new DLMS Note 1 for existing qualifier DE:</u></p> <p>DE Signal Code</p> <p>DLMS Note:</p> <ol style="list-style-type: none"> 1. For receipt, historical receipt, receipt inquiry, and response to receipt inquiry transactions, enter or perpetuate signal code, otherwise leave blank. For MRA transactions, perpetuate from receipt transaction; or for total or partial nonreceipt, perpetuate from due-in record. For TRA transactions, perpetuate from receipt transaction. Refer to PDC 1111. 2. Future streamlined data; see introductory DLMS note 5c. 	To document requirement for TRA, and administrative update to clarify requirement for other transactions.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
26	2/LQ01/130	<p><u>Add new DLMS Note 2 for existing qualifier EI, and renumber current note 2 as 3:</u></p> <p>EI Discrepancy Indicator Code</p> <p>DLMS Note:</p> <p><i>1. Use in MRA transactions to acknowledge receipt of a discrepant shipment.</i></p> <p><i>2. DLA Disposition Field Office uses in TRA transaction to acknowledge receipt of a discrepant shipment. Refer to PDC 1111.</i></p> <p><i>3. Use for intra-Army receipt transactions from other than procurement instrument source to identify the type of materiel discrepancy that exists upon receipt of materiel for the Army Single Stock Fund. Army enters this code in MILSTRAP legacy DIC D6_multiuse field at rp 80. Authorized Army DLMS migration enhancement for intra-Army use in receipt (other than procurement instrument source) transactions. Refer to ADC 272.</i></p>	To document requirement for TRA.
27	2/LQ01/130	<p><u>Revise DLMS Note for existing qualifier EQ:</u></p> <p>EQ Controlled Inventory Item Code</p> <p>DLMS Note:</p> <p><i>1. For mapping products, use to identify the Controlled Inventory Item Code. Authorized DLMS migration enhancement. See DLMS introductory note 5g.</i></p> <p><i>2. Authorized DLMS enhancement for use by DLA Disposition Services in receipt, historical receipt and TRA transactions. Refer to ADC 442 and PDC 1111.</i></p>	To document requirement for TRA.
28	2/LQ01/130	<p><u>Revise DLMS Note for existing qualifier FD:</u></p> <p>FD Demilitarization Code</p> <p>DLMS Note: <i>Authorized DLMS enhancement for use by DLA Disposition Services in receipt, historical receipt and TRA transactions. Also used for RCP receipt. Refer to ADC 442 and PDC 1111.</i></p>	To document requirement for TRA.

#	Location	DLMS 527R Revisions for Disposition Services Turn-In Receipt Acknowledgement (TRA)	Reason
29	2/N101/210	<p><u>Add new note 5 for existing qualifier ZD:</u></p> <p>ZD Party to Receive Reports</p> <p>DLMS Note:</p> <p><i>1. Use in MRA transactions to cite additional organizations requiring MRA.</i></p> <p><i>2. Use in Navy Commercial Asset Visibility (CAV) receipts to identify the party to receive report. CAV expresses party to receive report as a DoDAAC (N903 code 10). CAV use is an authorized DLMS migration enhancement. See DLMS introductory note 5g.</i></p> <p><i>3. Used between Navy and DLA for Navy MRAs submitted directly to other Component SoS, so that DLA will be able to support follow-on actions on behalf of the Navy under a DLA industrial activity support agreement. Refer to ADC 377.</i></p> <p><i>4. Use in receipt transactions to identify additional organizations requiring notification of receipt when the receipt is related to a PQDR exhibit.</i></p> <p><i>5. Disposition Services Field Office uses with disposition services turn-in receipt acknowledgement (TRA) transaction to identify the DoDAAC of the recipient of TRA transaction. This will be the DoDAAC of the activity identified in the disposal turn-in document (DTID) number. Refer to PDC 1111.</i></p>	
30	2/N103/210	<p><u>Add new DLMS Note 4 to existing qualifier 10:</u></p> <p>10 Department of Defense Activity Address Code (DoDAAC)</p> <p>DLMS Note:</p> <p><i>1. DLMS enhancement; see introductory DLMS note 5a.</i></p> <p><i>2. CAV uses for receipts in conjunction with N101 codes Z4 and ZD.</i></p> <p><i>3. Authorized DLMS enhancement for Inter-Service Ammunition use with N101 code RC to identify consignee DODAAC (DIC BG1/BG2 rp 66-71). Refer to ADC 261 and ADC 445.</i></p> <p><i>4. DLA Disposition Services Field Office uses in the TRA transaction with N101 code ZD.</i></p>	

ENCLOSURE 3 TO PDC 1111

Revise Procedures for Intransit Control of Materiel Turned In To DLA Disposition Services and Establish New DLMS 527R TRA Transaction

Revise DLM 4000.25, Volume 2, Chapter 16 as shown. Changes are shown in ***bold red italics*** or double ~~strikethrough~~:

(1) Administrative update to insert a new paragraph C16.1. at the beginning of Chapter 16, to address the DLMS transactions which are specific to DLA Disposition Services processes. This is an administrative update consistent with other DLMS Volume 2 chapters. **Insert a new paragraph C16.1. STAFFING NOTE:** Chapter 16 will be reissued to renumber all subsequent paragraphs, when it is published in Formal Change 5 to DLM 4000.25, Volume 2.

“C16.1. General.

C16.1.1 Purpose. This chapter prescribes policies, procedures and transactions relevant to DLA Disposition Services. These procedures establish guidelines for movement of materiel to DLA Disposition Services, handling and accounting for this materiel and requisitioning DoD excess personal property from DLA Disposition Services. Basic procedures such as requisitioning, status, receipt and discrepancy reporting are documented in DLM 4000.25, Volume 2. This chapter augments those procedures with specific procedures related to DLA Disposition Services and managing DoD excess personal property.

C16.1.2. Transactions. This chapter includes the procedures applicable to the following DLMS transaction functions, which are not addressed in any other chapter. These transaction functions are DLMS enhancements with no corresponding legacy 80 record position transactions. The transaction functions are identified by their beginning segment transaction type code or report type code. See the Defense Logistics Management Standards Office Website for available formats www.dla.mil/j-6/dlms/elibrary/TransFormats/140_997.asp.

C16.1.2.1. Disposition Services Turn-In Receipt Acknowledgement (TRA) Transaction is DLMS 527R with beginning segment Transaction Type Code CJ – Confirmation (2/BR02/020 code CJ).

C16.1.2.2. Disposition Category Update Transaction is DLMS 846C with beginning segment Report Type Code PC – Process Change Notice (1/BIA02/0200 code PC) .

C16.1.2.3. Disposition Category Update Response Transaction is DLMS 846C with beginning segment Report Type Code 09 – Progress Report (1/BIA02/0200 code 09). Disposition Category Update Responses Transactions are further broken down by beginning segment Action Codes (1/BIA06/0200).

C16.1.2.3.1. Action Code 2 – Change (Update). DLA Disposition Services Field Office uses to notify the DLA Disposition Services ICP that the proposed Disposition Category Code DS-Disposal will be overturned with a Disposition Category Code SL-Sales.

C16.1.2.3.2. Action Code CF – Confirm. DLA Disposition Services Field Office uses to confirm the Disposition Category Code DS-Disposal assigned to the DTID by the DLA Disposition Services ICP.

C16.1.2.3.3. Action Code DE – Deny. DLA Disposition Services Field Office uses to deny the Disposition Category Code DS – Disposal assigned to the DTID by the DLA Disposition Services ICP.

C16.1.2.4. Accumulation Number Update Transaction is DLMS 846C with beginning segment Report Type Code RA – Revision Announcement (1/BIA02/0200 code RA). DLA Disposition Services ICP sends this transaction to the DLA Disposition Services Field Office to advise of a change in the disposition services accumulation number.”

(2) “C16.3.2. Release Confirmation. A DLMS 945A Disposal Release Confirmation (DRC) gives advice from the storage activity to the ~~source of supply~~ **activity** that initiated the DRO of supply action taken. The storage site will send the DRC when quantity shipped is the same quantity, when quantity shipped is greater than requested, or when quantity shipped is less than the quantity requested in the DRO. The ~~source of supply~~ **matériel owner** will use the DRC to make adjustments to inventory records. A DRC will be prepared ~~and sent on the day~~ **when** matériel is ~~delivered to~~ **picked up by** the carrier for shipment to DLA Disposition Services Field Offices. The DRC will, if appropriate, contain **an Intransit Control Indicator** (Code 2I in the N9 segment) if the shipped matériel line item value is \$800 or more or the item is recorded as pilferable/sensitive.¹ ~~Do not wait for receipt of a driver's control copy or return of a signed receipt copy of the DTID before preparing the DRC. When not using DLMS 945A DRC to confirm a shipment of matériel to DLA Disposition Services Field Offices, send~~ The DLMS 856S **Shipment Status provided by the storage activity to the DLA Disposition Services Field Office will perpetuate the Intransit Control Indicator**, with Code 2I in the REF segment if shipped matériel line item value is \$800 or more or the item is recorded as pilferable/sensitive, simultaneously with the DRO, DLMS 870M ICP/IMM Reply to Customer Asset Report (DIC FTR), or other transaction authorizing/directing shipment to disposal. ~~This procedure is authorized when circumstances (such as local transfers, use of available organic transportation, or other substantiating conditions) make use of the DRC unnecessary.~~

¹ DLMS enhancement for future implementation.”

Staffing Note: Components are asked to review above paragraph to ensure that deletion of the alternative procedures described in the last two sentences is appropriate.

(3) Insert a new paragraph C16.3.8.:

“C16.3.8. Recycling Control Point. When matériel owners direct disposal of property held in the custody of DLA Distribution (using DSS) DLA Distribution will systemically screen incoming Disposal Release Orders (DLMS 940R/A5J) to determine Recycling Control Point (RCP) eligibility. If the disposal item qualifies for RCP marketing, matériel is issued from the account of the original owner who directed disposal and a DLMS 856S/AS_ shipment confirmation provided. Concurrently, a DLMS 527R Receipt (Transaction Type Code D4 with 2/LIN01/10 code I (legacy DIC D6A functionality)) is posted to the RCP RIC S9W account. No DLMS 527R Disposition Services Turn-In Receipt Acknowledgement (TRA) transaction

will be generated for materiel transferred to the RCP from a Distribution Center at the same location. Since there is no physical movement of the materiel when it is transferred to RCP ownership, it should not be considered intransit, but can be dropped immediately from the original owner's property record. DLA Distribution will retain physical custody while materiel is offered for RTD and sales via the RCP process.

(4) Renumber existing C16.3.8 as C16.3.9: “C16.6.3.9. Defense Automatic Addressing System Processing of Release Confirmations. DAAS will use...”

(5) “C16.5.1.2. Electronic Turn-In Document Process. Use of ETID for automated turn-ins to the DLA Disposition Services Field Office allows those military generators lacking an automated system to log in to ETID via the web and manually generate their DTID number or DTID number and suffix. ETID will have a direct interface into the ICS global record and will enter property qualified for Intransit tracking into the ICS on the generators behalf. For identification purposes, ETID will have the option to construct the DTID number or DTID number and suffix, document number using a unique value ***citing utilization code T*** in the first position of the serial number. This will facilitate routing of follow-ups through DLA Transaction Services’ DAAS to the supply system of the DoDAAC of the generator and provide the capability to monitor shipments/transfers to DLA Distribution Services Field Offices. When follow-up notifications on in-transit property are required, in addition to the systemic follow-up generated by the field office, the ETID application will provide notification to the generating activity responsible for the property via email.”

(6) C16.5.2. Intransit Control System Suspense File. The ETID interface described above, shipment status transactions, or any receipts processed prior to shipment status meeting ICS criteria (see C16.5.1.1.), will initiate the ICS suspense file maintained as part of the DLA Disposition Services Field Office global record. This global record will be visible and available to all DLA Disposition Services Field Offices as required. At a minimum, the suspense file will contain the following data shown in Table C16.T1:

Table C16.T1. Turn-In Processing Data Requirements

DATA ELEMENT	SOURCE
<i>Original DTID</i> Number	ETID/Shipment Status/Receipt
<i>UCN</i>	<i>Receipt</i>
NSN/FSC/FSG (if available)	ETID/Shipment Status/Receipt
Unit of Issue	ETID/Shipment Status/Receipt
Extended \$ Value of Shipment (if available)	Calculated from FLIS unit price
Controlled Inventory Item Code	FLIS
Quantity Shipped	ETID/Shipment Status
Date of Shipment	ETID/Shipment Status
Quantity Received	Receipt
Date of Receipt	Receipt
<i>Transmission Date of Disposition Services Turn-in Receipt Acknowledgement (TRA)</i>	<i>TRA</i>

<i>TRA Recipient DoDAAC</i>	<i>TRA</i>
Extended Dollar Value of Receipt	Receipt
\$ Value of Quantity Variance Between Shipment and Receipt (if any)	(Internal Computation)

(7) "C16.5.4.1.7.3. DLMS 870S Supply Status with Status Code DG. Receipt of a DLMS 870S Supply Status with Status Code DG indicates shipment is confirmed and a signed copy of the DTID number or DTID number and suffix, ~~from the field office~~ ***or a digitally signed email from ETID confirming disposition services receipt acknowledgement***, is on file for the quantity shipped. This closes the record in ICS for the document number in question. DLA Disposition Services will use its own procedures to determine why notification of receipt of materiel was not sent by the field office. DLA Disposition Services will keep an accessible history file record for two years. ***Additionally, the DLA Disposition Services Field Office will provide a TRA transaction to the DoDAAC identified by the DTID (inclusive of ETID) when the field office reports the receipt to DLA Disposition Services.***"

(8) "C16.5.4.1.7.4. DLMS 870S Supply Status with Status Code DH. Receipt of a DLMS 870S Supply Status with Status Code DH indicates shipment is confirmed and a signed copy of the DTID ~~from the field office~~ ***or a digitally signed email from ETID confirming disposition services receipt acknowledgement*** is on file, however the quantity on the DTID is different than the quantity on the shipment status. Further research on the quantity discrepancy is being conducted within Service/Agency channels. This will close the record in ICS for the document number in question. DLA Disposition Services will keep an accessible history file record for two years. ***Additionally, the DLA Disposition Services Field Office will provide a TRA transaction to the DoDAAC identified by the DTID (inclusive of ETID) when the field office reports the receipt to DLA Disposition Services.***"

(9) "C16.5.4.1.9.1. Documentation Review. Supply organizations in receipt of the DLMS 940R Disposal Shipment Confirmation Follow-up will ensure that applicable shipping activities review ***either the*** signed documentation (DTID) or ***the TRA confirming disposition services receipt acknowledgement***, investigate discrepancies, and provide timely responses within 30 working days of receipt of the inquiry. Disposal Shipment Confirmation Follow-ups with Advice Code 36 do not require a response."

~~(10) "C16.5.4.1.9.2. ***Reserved. Filing Disposal Turn-In Documents.*** To ensure required copies of the DTID number or DTID number and suffix are available, shipping activities will file all signed receipt copies when received from the field office. Copies will be kept for a minimum of two years after date of the shipment."~~

(11) "C16.5.4.1.9.4. No Shipment Record/Status. If there is no record of the shipment, nor of generating the shipment status, and no record of ***either*** a signed copy of the DTID, or ***the TRA***, the DLMS 870S Supply Status with Status Code BF will be sent in response to the DLMS 940R Disposal Shipment Confirmation Follow-up."

(12) "C16.5.4.1.9.6. TRA signed DTID Receipt Not Available. If ***either a TRA, a*** signed copy of the DTID number or DTID number and suffix receipt, is not available, but

investigation indicates that property was removed from the storage area and cannot be located, the shipping activity will do additional research as determined by the DoD Component procedures, including, if necessary, referral to the appropriate criminal investigative activity. The DLMS 870S Supply Status with Status Code DF will be sent in response to the DLMS 940R Disposal Shipment Confirmation Follow-up.”

(13) “C16.5.4.1.9.7. No Shipping Activity Record. If the shipping activity has no record of generating a DLMS 856S Shipment Status transaction, but has received *either a TRA, or a* signed copy of the DTID ~~from the Disposition Services Field Office~~, a DLMS 945A Disposal Shipment Confirmation (Transaction Type Code AZ) (MILSTRIP DIC ASZ functionality) showing the quantity received for the DTID number or DTID number and suffix will be sent in response to the DLMS 940R Disposal Shipment Confirmation Follow-up.”

(14) "C16.6.4.1.1. Downgrade Items Upon Receipt (at Time of Turn-in). During the receiving process, if the DLA Disposition Services Field Office determines the item has only scrap value, the item may be downgraded to scrap upon receipt. The field office will assign a Disposition Services Scrap LSN to replace the existing NSN or LSN found on the original DTID number or DTID number and suffix generated by the customer. *Simultaneous with sending the DLMS 527R Receipt (Transaction Type Code D4) to DLA Disposition Services, the field office receipt process will trigger a TRA to the DoDAAC in the DTID number reflecting the LSN actually received into DLA Disposition Services inventory as a secondary reference (LIN16), and the materiel identification from the DTID at LIN02 . The TRA transaction provides confirmation that materiel was received and provides linkage to audit trails maintained by the field office.*"

(15) "C16.6.1.1. ~~Document Receipt~~ Disposition Services Turn-in Receipt Acknowledgement. *The DLA Disposition Services Field Office will give documentation of receipt of the DTID number upon request by the shipping activity. NOTE: The DLA Disposition Services Field Offices will always supply a copy of the signed DTID, or DTID and suffix for all shipments containing quantity discrepancies. DLA Disposition Services Field Offices will note the difference in quantity received and quantity shipped on the DTID number or DTID number and suffix send a TRA transaction to the DoDAAC in the original DTID number; do not send the TRA transaction to the DoDAAC of the UCN. If the turn-in was initiated via ETID, then send the TRA transaction to ETID, which will in turn generate a digitally signed email to the customer notifying them of the disposition services receipt acknowledgement in addition to the TRA transaction sent to the document number DoDAAC. This action provides confirmation to the generator that DLA Disposition Services processed a Receipt transaction to record DLA Disposition Services materiel accountability and ownership for the materiel turned in, and provides a linkage to audit trails retained by the field office. If the DTID (DD Form 1348-1A or DD Form 1348-2), did not reflect a valid NSN or LSN (excluding scrap [SCC S], waste, non-appropriated fund activity, and lost, abandoned, or unclaimed privately owned personal property), the TRA transaction materiel identification (NSN/LSN/MCN) data field will contain the invalid materiel identification provided on the DTID as the primary materiel identification (LIN02), and will include the materiel identification (valid NSN or Disposition Services LSN) that the field office assigned at receipt, as a secondary reference (LIN16) for an audit trail. The TRA will also include the original DTID number and suffix, date and time of the receipt, quantity received by the field office, and the DoDAAC and RIC of the from and to activity. The*

quantity received may be converted to unit of use when less than the full quantity associated with the DoD unit of issue."

(16) Insert a new paragraph C16.6.1.2: *"C16.6.1.2. Document Retention. Audit capability is required for a period of time following the transmission of the TRA transaction or comparable digitally-signed email. The DLA Disposition Services Field Office and the DoDAAC receiving the TRA transaction must retain an electronic image of the complete TRA or comparable email, including the date and time, as part of the transaction/receiving/shipping history for a minimum of two years. The activity receiving the TRA or email may need to communicate the acknowledgement of receipt to the turn-in activity if different. Also, consistent with Chapter 6, paragraph 6.9 (Retention of Accountable Documentation) the DLA Disposition Services Field Office will still maintain scanned images of the DTID receipt documentation (DD1348-1As) in EDOCS and the DoD Components will have access to EDOCS, as needed."*

(17) Renumber existing paragraph C16.6.1.2. as C16.6.1.3: *"C16.6.1.3. Notify Shipping Activity of Quantity Error. If an error exists..."*

(18) "C.16.6.7. Receipts of Turn-ins to DLA Disposition Services Field Offices: For receipt of items that have been turned in, the field office will provide DLA Disposition Services a DLMS 527R Receipt, (Transaction Type Code D4) with 2/LIN01/10 code I (MILSTRAP D6A functionality) or J (D6B functionality), as appropriate). The DTID number or DTID number and suffix, which represent specific property in the same condition turned in to a specific DLA Disposition Services Field Office, will be passed on all field office generated receipt transactions and provides the level of traceability DLA Disposition Services requires. Because property is often turned in used, simply representing property by materiel number (e.g., NSN or LSN) is insufficient and the DTID number or DTID number and suffix provides the capability to identify and track property at a more granular level of detail. For receipt of property, the field offices will sign the DD Form 1348-1A/1348-2 and provide a signed digital image of the turn-in document via eDOCs, to confirm receipt in ICS. *Simultaneous with the creation of the DLMS 527R Receipt to DLA Disposition Services, the field office will trigger a TRA to the DoDAAC in the DTID number. This action provides near time confirmation that DLA Disposition Services picked up materiel accountability and ownership for the materiel and provides a linkage to audit trails retained by the field office. If the DTID DoDAAC is the activity directing the disposal action (not the shipping activity), it is incumbent on that activity to coordinate as necessary with the shipping activity to acknowledge receipt of the TRA. The TRA will include both the DTID number and the UCN when applicable."*

(19) "C16.6.7.6.10. WP – Wash Post. Property may have previously processed as RIP pending sale, reutilization, transfer, or donation. Once the customer is available to remove the property from generator's location, the field office will send a DLMS 527R Receipt, with Disposition Services Indicator WP, and the appropriate Disposition Category Code of SL or RU. The receipt quantity will be added to the field office and DLA Disposition Services' inventory records, then immediately dropped. The field office will use the WP indicator to generate an internal DLMS 940R MRO to drop the DTID number or DTID number and suffix (requisitioned quantity) from its inventory balance. *Simultaneous with the creation of the DLMS 527R Receipt (Transaction Type Code D4), with Disposition Services Indicator WP to DLA Disposition*

Services, the field office will trigger a TRA transaction to the DoDAAC in the DTID number to provide notification that materiel has been receipted and DLA Disposition Services processed a Receipt transaction to pick up materiel accountability and ownership for the materiel. The TRA will be provided to the DoDAAC in the DTID."

(20) "C16.6.8. Disposition Category Code Assignment and Associated Action. When generators turn-in materiel under a DTID number or DTID number and suffix to a DLA Disposition Services Field Office, the field office will send DLA Disposition Services a non-DLMS synchronous real-time transaction to request disposition category assignment. Depending upon the characteristics of the DTID number or DTID number and suffix property, DLA Disposition Services' response will assign one of the following five Disposition Category Codes: Reject (RJ), Research (RS), Reutilization (RU), Sales (SL), or Disposal (DS). After the DLA Disposition Services Field Office receiver verifies the receipt disposition category assignment from DLA Disposition Services, the field will send a DLMS 527R Receipt transaction with the appropriate disposition category code (see C16.6.8.1 and C16.6.8.2. *Simultaneous with the generation of the DLMS 527R Receipt transaction (Transaction Type Code D4) to DLA Disposition Services, the field office will trigger a TRA transaction to the DoDAAC in the DTID number. This action provides near time confirmation to the generator that DLA Disposition Services processed a Receipt transaction to pick up materiel accountability and ownership for the materiel and provides a linkage to audit trails retained by the field office.*"

ENCLOSURE 4 TO PDC 1111
Revise Procedures for Intransit Control of Materiel Turned In To DLA
Disposition Services and Establish New DLMS 527R TRA Transaction

AP2.17. APPENDIX 2.17

DISCREPANCY INDICATOR CODES

NUMBER OF CHARACTERS:	One
TYPE OF CODE:	Alphabetic
EXPLANATION:	<p>A one-digit code.</p> <p><i>Used in the Material Receipt Acknowledgement (MRA) transaction to indicate when a supply or transportation discrepancy or product quality deficiency affects the receipt posting and/or MRA process. MRA is DLMS 527R with Transaction Type Code TH or legacy DIC DRA/DRB.</i></p> <p><i>Discrepancy Indicator Codes A, D, E, and F may also be used with DLMS 527R Disposition Services Turn-In Receipt Acknowledgement (TRA) transaction when acknowledging receipt of a discrepant/deficient shipment. TRA is DLMS 527R with Transaction Type Code CJ. TRA is a DLMS enhancement with no legacy DIC. Refer to PDC 1111.</i></p> <p><i>Select codes may be used with intra-Army Receipt (Other than Procurement Instrument Source) transactions (legacy DIC D6_/DLMS 527R with Transaction Type Code D4)</i></p>
RECORD POSITIONS:	<p>63 of MRA (DIC DRA/DRB)</p> <p>80 (intra-Army use only) of Other Than Procurement Instrument Source Receipts (DIC D6_).</p>
DLMS SEGMENT/QUALIFIER	LQ Segment, LQ01 Data Element ID 1270 Qualifier “EI – Discrepancy Indicator Code”

CODES USED WITH MRA *and select codes (A, D, E, and F) used with TRA:*

<u>CODE</u>	<u>DEFINITION</u>
A	SDR being submitted. (Excludes shortage and partial or total nonreceipt).
B	No record of requisition. (Use in DIC DRB reply to DIC DRF follow-up if there is no record of the requisition and the materiel has not been received.) In DLMS use with 527R MRA in response to a follow-up (identified by beginning segment BR02 code TH with BR06 Action Code V).
C	Reserved for future DoD assignment.
D	Transportation discrepancy report being submitted. (Excludes shortage and partial or total nonreceipt.)
E	Product quality deficiency report being submitted.
F	Shortage or partial or total nonreceipt. <i>When used with MRA transaction, the quantity not received is entered in legacy DIC DRA/DRB record positions 25-29 of MRA or in DLMS 527R MRA 2/RCD02/040.</i> <i>When used with TRA transaction, the quantity received is entered in DLMS 527R 2/RCD02/040.</i>
G	Nonreceipt due to extended transit time. (Use in DIC DRB reply to DIC DRF follow-up, if more time is needed to pick up the materiel.) Only for use by Navy ships and only when materiel is being held at a Navy Local Logistics Support Center or Materiel Processing Center. In DLMS use with 527R MRA in response to a follow-up (identified by beginning segment BR02 code TH with BR06 Action Code V). ¹
H-L	Reserved for future DoD assignment.
<i>M-T</i>	<i>See below</i>
U	Reserved for future DoD assignment.
V	MRA is based on a systemic virtual receipt. MRA is generated from virtual receipt transaction which the Navy industrial site (Navy Shipyard/Fleet Readiness Center) created from a Supply Status transaction (DLMS 870S) with Status Code 'PD'. Authorized for Navy and DLA use in DLMS 527R MRA under Supply, Storage and Distribution/Inventory Management and Stock Positioning (SS&D/IMSP). Refer to ADC 372.
W	Reserved for future DoD assignment.

¹ Refer to ADC 474. As required by ~~DoD 4140.1-R~~ **DODM 4140.01**, the DoD Components must provide implementation status for this approved change. DLA has identified their earliest possible implementation as the latter half of fiscal year 2013.

CODES USED WITH MRA *and select codes (A, D, E, and F) used with TRA:*

<u>CODE</u>	<u>DEFINITION</u>
X	Discrepant receipt, other than shortage and partial or total nonreceipt, which does not meet qualifying criteria for discrepancy report submission.
Y-Z	Reserved for future DoD assignment.

CODES USED WITH INTRA-ARMY RECEIPT (OTHER THAN PROCUREMENT INSTRUMENT SOURCE) TRANSACTIONS (*DLMS 527R Receipt/legacy* DIC D6_):

<u>CODE</u>	<u>DEFINITION</u>
M	Damaged Receipt (for intra-Army use)
N	Receipt Storage (for intra-Army use)
<i>O</i>	<i>Reserved for future DoD assignment</i>
P	Receipt Overage (for intra-Army use)
Q	Wrong Material (for intra-Army use)
R	Duplicate Receipt (for intra-Army use)
S	Receipt previously processed as a Materiel Receipt Discrepancy (for intra-Army use)
T	Condemned Upon Receipt or Shelf-Life Expired (for intra-Army use)